

2015-2016

COLLEGE *catalog*



WHERE *talent takes you*





This catalog reflects the best information available as of June, 2015. All statements concerning fees, financial aid, course offerings, programs of study, admissions criteria and graduation requirements are subject to change without notice or obligation. Students are advised to inquire within the appropriate office concerning any changes.

Villa Maria College does not discriminate on the basis of age, race, religion, creed, color, national or ethnic origin, gender, sex, sexual orientation, domestic violence victim status, marital status, veteran status, military status, and any other protected status. This policy applies to admissions, all terms and conditions of employment, or in any other aspect regarding the conduct of College programs and activities. Villa Maria College is an Equal Opportunity Employer.

table of contents

About the College.....	4
Accreditations	5
HEGIS Codes	5
Directory.....	6
Academic Calendar	7
Admissions	8
Basic Financial Information.....	13
Financial Aid Information	16
Academic Information	22
Student Rights and Responsibilities	39
Student Services	41
Student Clubs and Organizations	45
Campus Resources	47
Programs of Study	49
Art Department	50
Animation	52
Fashion Design and Merchandising	53
Fine Arts	55
Graphic Design	57
Integrated Arts	61
Interior Design	64
Historic Preservation	68
Photography	71
Liberal Arts and Professional Studies Department	73
Business Administration	75
Creative Writing and Literature	77
Liberal Arts	80
Occupational Therapy Assistant	81
Physical Therapist Assistant	83
Psychology	86
Music Department	90
Music	90
Music Industry	93
Courses of Instruction	96
Course Descriptions	97
Electives	146
Administration and Faculty Directory	151
Compliances and Accreditations	157
Campus Map	159
College Seal	160

about the college

Mission

Villa Maria College, founded by the Felician Sisters, provides students a rigorous and enriching educational experience. Offering academic programs with a broad core curriculum, the College transforms and empowers students to realize their intellectual, professional, creative and spiritual potential. Inspired by a welcoming Catholic tradition and a dynamic Franciscan spirit, Villa Maria College offers individual attention and fosters compassion, justice, peace, respect for human dignity and a commitment to service.

Vision

Villa Maria College will be the premier student-centered college in Western New York, characterized by an unyielding commitment to serving the needs of individual learners, with:

- Cutting edge pedagogy guiding and empowering students through individual pathways to academic success;
- Compassionate and caring faculty members who nurture emerging talent;
- Robust student life experiences fusing academics and student life into a vibrant whole;
- Opportunities for the personal development of life skills that help students realize their full potential as human beings;
- Prudent fiscal management and stewardship in support of a Felician Franciscan environment and student-centered atmosphere.

History

Villa Maria College was founded by the Congregation of Sisters of St. Felix (Felician Sisters) as a teacher-training center for its sisters in the education apostolate. The congregation, founded by Blessed Mary Angela Truszkowska in Poland, is a Franciscan community dedicated to providing education, social service, and health care to the poor and needy. The congregation's mission spread to America and one of the provinces was established in Buffalo, New York. Mother Mary Annette Guzowski, Provincial Superior of the Buffalo province, together with the congregation, founded Villa Maria College in 1961.

The College was established as an affiliate of the Catholic University of America. In 1961, a provisional charter was secured from the Board of Regents of the State of New York to grant Associate in Arts (A.A.) and Associate in Applied Science (A.A.S.) degrees to women religious. In 1965, the charter was renewed and extended to include lay women who wished to pursue an associate degree. In 1968, the College was granted an Absolute Charter and was recognized as a co-educational institution. In 1974, the Associate in Science (A.S.) degree was added. In 1972, the College became fully accredited by the Middle States Commission on Higher Education. Reaffirmation was received in 1978, 1983, 1988, 1993, 1999, 2003 and 2008. In 2005, the Absolute Charter was amended for the College to offer its first baccalaureate degree. Villa Maria College is a member of the Association of Franciscan Colleges and Universities. Villa Maria College is a Felician Franciscan Sponsored Ministry.

accreditations

Villa Maria College is chartered by the Board of Regents of The University of the State of New York. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104, t: 267.284.5600. The Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and The Council for Higher Education Accreditation. The College's degree programs are registered by the New York State Education Department, Office of Higher Education, Room 977, Education Building Annex, Albany, NY 12234, t: 518.474.1551.

The Associate in Applied Science (A.A.S.) degree in Physical Therapist Assistant is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), which is an accrediting agency recognized by the U.S. Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA). CAPTE grants specialized accreditation status to qualified entry-level education programs for physical therapists and physical therapist assistants. American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314, accreditation@apta.org / www.capteonline.org.

The Bachelor of Fine Arts (B.F.A.) in Interior Design is accredited by the Council for Interior Design Accreditation (CIDA) which ensures a high level of quality in interior design education. The Council for Interior Design Accreditation (CIDA) is an independent, non-profit accrediting organization for interior design education programs at colleges and universities in the United States and Canada. CIDA, 206 Grandville Avenue, Suite 350, Grand Rapids, MI 49503-4014, t: 616.458.0400.

The music programs are accredited by the National Association of Schools of Music (NASM). The Associate in Applied Science in Jazz, Associate in Applied Science in Music (Business), Associate in Science in Music, and Bachelor of Arts in Music were approved in December 2011. The Bachelor of Science in Music Industry was approved in December 2012. An organization of schools, conservatories, colleges and universities, NASM establishes standards for undergraduate and graduate degrees and other credentials. National Association of Schools of Music, 11250 Roger Bacon Drive, Suite 21, Reston, VA 20190-5248, t: 703.437.0700.

HEGIS Codes

The New York State Education Department has prescribed codes for all approved courses. Any student enrolled or registered in other courses or programs not on this list may jeopardize eligibility for student aid awards.

Program	HEGIS Code	Program	HEGIS Code
Certificate Historic Preservation and Restoration	5012.00	Bachelor of Business Administration (B.B.A.) Business Administration	0501.00
Associate in Applied Science (A.A.S.)		Bachelor of Fine Arts (B.F.A.)	
Business Administration	5004.00	Animation	1009.00
Graphic Design	5012.00	Fashion Design & Merchandising	1009.00
Interior Design Assistant	5012.00	Graphic Design	1009.00
Jazz	5610.00	Integrated Arts	1001.00
Music (Business)	5004.00	Interior Design	0203.00
Photography	5007.00	Photography	1011.00
Physical Therapist Assistant	5219.00	Bachelor of Science (B.S.)	
Occupational Therapy Assistant	5210.00	Music Industry	1004.00
Associate in Arts (A.A.)			
Liberal Arts	5649.00		
Associate in Science (A.S.)			
Fine Arts	5610.00		
Music	5610.00		
Bachelor of Arts (B.A.)			
Creative Writing and Literature	1507.00		
Music	1005.00		
Psychology	2001.00		

The information contained on this page is accurate as of June 2015. Changes may occur following the printing of this catalog. Villa Maria College is not responsible for any information which may change or become outdated. It is the responsibility of each student to inquire concerning changes in policy, procedures, or programs to this catalog.

directory

Main Reception Desk: (716) 896-0700

ACADEMIC AFFAIRS.....	961-1801
ACHIEVE PROGRAM.....	961-1879
ADMISSIONS OFFICE.....	961-1805
ALUMNI.....	961-1852
ARCHIVES.....	961-1807
ATHLETICS.....	961-2855
BOOKSTORE.....	961-1808
BUSINESS OFFICE.....	961-1811
CAMPUS MINISTRY.....	961-1813
CAREER SERVICES.....	961-1814
COLLEGIATE VILLAGE.....	833-3700
COMPUTER SERVICES.....	961-1819/1820
COUNSELING CENTER.....	961-1821
DEVELOPMENT.....	961-1825
DISABILITY SERVICES.....	961-2852
FACULTYSECRETARY.....	961-1815
FINANCIAL AID.....	961-1850
FOOD PANTRY.....	961-2860
GRANTS.....	961-1824
HEALTH SERVICES.....	961-2852
HOUSING.....	961-1878
INSTITUTIONAL RESEARCH.....	961-1859
LIBRARY.....	961-1862/1863/1864
LIFE LONG LEARNING & WORKFORCE DEVELOPMENT.....	961-1815
MAINTENANCE.....	961-1867
PRESIDENT.....	961-1869
REGISTRAR'S OFFICE.....	961-1875
STUDENT LIFE/STUDENT SERVICES.....	961-1878/1877
STUDENT SUCCESS CENTER.....	961-1861
VILLA BISTRO.....	961-3000

calendar

ACADEMIC CALENDAR 2015-2016

FALL 2015

Course Challenge Deadline	August 21
Classes Begin	August 31
Drop/Add Deadline	September 4
Labor Day College Holiday	September 7
Audit-to-Credit Change Deadline	September 25
Application for Graduation	October 5-9
Columbus Day/College Fall Holiday	October 12-13
Midterm Exams	October 14, 15, 16
Midterm Grades Due	October 20
Spring 2016 Registration Begins	November 2
Course Withdrawal Deadline	November 6
Withdrawal Deadline from College with No Academic Penalty	November 13
Thanksgiving/Student College Holiday	November 25-November 29
Classes Resume	November 30
Final Day of Classes	December 14
Exam Week	December 15-18
Final Grades Due	December 21
Incomplete Grades Due	January 15

SPRING 2016

Course Challenge Deadline	January 9
Classes Begin	January 19
Drop/Add Deadline	January 25
President's Day Holiday	February 15
Audit-to-Credit Change Deadline	February 19
Application for Graduation	February 22-26
Midterm Exam Week	February 29-March 4
Midterm Grades Due	March 9
Course Withdrawal Deadline	March 18
Easter/Spring Break	March 24-April 3
Classes Resume	April 4
Summer/Fall 2016 Registration Begins	April 6
Withdrawal Deadline from College with No Academic Penalty	April 8
Final Day of Classes	May 6
Exam Week	May 9-13
Final Grades Due	May 16
Commencement	May 22
Incomplete Grades Due	June 3

admissions

Villa Maria College invites all persons who can benefit from collegiate instruction to apply for admission. Admission is open to all qualified applicants.

Villa Maria College does not discriminate on the basis of age, race, religion, creed, color, national or ethnic origin, gender, disability, sex, sexual orientation, domestic violence victim status, marital status, veteran status, military status, and any other protected status. This policy applies to admissions, all terms and conditions of employment, or in any other aspect regarding the conduct of College programs and activities. Villa Maria College is an Equal Opportunity Employer.

Office hours during the academic year are Monday-Friday, 9 a.m.-5 p.m. Interviews and campus tours with Admissions may be scheduled during these hours with or without an appointment. Evening and Saturday interviews or campus tours are available by appointment only.

The office may be reached by calling 716.961.1805 or via e-mail at admissions@villa.edu.

New Students

To qualify for admission, new students must:

1. Hold a high school diploma or a high school equivalency diploma (GED). Students can visit www.access.mysed.gov/ged/ for more information on testing procedures. Students holding an IEP diploma are not eligible for admission.
2. Complete the Application for Admission in person or online on the College's secure website at www.villa.edu.
3. Send an official high school transcript or a copy of the GED transcript to the Admissions Office. For any college work completed, please send official transcript.
4. A faculty interview for the Art Department may be necessary if determined by Admissions. In addition, all music students are required to meet with the Music Department for an interview and/or audition.
5. Complete the necessary financial aid forms if applying for financial assistance at the state, federal, and/or institutional levels.
6. Complete required health/medical forms and return to the Health and Services Office before the first day of classes. Health-related questions may be directed to the Director of Health and Disability Services at 716.961.2852.

Neither the Scholastic Aptitude Test (SAT) nor the American College Test (ACT) are required for admission but each assists prospective students in several ways. Scores from the SAT or the ACT allow the College to consider them for scholarship opportunities. Students may submit SAT and/or ACT scores, or, when testing, designate Villa Maria College as a school of choice to have their score reports sent directly to the College.

The codes for Villa Maria College are as follows: SAT 2692; ACT 2983.

Home Instruction Students

To provide evidence of substantially equivalent high school learning experience, home-schooled students must provide Admissions with one of the following:

- A letter from the local school district in which the student resides confirming his/her education was substantially equivalent to instruction given to students graduating high school within their respective public school system
- A passing GED test score

To be eligible for financial aid, home-schooled students must obtain the state credential and must be beyond the age of compulsory attendance as determined by New York State regulations.

Conditionally Admitted Students

Based on their academic record, students may be admitted conditionally to Villa Maria College. These students may be given a credit limit for their first semester, to maximize their chances of success.

Transfer Students

Students transferring from other institutions must meet Villa Maria College's admission requirements. The following policies and procedures apply to the admission of transfer students:

1. Official transcripts of all previous college study for college transfer credit must be submitted to the Admissions Department prior to acceptance.
2. Transfer students with more than 24 completed college hours are NOT required to submit a high school transcript, with the exception of applicants to the Physical Therapist Assistant Program.
3. Courses with a grade of S (satisfactory) or P (pass) may be accepted, but are not counted in the quality point average.
4. Courses completed at other institutions with a grade of C or above are accepted for credit if applicable to the chosen program of study. Grades of C- or below are not eligible for transfer credit.
5. Art students may be required to submit an appropriate art portfolio to support any letter grade they have earned. Their portfolio must be accepted by the Art Department in order for that letter grade to transfer.
6. Transfer students must arrange for immunization records from previous institutions to be forwarded to the Health Services Office.
7. Transfer credits from Bryant and Stratton College are limited to courses taken after 2003.

Students Eligible for Readmission

A readmitted student is one who previously matriculated at the College, but has not applied for nor been granted a leave of absence. These students must complete a re-admittance application through the Admissions Office, supply an essay to explain why they are requesting re-admittance, and if necessary, develop a defined action plan for success. Students will be required to submit both their Villa Maria College transcript and those from other collegiate institutions prior to being accepted. Students follow the specific requirements defined by the program of study in effect when readmitted. In addition, a complete analysis of each student's financial aid eligibility will be reviewed prior to re-admission.

Student Eligibility for Enrollment from Associate to Baccalaureate Programs.

Villa Maria College students who are graduating from an associate degree program and would like to pursue the baccalaureate degree in the same discipline must be readmitted. The student applicant will complete a re-admittance form obtained in the Admissions Office. Prior to being accepted into the baccalaureate program the admissions team and college faculty will review student transcripts. A portfolio and/or faculty program interview may be required.

International Students

Villa Maria College is authorized under Federal law to enroll non-immigrant, alien students. Admission requirements:

1. Applicants should possess the equivalent of 12 years of elementary and secondary school education.
2. The Test of English as a Foreign Language (TOEFL) administered by the Educational Testing Service (Princeton, NJ, USA 08540) is required. Results must be forwarded to the Admissions Office. A minimum score of 450 on the paper-based test or 133 on the computer-based test is required.
3. Foreign students must meet College TOEFL requirements prior to review of high school and post-secondary transfer credits by the Registrar's Office. Credit is accepted only from government schools. College-level English composition is not accepted if English is not the official language of the country of origin. As per standard college course transfer credit evaluation, all courses must be matched for similarity to courses offered within Villa Maria College and its programs. Only courses with grades of C or higher are transferable. A grade of C- is not transferable.
4. An application for admission and transcripts from any secondary schools and colleges must be submitted.
5. A financial statement indicating that sufficient financial resources are available must be provided. No financial assistance is available to international students. A letter of acceptance and the I-20 form (Certificate of Eligibility) are forwarded to the applicant after all documents have been submitted, evaluated, and approved.

Non-Matriculating Students

Non-matriculating students are defined as those who choose to pursue courses for credit, but who do not intend or have not yet decided to earn their degree at Villa Maria College. Non-matriculating students must meet course prerequisites or receive department permission. Financial aid is not available to non-matriculating students. The following procedures apply:

1. Students must submit a completed form for non-matriculating students to the Registrar's Office.
2. If non-matriculating students determine they would like to earn a degree at Villa Maria College, it is recommended that an application for admission be submitted prior to the completion of 15 credit hours. This early action will ensure that they will receive the appropriate advisement for degree completion purposes.

Program-Specific Procedures

Art

All A.A.S. and B.F.A. art programs may require an interview with a program faculty member. A portfolio review is recommended, but permission to bring samples of creative work including visual, written and the performing arts is acceptable pending approval from the Admissions Department.

Creative Writing and Literature

The Creative Writing and Literature program requires sample writing submissions to be reviewed by a program faculty member.

Music

All music programs require an audition and an interview with a program faculty member. Students who lack appropriate college-level preparation for music courses will be placed in pre-college courses.

Occupational Therapy Assistance (OTA)

Students entering the Occupational Therapy Assistant program must have a high school average of 80%, or a cumulative college GPA of 2.5 or higher to be accepted. Students must have completed high school or college Biology and Chemistry. Candidates are required to interview with an OTA faculty member; volunteer work in a health care setting is strongly encouraged.

Physical Therapist Assistant (PTA)

Admission into the PTA program is competitive. A high school average of 85 or higher and/ or a college GPA of 2.8 or higher is required for direct admission into the program. Applicants for PTA are required to take biology and chemistry or physics (physics preferred) in high school. Applicants must also demonstrate through math high school grades or transferable college coursework that their math ability is equivalent to MAT 111, Basic Algebra. Applicants who lack appropriate science coursework or math abilities may take an additional one to two semesters to complete the PTA program. Applicants interested in the program are strongly encouraged to be involved in or give evidence of prior volunteer or work experience in the healthcare field. A letter of recommendation from a supervisor of the healthcare experience should be submitted to the Director of Enrollment Management. Persons interested in the PTA Program are advised to apply early as enrollment in the program is limited. Once an application is completed and all transcripts are received, eligible applicants will be contacted to set up any required interview(s) with a program faculty member.

Applicants who do not meet the required GPA, or those with a GED may be admitted to Villa Maria College as Liberal Arts/General Studies LBG/PTA students. These students will have an opportunity to raise their GPA and/ or take appropriate classes to prepare them to enter the PTA program. Please note that LBG/PTA students are not guaranteed admission into the PTA program. Admission is contingent upon meeting the GPA requirements stated above.

Advanced Placement

Villa Maria College maintains agreements with local High School and with BOCES relative to programs that provide for academic credit in specific courses. Agreements provide students the opportunity to earn college-level credit by successfully completing a course in high school. Courses available for credit are based on a formal agreement between the high school and Villa Maria College. Check with the Admissions Office or your high school guidance counselor for further information.

Articulation Agreements

Villa Maria College has signed an articulation agreement with Alfred State College for the Interior Design B.F.A. program. After transfer into Villa Maria students are able to complete the second half of a bachelor's degree in only two years if program requirements are met.

Interested students should check with the Admissions Office at Villa Maria College to learn about existing articulation agreements.

basic financial information

Tuition and Fees

Villa Maria College reserves the right to change the established schedule of tuition and fees and to determine the effective date of such changes without prior notice.

Books and supplies for the semester may be purchased at the bookstore with cash or credit using Discover, American Express, MasterCard or VISA. Personal checks are accepted with appropriate forms of identification. The return of books and supplies are contingent upon the bookstore return policy, which is subject to change. Bookstore hours are Monday-Friday from 8:30 a.m. to 4:30 p.m. The bookstore is open later during the start of the semester to accommodate student need. Please consult the bookstore for changes in the hours of operation.

Full-time tuition is charged to students registering for 12-18 credit hours per semester.

Credit hour tuition is charged in addition to full-time tuition for credit hours over 18. The enrollment status of each student is confirmed by the number of credit hours for which they are registered at the end of each semester's drop/add week. Students are considered full-time if their registration is for 12 or more credit hours. Students registered for fewer than 12 credit hours are considered part-time.

Senior citizens (60+ years) may audit classes without tuition charge contingent upon available classroom space; however, course fees apply. Individuals would still be responsible for full tuition and fees when earning credits.

TUITION PER SEMESTER

Full-time.....\$9,630

TUITION PER CREDIT HOUR

Part-time\$645

REGISTRATION FEE

Full-time \$285
Part-time\$105

MUSIC PERFORMANCE

Half-hour sessions
(per semester)\$385
One hour sessions
(per semester).....\$760

STUDENT ACTIVITY FEE

Full-time (per semester) \$85
Part-time (per semester) \$25

COLLEGE ORIENTATION FEE

First-time Freshmen and
Transfer Students\$50

COURSE FEES Various

AUDIT PER CREDIT

All Courses\$215

TUITION DEPOSIT

(non-refundable; applied to first semester tuition)

Full-time \$100
Part-time\$50
Graduation (including in absentia) No Fee

ACADEMIC TRANSCRIPT

Official Transcript \$5
Student Copy\$3

OTHER

Advanced Placement (per course) \$250
COPE (per credit) \$250
Challenge Examination.....\$50

basic financial information

Payment

Charges for tuition and fees are due and payable two weeks prior to the first day of the semester. Tuition and fees are payable at registration by students registering after the due date. The College accepts payment by cash, check, VISA or MasterCard. Deferment of tuition payment will be granted only to those students who submit proper documentation of financial aid or scholarships. A \$150 late fee will be charged for balances not deferred.

If financial aid does not cover the full amount of charges, payment plans may be established to meet due dates by semester. If financial aid processes are incomplete at the time tuition is due, students must either make payment in full or participate in a monthly payment plan until the Villa Maria College financial aid award is certified. When financial aid monies received create a credit balance, refunds are processed according to federal guidelines.

Students eligible for scholarships are required to pay a tuition deposit and any related fees. Villa Maria College's monthly payment plan allows for the cost of a semester's tuition to be divided into four monthly payments. Due dates are outlined in the Monthly Payment Plan Agreement. A \$40 processing fee is required at the time the agreement is signed. Promissory notes are payable in full by the last payment date indicated on the agreement.

A \$20 late fee will be charged for each late payment. For further information, please contact the Business Office.

Students whose employers offer tuition assistance may defer payment until the end of each semester by complying with the following procedures:

1. Students must submit a letter to the Business Office from the employer, stating the company's policy on tuition reimbursement.
2. Students must sign a promissory note for the amount due. Any balance not paid by the company must be paid by the student by the tuition due date for the semester, unless other arrangements have been made with the Business Office in advance.

Tuition Adjustments

Full tuition liability is incurred after the fifth week of the semester. Course fees are refundable within the first two weeks of the semester. Any adjustment to tuition due to withdrawal from class and/or Villa Maria College will be calculated as follows.

No adjustment of tuition will be granted to a full-time student who withdraws from a course after the drop/add period and continues to attend other courses at Villa Maria College as full-time status has already been established.

REFUNDS ON FULLY PAID TUITION WILL BE GRANTED AS FOLLOWS:

Withdrawal within drop/add period	100%
Withdrawal within the second week	80%
Withdrawal within the third week	60%
Withdrawal within the fourth week	40%
Withdrawal within the fifth week	20%
After the fifth week	no refund

basic financial information

Withdrawal Policy

Tuition

If a student withdraws from the College, the official college withdrawal form must be completed and submitted to the Registrar's Office. Tuition is not refunded in cases of unauthorized or unrecorded withdrawal. Any credit to tuition is calculated according to the schedule previously noted in the Tuition Adjustments section.

Financial Aid Return Policy

Students who officially withdraw from Villa Maria College prior to completing over 60% of the semester are no longer eligible for the full amount of their financial aid awards. Since Title IV aid funds (Pell, SEOG and Direct Loans) are awarded under the assumption that students will attend for the entire semester, a portion of these funds must be returned. Aid is adjusted according to the percentage of the term that has been completed, as determined by the last date the student attended classes. Federal regulations require funds to be returned in the following order:

1. Unsubsidized Federal Loan
2. Subsidized Federal Loan
3. Federal PLUS Loan
4. Federal Pell Grant
5. Federal Supplemental Education Opportunity Grant (SEOG)
6. Other federal, state, private or institutional student financial assistance

Leave Of Absence

In order to be approved for a leave of absence from Villa Maria College, students must be in good academic and financial aid standing and provide documentation regarding serious or extenuating circumstances that significantly impair their ability to function successfully or safely in their role as a student.

Students are encouraged to apply for a leave of absence at the end of a semester. Forms can be obtained at the Registrar's Office and must be completed and submitted to the Vice President for Academic Affairs for consideration. On the rare occasion that a leave of absence is approved during a semester, all college charges would be dismissed and all financial aid would be returned.

Villa Maria College has a dedicated staff of financial aid professionals willing to help students and parents throughout the entire financial aid process. The goal of the Financial Aid Office is to work with each student and family to fund their education at Villa Maria College. Our staff provides support in submitting the FAFSA and TAP applications and guidance on federal student loans. Students and/or parents with questions concerning financial aid are encouraged to make an appointment to meet with a financial aid counselor. The maximum amount of federal aid a student may receive is calculated using the following formula:

Cost of attendance (-) expected family contribution (EFC) = student's financial need.

Applying for Federal and State Financial Aid

Students seeking federal financial assistance are required to complete the Free Application for Federal Student Aid (FAFSA). Students can apply online at www.fafsa.ed.gov.

financial aid information

The federal school code for Villa Maria College is 002896. The New York State Tuition Assistance Program (TAP) application link can be found on the confirmation page after submitting the FAFSA. Students may also apply for TAP online at www.tapweb.org.

General Eligibility Requirements for Federal and State Financial Aid Programs

To be eligible for financial aid, a student must:

1. Be matriculated and taking at least six (6) credit-hours at an educational institution approved by the federal government.
2. Be a U.S. citizen or permanent resident alien.
3. Be in good academic standing and be making satisfactory academic progress.
4. Have no outstanding student loans in default, nor owe a refund or federal grant to any other institution.
5. Demonstrate compliance with applicable federal laws.
6. Demonstrate financial need and/or meet other institutional aid requirements.
7. Be a resident in New York State for 36 months (New York State financial aid programs).

Verification

The federal government selects some FAFSAs for a review process called Verification as part of its regular operational procedures. To remain compliant, the financial aid office must confirm certain data on the FAFSA before officially awarding federal financial aid. Selected students will receive a written request from the Financial Aid Office to provide the following:

1. Copies of all 2014 W-2 forms.
2. Tax return transcripts for 2014 or an upload of 2014 tax information using the IRS Data Retrieval Tool on the FAFSA.
3. A completed verification worksheet asking for further information on data reported on the FAFSA.

Award Letters

Financial aid packages are determined by the Financial Aid Office once the FAFSA has been completed and processed. Students have the option to accept or decline all or part of their awards. New students may do so by returning a signed copy of their award letter to the Financial Aid Office. Continuing students are sent a notice of awards to their college email address and may accept or decline awards via their portal. Financial aid packages should be carefully reviewed and students are encouraged to contact the Financial Aid Office with any questions.

FEDERAL FINANCIAL AID PROGRAM

Pell Grant

Federal Pell Grants are available to students who do not already have a bachelor's degree, have not depleted their lifetime PELL grant eligibility and who demonstrate high need. The eligibility for and amount a student may receive depends upon the student's expected family contribution (EFC) which is determined from information provided on the FAFSA.

Federal Supplemental Educational Opportunity Grant

The Federal Supplemental Opportunity Grant is a federally-funded program administered by Villa Maria College and is based on financial need. Recipients must have completed the Free Application for Federal Student Aid

financial aid information

(FAFSA), exhibit exceptional need and be registered for at least six (6) credit hours as matriculated students.

Federal Work Study

The Federal Work Study program is a needs-based federal program. The program allows students to work a few hours per week on campus or select off campus locations and earn a paycheck. Student selecting to work off-campus at community based organizations are offered a higher wage and an overall award to offset any travel costs in commuting to the designated sites. Students must complete the necessary paperwork each academic year to participate in the program in order to be paid for hours worked.

The William D. Ford Direct Loan Program

Federal Loans are a type of financial aid that must be repaid with interest. Your financial aid awards may include one or more of the loans listed below. Visit studentaid.gov/types/loans for more information.

The Federal Direct Subsidized Loan is a need-based loan which a student may qualify for based upon the information provided on the FAFSA. Students must also be attending at least half-time to be eligible. The federal government pays interest on the subsidized loan while the student is in school.

The Federal Direct Unsubsidized Loan is a non-need based loan. Student borrowers are responsible for all interest. The student must complete the FAFSA and be enrolled at least half time to qualify.

Origination fees are subtracted at the time the loan is disbursed. Loans are disbursed in two payments. Upon graduation, withdrawal or a change in enrollment status to less than half-time, students are required to participate in an exit loan counseling session online or with a representative from the Financial Aid Office.

Repayment on student loans begins six months after graduation, upon termination of education or reduction of their course load below half-time.

ANNUAL LOAN LIMITS

Dependent Students

Freshman \$ 5,500

Sophomore \$ 6,500

Junior \$ 7,500

Senior \$ 7,500

Independent Students

Freshman \$ 9,500

Sophomore \$ 10,500

Junior \$ 12,500

Senior \$ 12,500

Aggregate Loan Limits

- Undergraduate Dependent Students: \$31,000 (no more than \$23,000 of which can be subsidized)
- Undergraduate Independent Students: \$57,500 (no more than \$23,000 of which can be subsidized)

financial aid information

How to Apply for a Federal Direct Loan

In addition to the FAFSA and receiving an award letter from the College, first-year students need to complete Loan Entrance Counseling and an electronic Master Promissory Note online at www.studentloans.gov.

Direct Federal Parent Loan for Undergraduate Students (PLUS)

The Direct Federal Parent Loan for Undergraduate Students (PLUS) program enables parents of dependent students to borrow up to the cost of attendance minus the financial aid for which the student may be eligible. Students must be enrolled at least half time to qualify. The parent borrower is responsible for repaying the loan and interest. Parents may apply for the PLUS online at www.studentloans.gov. If the parent is denied credit for the PLUS loan, the student is then eligible to borrow an additional \$4,000 per academic year through the Federal Unsubsidized Loan program.

Private/Alternative Education Loan

These types of educational loans are credit-based and can be used to cover the remaining balance federal financial aid does not cover. Repayment options and terms for private loans vary. Please contact the Financial Aid Office if interested in supplementing your federal student aid with a private/alternative education loan.

NEW YORK STATE (NYS) FINANCIAL AID PROGRAM

NYS Tuition Assistance Program (TAP)

The TAP award aids eligible students in bearing the cost of tuition for post-secondary study. It is primarily based upon students' and parents' combined New York State Net Taxable Income. TAP awards may only be used in New York State. Students are eligible for a total of four academic years or eight semesters of payment at the undergraduate level for a bachelor's degree. Students may only use three years or six semesters of TAP while completing an associate degree.

New York State (NYS) Aid for Part-Time Study (APTS)

Matriculated students who are registered for at least 3 credit hours but less than 8 credit hours may apply for APTS. Applications are available in the Financial Aid Office. Students must complete and return an application to the Financial Aid Office by the last day of Drop/Add for the semester in which they apply.

Veterans Educational Benefits

Villa Maria College is approved by the New York State Division of Veterans Affairs for the training of veterans and other eligible students. Veterans or families of veterans who are eligible for Department of Veterans Affairs/G.I. Bill Educational. Veterans must meet the criteria established by the Department of Veterans Affairs.

Institutional Aid Programs

The College offers various institutional and endowed (private donor) scholarships or grants to qualifying freshmen, transfer, and continuing students. Transcripts are reviewed to determine eligibility. Scholarships for full-time students require a minimum course load of twelve (12) credit hours per semester. Part-time scholarships require a minimum course load of six (6) credit hours per semester. Scholarship amounts vary and are based upon the

financial aid information

individual scholarship and available funds. A list of available endowed scholarships can be found online at www.villa.edu:

- Villa Maria College Honors Program Scholarship
- Villa Maria College Presidential Scholarship
- Villa Maria College Merit Scholarship
- Alumni Scholarship
- The Felician Legacy Grant (for graduates of Felician sponsored high schools)
- Felician Grant (for transfer students)
- Franciscan Grant (for transfer students)
- Founders Grant (for transfer students)

Each merit-based scholarship is renewable annually provided the student maintains a specific cumulative grade point average. Scholarship amounts may be prorated according to a student's enrollment status.

In addition to the merit-based aid, Villa Maria College also offers institutional grants and privately funded (endowed) scholarships from various donors to its student. Applications become available in the Financial Aid Office at the beginning of each spring term.

Senior Citizen Discount

Senior Citizens (Age 60+) may audit classes without charge contingent upon classroom availability. The student is responsible for any associated course fees. If the student wants college credit, full tuition and fees will be charged.

Book Loans

Students are eligible for a book loan when the amount of the completed financial aid package exceeds the amount due for tuition and fees. Inquire at the Business Office concerning eligibility for a book loan to purchase: books, supplies and/or art supplies. Book loans become available on the first day of classes each term.

Renewal of Awards Process

Students seeking federal financial aid are required to renew the FAFSA and TAP application each academic year. Both online applications become available in early January. Students are encouraged to apply early to ensure receipt of maximum eligibility.

Satisfactory Academic Progress for Federal Title IV Financial Aid Programs

Students who wish to receive funding from the Title IV Financial Aid Program (Pell, SEOG, Work Study, Direct and PLUS loans) must maintain satisfactory academic progress toward their degree. Evaluation of student transcripts is completed at the end of each academic year to determine Satisfactory Academic Progress. Students must complete the requirements for a degree within 150% of the normal time allotted for program completion. Exceeding 150% of the normal time allotted for a particular program (more than 90 accumulated credits for an Associate's Degree or 180 accumulated credits for a Baccalaureate Degree) may result in a loss of eligibility for federal student aid.

financial aid information

Satisfactory Academic Progress evaluates the overall number of semesters that a student has attended Villa Maria College, the student's cumulative grade point average (GPA) and the total amount of credits earned. These factors will be compared with the charts below in accordance with the type of degree that the student is pursuing (Associate or Baccalaureate). All credits attempted and earned (including transfer courses, incomplete coursework and withdrawals) are evaluated.

Standard of Satisfactory Academic Progress

ASSOCIATE DEGREE PROGRAM

Number of Completed Semesters

1st	2nd	3rd	4th	5th	6th
-----	-----	-----	-----	-----	-----

Earned Credit Hour Requirement

0	6	15	27	39	No more than 90
---	---	----	----	----	-----------------

Minimum Cumulative GPA Requirement

0	1.3	1.5	1.8	2.0	2.0
---	-----	-----	-----	-----	-----

BACCALAUREATE DEGREE PROGRAM

Number of Completed Semesters

1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
-----	-----	-----	-----	-----	-----	-----	-----	-----	------	------	------

A Student Must Have Accrued at Least This Many Graded Credits:

0	6	15	27	39	51	66	81	96	111	126	No more than 180
---	---	----	----	----	----	----	----	----	-----	-----	------------------

With at Least This Cumulative Quality Point Average:

0	1.5	1.8	1.8	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
---	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

financial aid information

"C" Average Requirement for NYS TAP

New York State has implemented a statutory requirement that TAP recipients who have attained 24 TAP points (a student receives 6 TAP points per semester, thus totaling 24 points for 4 semesters) are required to have a cumulative C average (2.0 on 4.0 scale). For the fifth TAP payment, the minimum cumulative grade point average is a 2.0 or C average.

Reestablishing Eligibility for Financial Aid

Students who have failed to maintain satisfactory academic progress may reestablish eligibility for financial aid by the following methods:

- Apply for and be granted a waiver from the Director of Financial Aid if there are extraordinary circumstances that attributed to their poor academic performance (additional documentation may be required).
- Work with the Student Success Center to create and adhere to an Academic Success Plan.
- Make up the academic deficiencies without benefit of financial aid. For example, students with GPAs below that required for their semester of study may opt to take additional courses at their own expense at Villa Maria College in order to raise their GPA and make them eligible for financial aid in the following semester.
- Transfer to another institution and meet the new institution's admissions requirements.

General Education at Villa Maria College

General Education at Villa Maria College includes the curriculum and programs that apply to students regardless of their major. General Education includes the Core Curriculum, the central and essential educational experience for all Villa Maria College students, as well as Service Learning, Information Literacy, Writing Across the Curriculum, Internships, and the Honors Program. General Education provides students a wide-ranging, mission-driven education to help them lead well-rounded and rewarding lives.

The Core Curriculum

Empowerment and Transformation

Villa Maria College's Core Curriculum is inspired by the College Mission Statement, which explains that by "Offering academic programs with a broad core curriculum, the College transforms and empowers students to realize their intellectual, professional, creative and spiritual potential." Empowerment and transformation are rooted in the core values of Villa Maria College. The Core Curriculum empowers students by:

- Providing the cross-disciplinary knowledge needed to make informed decisions as individuals, citizens, and professionals;
- Sharpening the analysis and critical thinking skills required to solve problems and meet challenges;
- Imparting the skills and knowledge needed to find, evaluate, and use information effectively;
- Fostering the personal and social responsibility espoused in the core values and mission of Villa Maria College

Empowering students intellectually, creatively, and spiritually places them in the position to become agents of change in their own lives and in the lives of those around them, whether in the classroom, at home, in the office, or as members of their communities. In accordance with the mission and core values of Villa Maria College, the Core Curriculum helps promote personal and social transformation by:

- Teaching students to understand and respond to diverse perspectives and experiences;
- Inspiring students to address some of our society's most pressing problems;
- Providing students the experiences necessary to lead in their personal, professional, and spiritual lives;
- Providing students the opportunity to build an intellectual foundation for the decisions and values that will guide their actions throughout their lives.

Mission Statement: The mission of the Core Curriculum at Villa Maria College is to provide students the broad range of intellectual skills, knowledge, values, and attitudes that will help them realize their intellectual, professional, creative, and spiritual potential and that will prepare them for responsible engagement with their communities.

Core Curriculum Learning Outcomes: Upon graduating with a bachelor's degree from Villa Maria College, students will be able to:

- Use the Villa Maria College core values as a foundation for responsible engagement with their communities;
- Analyze, synthesize, and apply information and knowledge from multiple disciplines;
- Address and solve problems using a variety of methodologies;
- Communicate and collaborate effectively and professionally;
- Think critically and creatively.

academic information

Upon graduating with an associate's degree from Villa Maria College, students will be able to:

- Use the Villa Maria College core values as a foundation for responsible engagement with their communities;
- Access and analyze information and knowledge from multiple disciplines;
- Communicate and collaborate effectively;
- Think critically and solve problems successfully.

Core Curriculum for Baccalaureate Programs

Core Foundation

The required courses of the Core Foundation introduce and reinforce the intellectual skills, values, knowledge, and attitudes students will need to be successful at Villa Maria College and throughout their lives. The Core Foundation courses are:

COR 101: First-Year Core Curriculum Seminar	3 credits
COR 401: Core Curriculum Senior Seminar	3 credits
ENG 101: English Composition I	3 credits
ENG 103: English Composition II	3 credits

Core Perspectives

The elective courses of the Core Perspectives, while allowing students some latitude in pursuing their own interests, provide them with a shared knowledge base in the broad areas of human intellectual and artistic endeavor.

Each of the Core Perspectives categories includes a range of courses from which students can choose to fulfill the requirement. However, students must adhere to course pre- and co- requisites and should consult with their advisor to select a course appropriate for their interests and academic backgrounds. Students cannot use one course to fulfill more than one Perspectives requirement.

Quantitative Literacy Any Mathematics (MAT) course	3 credits
Scientific Understanding and Methods Any Astronomy (AST), Biology (BIO), Chemistry (CHE), or Physics (PHY) course and its required laboratory.	4 credits
Religious Thought Any Religious Studies (RST) course or IDS 205: Crisis of Belief	3 credits
Philosophical Thought Any Philosophy (PHI) course or IDS 205: Crisis of Belief	3 credits
Social and Behavioral Perspectives Any Anthropology (ANT), Economics (ECO), Political Science (PSC), Psychology (PSY), or Sociology (SOC) course	3 credits
Global and Historical Contexts Any History (HIS), World Literature, American Sign Language, French, or Spanish course	3 credits
Aesthetic Engagement Any Fine Arts elective or PHI 310: Philosophy of the Arts	3 credits

academic information

Literary Expression 3 credits
Any English (ENG) literature course (does not include ENG 101, ENG 103, ENG 214, ENG 249, ENG 260, and ENG 261)

Total Credits: 37

Core Curriculum for Associate Degree Programs

COR 101: First-Year Core Curriculum Seminar 3 credits
ENG 101: English Composition I 3 credits
ENG 103: English Composition II 3 credits
Mathematics Elective 3 credits
Religious Studies Elective 3 credits
Liberal Arts Elective 3 credits
Liberal Arts Elective 3 credits

Total Credits: 21

Service Learning

Mission Statement: The mission of the service learning component at Villa Maria College is to incorporate direct community service within the academic experience, thus enhancing the rigorous and enriching educational experience. Through service, the student is given the opportunity to live out the Catholic/Franciscan ideals of the College and put into practice the core values of respect for human dignity, compassion, transformation, solidarity with the poor, and justice and peace.

Villa Maria College students will be transformed by meaningful service learning experiences to become men and women who promote a more just society and empower others to do the same. Students will be able to reflect upon and express how the reciprocal relationships between academics and service learning experiences have helped them not only better understand course content but also become more aware of the needs of others.

Goals of Service Learning: (1) Complement traditional academic methods of instruction with service learning experiences that put students' course curriculum into practice. (2) Reinforce the ideals and core values of Villa Maria College by making substantial contributions to community betterment.

Effective for all students entering Villa Maria College during the 2015-2016 academic year: To fulfill the service learning requirement, all students at Villa Maria College must complete a minimum of two service learning experiences before they graduate. Each experience will take place at one community agency and must include at least 10-15 hours of actual service. As an academic requirement, service learning must be connected directly to a course the student is taking. The experience will include preliminary research, the 10-15 hours of actual service, and reflection. The Director of Experiential Learning will supervise service learning experiences in conjunction with program faculty members to ensure that students have fulfilled service learning requirements prior to graduation.

Students who began their degree program at Villa Maria College prior to the 2015-2016 academic year will continue with the service learning requirements that were in place upon their enrollment: associate-degree students must complete 25 hours of service learning to graduate and bachelor-degree students must complete 50 hours of service learning to graduate. However, these students can choose to complete the new service learning requirements, but must fill out official paperwork with the Director of Experiential Learning. Students who were readmitted to the College for the 2015-2016 academic year must comply with the new service learning requirements.

academic information

Information Literacy

Mission Statement: Information literacy is a complex set of skills and attitudes critical to academic, professional, and personal success. The information literacy program collaborates across the College to develop competencies in students needed to locate, evaluate, and use information in an effective, efficient, and ethical manner.

Information literacy instruction is integral to the Core Curriculum writing sequence courses, English 101 and English 103, and is integrated in courses throughout the curriculum.

Writing Across the Curriculum

Mission Statement: The mission of the Writing Across the Curriculum program is to promote the ongoing development of written communication skills throughout the curriculum. Since written communication includes multiple genres, styles and writing technologies, this will be a cohesive strategy that is focused on helping students to transfer skills and content knowledge across their coursework.

Writing Learning Outcomes: All Villa Maria College students need to meet College outcomes in writing and communication skills. Students will receive their initial instruction in writing and communication in ENG 101: English Composition I and English 103: English Composition II. After having completed this first-year composition sequence, students should be able to:

- Employ reading and writing as a means of learning and communicating;
- Analyze the needs of different audiences and rhetorical contexts;
- Apply rhetorical knowledge to a variety of academic writing projects;
- Employ the writing process and revision to create written texts;
- Integrate original ideas with the ideas of others in written texts in accordance with information literacy standards;
- Design and deliver an oral presentation on an informative or persuasive topic;
- Demonstrate academic conventions, including thesis statements, structure, tone, grammar, syntax and punctuation; and
- Assess development as writers.

Students will continue to refine their writing and communication skills throughout their studies, including in writing intensive courses. While writing intensive courses should not be the sole means by which discipline-specific writing instruction is achieved, they are an important component of an overall focus on writing at Villa Maria College.

Writing intensive courses meet the following criteria:

- Writing assignments constitute the majority of the student's graded work. These assignments include writing in response to readings and course topics, such as: essays, journals, essay-based exams, written presentations, in-class writing assignments, blogging, and discussion form posts;
- Writing to learn activities are used frequently during class sessions. Students are asked regularly to write to generate ideas, respond to readings, and share impressions;
- Writing assignments are assessed not just for content, but for the quality of the writing. Instructors provide regular and detailed feedback on the student's writing using writing rubrics.
- Instructors encourage and support all elements of the writing process, including revision. This might mean reading and responding to drafts before students turn in a final paper, or offering students the opportunity to revise graded essays, or requiring a portfolio of written and revised work at the end of the semester;
- Students are required to select, evaluate, and incorporate information and integrate their ideas in responsible and professional ways, following the guidelines appropriate in their academic discipline; and
- Both instructors and students are provided appropriate support.

academic information

Internships

Mission Statement: The mission of the internship program is to enhance academic knowledge and skills, personal development, and professional preparation through structured work experiences relating to the student's academic curriculum and career goals. Internships are an integral part of the curriculum that empower students to make effective career decisions.

Villa Maria College is committed to preparing students for a professional work environment. Since theoretical knowledge and skills learned in the classroom are brought to life in a work setting, most programs at the College require or provide the option of a credit-bearing internship.

A variety of internship sites are available. Interns have a site supervisor, as well as an internship coordinator on campus who facilitates the initial internship placement and acts as a liaison between the internship site supervisor, the College, and the student. Internship seminars are held on campus throughout the semester, bringing interns within programs together to discuss and direct learning and work activities.

Students consult with their academic advisor to determine the timing of the internship and with their faculty to prepare for the professional work environment. Resources of the Career Services Office help students to explore various career options and to hone their job searching skills of resume and cover letter writing, interviewing, and networking. The Director of Experiential Learning oversees internships at the College.

Internships in the Physical Therapist Assistant (PTA) Program are coordinated by the Academic Coordinator of the Clinical Education (ACCE), who is a full-time faculty member in the PTA Program. There are two integrated part-time internships, and two terminal full-time internships required for the PTA Program.

Spring/Summer Internship Option

Villa Maria College offers a spring internship option which allows students to enroll in an internship as part of their 12-18 credit full-time load and complete the internship either in the spring semester or during the summer. Students are required to register for this spring internship no later than the end of the drop/add period for the spring semester. Students must declare, no later than the end of the drop/add period, their intention to complete either the spring or the summer internship.

Grades are due for the spring internship at the end of the spring semester. Grades are due for the summer internship on August 1. Students should have a minimum of 12 credits in addition to the internship to ensure financial aid and academic progress.

Seminar sessions of all spring/summer internships will be held starting no later than March 1. For the purpose of a May ONLY start of internship site work, students will be permitted to withdraw from the internship until April 15th. Students are advised that a withdrawal may affect full-time status and financial aid. As with any course, students must complete the course for a passing grade. If a student does not complete the summer internship by August 1, a grade of F will be submitted for the course.

Summer/Fall Internship Option

Villa Maria College offers a summer/fall internship option that allows students to enroll in the internship as a part of their 12-18 credit full-time load and complete the internship hours either in the fall semester or during the preceding summer.

academic information

Students who are registered for a fall semester internship but wish to complete hours towards the internship during the preceding summer must secure the approval of the The Director of Experiential Learning. Only students officially registered for a fall internship may be granted approval to begin working on a credit-bearing internship course during the preceding semester.

Students conducting the internship in the summer option must attend the internship seminars scheduled during the fall semester; seminars are a required component of the internship course. As with any course, students must complete all course requirements and earn a passing grade to receive credit. A final grade will be submitted at the end of the fall semester when all course requirements are complete.

The Honors Program

Mission Statement

The mission statement of the Honors Program is to provide high-quality, rigorous, and rewarding educational experiences for academically high-achieving students and to enhance the intellectual culture and co-curricular experiences at the College.

Acceptance Criteria

Students who apply to Villa Maria College and have at least a 90% academic average in high school are eligible to apply to the Honors Program. For admission into the Honors Program, students must write a separate essay explaining their academic goals, provide examples of their written work, and meet with an Admissions Counselor and/or the Honors Program Coordinator for an interview. Only first-time, first-year students in bachelor-degree programs are eligible for the Honors Program.

Honors Program Policies

1. To participate in the Honors Program, all eligible students must sign a contract of commitment by Orientation of their freshman year.
2. Students must maintain a 3.0 cumulative grade point average (GPA) to remain in the Honors Program.
 - a. If a student's cumulative GPA drops below a 3.0, a student is placed on Honors Program probation for one semester.
 - b. If a student's cumulative GPA is not raised back to 3.0 by the end of the probationary semester, the student is dismissed from the Honors Program.
3. Students must take 27-30 credits of Honors designated courses, at least 12 of which must be at the 300- or 400- levels.
4. Students must take and pass the Honors Seminar for 0 credits each semester.
5. Students must take a minimum of 12 and a maximum of 18 credits of Honors designated courses in their program major.
6. Students must conduct self-assessments at the end of each academic year reflecting on their intellectual and personal growth, using evidence from their coursework and activities to substantiate claims. The Honors Program Coordinator will evaluate students.
7. If a student fails an Honors Seminar, he or she is dismissed from the Honors Program.
8. A student's financial aid status may be adjusted if the student voluntarily leaves or is dismissed from the Honors Program.

academic information

Information and Policies about College Credits, Academic Progress, and Registration

Credit Hours and Class Time

A college education requires investment of a student's time both in and out of class. The New York State Department of Education defines required time in class for the designated numbers of credit hours. A typical classroom-based course of three credits equals three hours of class per week for fifteen weeks. Students should expect to spend at least two hours outside of the classroom studying for every hour inside the classroom; for a three credit course, six hours a week or more of out-of-class work would be expected. A studio or laboratory class generally requires more time in the studio or lab though no more credits are accumulated. Students should expect to spend at least two hours of work outside for every studio hour in class.

In select upper-level courses, students meet in class for less time than they generally would for the credits earned. This arrangement is made to allow them the extra individual time they need to complete intensive program capstone projects and to meet regularly on an individual basis with program faculty members. In independent study courses and courses by contract, students generally meet with faculty members for 1-2 hours per week and spend the rest of the needed course time engaged in guided individual work and learning.

In hybrid classes, which blend face-to-face with online instruction, students meet in class for a portion of the time expected in a traditional class, and complete the rest of the meeting time engaged in online instruction, while still fulfilling the expected out-of-class work hours. In fully online courses, students devote the same amount of total hours to the class as they would in the traditional face-to-face format, but the hours are spent in a mixture of online instruction and additional individual work.

Most classes meet 2-3 times per week for fifteen weeks. Lecture courses meet for 3 hours per week and studio courses meet for 5 hours per week, with a classroom hour defined as 50 minutes according to Carnegie standards. Laboratory courses meet for 2 hours per week. A small number of courses meet for 8 weeks, but still fulfill the 37.5 required total hours. Hybrid courses meet for 15 weeks and online courses meet for either 8 weeks or 15 weeks.

Independent Study

Students may petition to complete the option of an independent study, which may be undertaken for variable academic credit. An independent study cannot be used to duplicate, overlap, replace, or retake a course that is offered by the College. It is intended to provide options to study areas not otherwise available to students. To enroll in an independent study, a student must:

1. Have completed a minimum of 60 credits at Villa Maria College.
2. Have a minimum grade point average of 3.0.
3. Determine credit hours to be completed, based on the extent of the work to be studied, for no less than 1 and no more than 3 credits per independent study.
4. Complete no more than a total of 6 independent study credits during his or her college career.
5. Request an Independent Study form from the Registrar's Office.
6. Submit the request for review by the faculty member who would supervise the independent study, the department chairperson, and the Vice President for Academic Affairs.
7. Have all paperwork completed, and be enrolled in the course prior to the end of drop/ add for the semester in which the student will complete the study.

The course number and title will be included on the student's transcript.

academic information

Earning College Credits

Students may obtain college credits through the following sources, in addition to those earned as a Villa Maria College student:

I. Articulation Agreements

Villa Maria College maintains articulation agreements with Cheektowaga Central High School, Erie 1 BOCES, and Orleans/Niagara BOCES, which allow students to complete courses and receive advanced placement credit in specific areas. Approval for transfer credit is contingent upon the terms of the respective agreements.

Villa Maria College also maintains articulation agreements with Alfred State College for the Interior Design Bachelor of Fine Arts program, and St. Bonaventure University for students graduating from the Bachelor of Business Administration program.

II. Advanced Placement

Many high schools offer college-level courses that may earn Advanced Placement (AP) credits. The AP program is sponsored by the College Entrance Examination. Students must receive a score of 3, 4, or 5 on Advanced Placement course exams to receive transfer credit to Villa Maria College.

III. College Level Examination Program (CLEP)

The College Level Examination Program (CLEP) allows students to receive credit for experience obtained through travel, work, military service, or coursework completed in non-accredited institutions. CLEP exams exist in 34 different areas including literature, language, history, social sciences, mathematics, and business and are administered by the College Board. Information about CLEP can be found at www.collegeboard.com.

IV. College Opportunities Prior to Enrollment (COPE)

High school seniors may register for courses at Villa Maria College provided they have a letter of recommendation from their guidance counselor. Course availability is contingent upon available classroom space and course prerequisites. Students may earn a maximum of 12 hours of college credit per academic year and pay COPE course tuition as well as appropriate course fees.

V. Course Challenge

Designated 100- or 200-level courses at Villa Maria College may be challenged. Students should apply to the Registrar's Office to receive permission to challenge a specific course. The challenge process must be completed prior to the first day of the semester.

No letter grade is assigned for challenged courses. Students are not allowed to challenge a failed course. Challenged courses are not included in determining full-time status for financial aid.

If a challenge is successfully completed, a student may elect to take a more advanced course or an elective to fulfill the appropriate number of credits for a degree. Students must complete the minimum credits required for the associate or bachelor's degree program in which they are enrolled. All associate degrees require a minimum of 60 credits; all bachelor's degrees require a minimum of 120 credits.

academic information

VI. Transfer

Courses completed at other regionally accredited colleges will be reviewed and considered for transfer. Courses accepted for transfer credit require an earned grade of C or above. A grade of C- will not transfer. Courses with grades of S (satisfactory) or P (pass) may be accepted.

Generally, courses must have the same course title and content. Some courses may transfer as liberal arts, art, or general electives. Students may appeal to the Vice President for Academic Affairs for courses with varied titles (but of an equivalent nature) to be credited to their degree program.

Transfer courses will be counted for credit but grades will not be calculated into a student's cumulative grade point average.

Students transferring into a bachelor-degree program must earn at least 45 credits at Villa Maria College and half of all program credits. Students transferring into an associate-degree program must earn at least 15 credits at Villa Maria College.

Course Load

Students typically enroll in 15-16 credits per semester which allows them to complete an associate degree in four semesters (two academic years) or complete a bachelor's degree in eight semesters (four academic years). Most programs at Villa Maria College require 30-32 credits per academic year. Many students require more time for degree completion dependent on full- or part-time status, preparation for college, and academic success.

Any developmental courses students are required to take are part of financial aid calculations for grants and loans but do not count toward graduation.

Full-time tuition covers costs for 12-18 credits per semester. Students with a 3.0 cumulative GPA may request permission to take more than 18 credits in a semester. The request must be made to the Vice President for Academic Affairs. Students enrolling in courses totaling more than 18 credits will be charged additional tuition.

Prerequisites and Corequisites

Some courses have prerequisites or corequisites. A prerequisite must be completed before a student can enroll in more complex courses. (For example, Art 101: Two-Dimensional Design is a prerequisite for almost all other studio art courses at the College.) A corequisite must be taken simultaneously with another course. (For example, BIO 151L: General Biology Laboratory is a corequisite with BIO 151: General Biology.) 100- and 200-level courses generally identify entry-level courses, and 300- and 400-level courses generally identify advanced courses.

Some programs require a minimum grade, typically a C or C+, in courses for successful completion of the course. Failure to obtain the minimum grade will require the student to repeat the course in order to obtain that level of proficiency, advance to the next level of courses, and/or meet graduation requirements.

Quality and Cumulative Grade Point Average

The grade point average (GPA) is the ratio of the total number of quality points earned to the total number of enrolled credit hours. The grade point average identifies the student's level of achievement each semester. The cumulative grade point average is the total GPA over two or more semesters.

academic information

Academic Standards

Students must attain a 2.0 grade point average (GPA) (the equivalent of a C average) in any given semester to be considered in good academic standing. Students must attain a 2.0 grade point average (GPA) to satisfy degree requirements and, ultimately, to graduate. Some programs require a higher GPA in program courses or overall GPA. Please review the specific programs in this catalog for more detailed information.

Each semester, the average of completed course grades is calculated to determine the GPA for that semester. A cumulative GPA is the average of all completed semester credits over two or more semesters. A student's semester GPA after one semester is the same as his/her cumulative GPA.

Students are considered to be in good academic standing when their cumulative GPA is at least 2.0. If students fall below a cumulative 2.0 GPA, they will be placed on academic probation.

Academic Jeopardy

Warning

A student will be placed on academic warning if his or her cumulative grade point average is above a 2.0 but his or her semester grade point average is below a 2.0.

Probation

Students who receive a cumulative grade point average (GPA) below a 2.0 will be placed on probation. A student's first semester cumulative GPA is also his or her semester GPA.

Students on probation may be restricted to 6-12 credit hours for the following semester and may be required to sign a probation contract with the Director of Student Success. Probationary students who do not comply with this stipulation and who do not achieve a minimum 2.0 cumulative (not semester) grade point average at the end of their probationary semester are subject to dismissal.

Repeat Probation

If students on probation have improved their grade point averages but are still below a cumulative grade point average of 2.0, they may be placed on probation for another semester.

Dismissal

After review of a student's records, the Academic Review Committee may recommend dismissal if the student has been on probation for more than one semester and/or shows little indication of improvement. Students may be dismissed if their GPAs fall below a 1.0 in their first semester or below a 1.5 in subsequent semesters.

If, after three enrollments, a student does not successfully complete a required course of the Core Curriculum (COR 101, ENG 101, ENG 103, COR 401), he or she will be dismissed from Villa Maria College. If a student enrolls in one of these courses and withdraws during the semester, that enrollment still counts as one of the three enrollments allowed.

academic information

Dean's List and Merit List

The Dean's List and Merit List are determined at the end of each semester. To be eligible for the Dean's List a student must:

- be a matriculated, full-time student, completing a minimum of 12 credit hours
- have no more than one grade below a B and no grade below a C; no I (incomplete) or W (withdrawal) grades permitted
- have earned a minimum of a 3.3 GPA for the semester

To be eligible for the Merit List, a student must:

- be a matriculated, part-time student, completing a minimum of 6 credit hours
- have no grade below a C; no I (incomplete) or W (withdrawal) grades permitted
- have earned a minimum of a 3.3 GPA for the semester

Grading System

Grades for 100-400 level courses:

Letter	Numerical Value	Quality Points Per Semester Credit Hour	Grade Definition
A	93-100	4.0	Excellent
A-	90-92	3.7	
B+	87-89	3.3	Very Good
B	83-86	3.0	
B-	80-82	2.7	
C+	77-79	2.3	Average
C	73-76	2.0	
C-	70-72	1.7	
D+	67-69	1.3	Passing
D	63-66	1.0	
D-	60-62	0.7	
F	0-59	0.0	Failure
I	Incomplete		Temporary grade
P/F	Pass/Fail		Internship course(s) only
W	Student Withdrawal		Not calculated into GPA
WF	Faculty Withdrawal	0.0	Failure

academic information

Grades for pre-college courses numbered 021-099:

Letter	Numerical Value	Quality Points Per Semester Credit Hour	Grade Definition
RA	90-100	0.0	Excellent
RB	80-89	0.0	Very Good
RC	70-79	0.0	Average
RF	69-below	0.0	Failure
I	Incomplete		Temporary grade
W	Student Withdrawal		Not calculated into GPA
WF	Faculty Withdrawal	0.0	Failure

Midterm Grades and Quarter-Term Evaluations

All students at Villa Maria College receive midterm grades in every course. These grades are intended to help students understand how they are faring in each course so that they can better plan and prepare for the end of the semester. Midterm grades are not recorded on student transcripts and are not included in any grade point average calculations. Midterm grades are reviewed by student advisors.

All first-year, first-time students receive quarter-term evaluations in every course they take during their first year. The evaluations are both quantitative and qualitative and are intended to provide students an accurate gauge of how they are performing in each class. Advisors review the quarter-term evaluations with each student and, if necessary, help them make plans to improve their performance.

Incomplete Grades

An incomplete (I) may be given for a course in which a student has done satisfactory work (C or better) and has completed at least $\frac{3}{4}$ of the course but has been unable to complete it due to serious illness or other serious circumstances. Documentation of the impeding circumstance must be provided to the faculty member by the student in order to request a grade of incomplete. An incomplete grade will not be granted for excessive absence or failure to complete work.

Faculty must determine if an incomplete is possible for a course. Approval is required from the Vice President for Academic Affairs to allow an incomplete grade.

Students are given four weeks from the last day of class to complete required coursework for an incomplete grade. A course must be completed prior to taking any courses for which that course is a prerequisite. Failure to complete the course requirements within the designated time period will result in the grade being changed to F by the Registrar. Students will not graduate unless all incompletes are changed to letter (A-D) grades. Incomplete grades make students ineligible for the Dean's List and Academic Merit List during the semester in which they are received.

academic information

Repeating a Course

To raise a grade of F, D, or C in any given course, or other grades based upon prerequisites in designated courses, students must officially register for the same course, regularly attend classes, and fulfill course requirements. The higher grade earned is used in computing the cumulative grade point average. Both grades are recorded on the transcript. Failed, required courses, as well as courses where specific grades or prerequisites for other courses have not been achieved, must be repeated. Courses may not be repeated more than two times.

If a student does not receive the required minimum grade after three enrollments, the student will not be permitted to complete the program for which that course is required. If a student enrolls in a course and withdraws during the semester, that enrollment still counts as one of the three enrollments allowed. If, after three enrollments, a student does not successfully complete a required course of the Core Curriculum (COR 101, ENG 101, ENG 103, COR 401), he or she will be dismissed from Villa Maria College.

Dropping or Adding Courses

Students may change their course schedules without penalty during the first few days of the semester. For semester courses, students have the first week of classes to drop and/or add courses without academic penalty. For modular courses, the drop/add period is limited to a few days. (Please review the academic calendar in this catalog for dates.) Altering credit totals may impact a student's full-time or part-time status, financial aid status, and/or tuition cost.

Drop and add forms must be obtained from and returned to the Registrar's Office by the set date.

Withdrawal From a Course

Students may withdraw from a course without academic penalty by completing the Course Withdrawal form and returning it to the Registrar's Office before the Course Withdrawal date indicated on the academic calendar. A Course Withdrawal form must be completed and submitted to the Registrar's Office by the required date. Failing to officially withdraw from a course will result in a failing grade. Withdrawing from a course or courses may impact financial aid awards and/or future eligibility. Please consult the academic calendar in this catalog for the Course Withdrawal dates.

Withdrawal From Villa Maria College

If, for some serious reason, a student finds it necessary to withdraw from the College, an official Withdrawal Form must be completed no later than the twelfth week of the semester. If students are enrolled in modular classes, withdrawal must be completed by the seventh week of the semester.

A withdrawal from the College is initiated with the Counseling Center and requires signatures from the College Counselor, the student's advisor, the Director of Financial Aid, and the Vice President for Business Affairs. The completed form must be submitted to the Registrar's Office.

If serious illness or extenuating circumstances occur after the twelfth week of a semester, students may petition to be allowed to withdraw from the College. This petition will need to provide clear evidence of the extenuating circumstances and will be reviewed by the above mentioned Offices, and the Vice President for Academic Affairs. If withdrawal after the twelfth week is granted, students will then be given Ws for all courses not yet completed. Modular courses completed in the first half of the semester will receive the grades given. Academic and financial consequences may affect a student's future college admissibility and financial aid eligibility.

academic information

Students who stop attending classes but who are not formally withdrawn from the College will receive Fs or WFs for courses and risk dismissal from the College. Additionally, students may jeopardize future eligibility for financial aid at Villa Maria College and at other colleges.

Leave of Absence

After the end of a semester, students in good academic and financial standing may apply for a leave of absence for one semester or up to one full year, provided a serious reason warrants it. Serious reasons may include documented illness and certain personal and/or financial situations.

Because a leave of absence allows a student to postpone the program requirements in place when admitted to the College, a serious reason for the request will be required for a leave of absence to be granted. In no case will a leave of absence be extended for more than one full academic year.

The process for a leave of absence begins by obtaining a form from the Registrar's Office. The completed form must be submitted to the Vice President for Academic Affairs for consideration.

Cross Registration

Full-time, matriculated students who are registered for a minimum of 12 credit hours at Villa Maria College may take courses not offered at the College at another cooperating institution (Western New York Consortium) tuition-free. Students registered at other colleges and universities may also take courses at Villa Maria College depending on course availability. Tuition is paid at the "home institutions;" however, students are responsible for all fees at the college offering the course. Cross registration must be completed within one week of the beginning of the semester.

Declaration of Major/Change of Major

A student must be officially enrolled in a major. When a student completes an admission application, a student is enrolled in the designated major. If a student wishes to change programs, moving from one major to another or from an associate to a bachelor degree program, or vice versa, a Change of Major form must be initiated by the student, completed and submitted to the Registrar's Office before the student can enroll in courses in that program.

Graduation is evaluated dependent on the program in which the student is officially enrolled, including the year of entry. A student may petition to complete the program requirements for a more recent program planner than the one under which the student enrolled. This petition is initiated by completing a Program Planner Change Request form receiving all the required approvals. Students may not petition to change to an older program planner.

Students must obtain a Change of Major form and instructions from the Registrar's Office and will be expected to provide a portfolio, complete an audition, and/or complete an interview with a designated program faculty member prior to submitting the form to the Registrar's Office. If admitted into a new program, a student's recorded major will be changed as of the beginning of the semester following the request for change of major. The student will be responsible for completing all program requirements in place as of the date when the change of major is recorded in the Registrar's Office. Delaying a change of major may jeopardize degree completion and graduation.

academic information

Declaration of Minor

A minor is a minimum of 6 courses (18 credits). A student must complete necessary prerequisites and meet minimum grades for all minor courses.

A student may choose to enroll in a minor and must complete a declaration of minor form and submit the completed form to the Registrar's Office at least one semester prior to expected graduation. Upon completion of all requirements for the minor, a student's transcript will identify the completed minor as well as the designated major.

Students cannot apply more than two courses (6 credits) of required courses in their major program toward fulfilling the requirements of a minor. However, students can exceed the two course (6 credits) allotment if they take minor courses that also fulfill elective requirements in their major program.

Information about Degree Completion and Commencement

Degrees Awarded

Bachelor's Degrees:

Bachelor of Arts (B.A.)

Bachelor of Business Administration (B.B.A.)

Bachelor of Science (B.S.)

Bachelor of Fine Arts (B.F.A.)

Associate Degrees:

Associate in Arts (A.A.)

Associate in Science (A.S.)

Associate in Applied Science (A.A.S.)

Bachelor's Degree

A candidate for a bachelor's degree must present a minimum of 120 undergraduate credits fulfilling all program and general college requirements. 45 of these credits must be earned at Villa Maria College and at least one half of all program credits.

Second Bachelor's Degree

A student who holds a bachelor's degree from Villa Maria College or another regionally accredited institution may pursue a second bachelor's degree. Acceptable credits from the first degree may be applied to the second degree. In all cases, at least 30 additional credits will be required to complete a second bachelor's degree, including required courses in the program of study. Students who are completing their first bachelor's degree, but are intending to pursue a second, must fill out the appropriate paperwork at the Registrar's Office to make sure that they are advised accurately.

Associate Degree

A candidate for an associate degree must present a minimum of 60 undergraduate credits, of which at least 15 must be completed at Villa Maria College.

academic information

Second Associate Degree

A student who holds an associate degree from Villa Maria College or another regionally accredited institution may pursue a second associate degree. Acceptable credits from the first degree may be applied to the second degree. In all cases, at least 15 additional credits will be required to complete the second associate degree, including all required courses in the program of study. Students who are completing their first associate degree, but are intending to pursue a second, must fill out the appropriate paperwork at the Registrar's Office to make sure that they are advised accurately.

Graduation Requirements

A minimum cumulative grade point average of 2.00 is required for graduation. Some programs require grades higher than C (2.0) for advancement to the next-level course or a grade point average higher than 2.0 for graduation. Students must be enrolled at Villa Maria College the semester they intend to graduate; the Vice President for Academic Affairs will consider, in rare cases, written appeals for exceptions to this policy.

Degree Completion and Commencement

Degrees are granted in December, May, and August. All degree requirements must be completed by the designated date in December, May, and August to be granted a degree. Commencement activities are held once a year in May. Diplomas are distributed at that time. December, May, and August graduates are invited to participate in the May commencement ceremonies.

Students who wish to participate in Commencement without completing all degree requirements must submit an application to the Registrar. The Registrar will ensure that students meet established criteria and will forward the application to the Vice President for Academic Affairs for final approval.

Students with up to six credits of remaining coursework may be considered for participation in commencement ceremonies provided that they have a cumulative grade point average of 2.0 or higher and have completed all other degree requirement. Students must prove that they are registered for summer courses at Villa Maria College. The Registrar and Vice President for Academic Affairs will consider cases in which the student is co-registered at another institution for summer courses.

Students who participate in commencement without meeting all degree requirements will not be designated as receiving Honors, because the final grade point average will remain to be determined.

Students who fit the above criteria will not receive a diploma or transcript until such time as they complete all outstanding requirements. The degree completion date assigned to such students will be the next identified graduation date for Villa Maria College.

Honors at Commencement

Earning a degree with honors at commencement is recognition for students who have maintained a high degree of scholastic excellence throughout their college careers. Honors are awarded at commencement for the following, cumulative grade point averages.

With honors: 3.40 – 3.59 With high honors: 3.60 – 3.79 With highest honors: 3.80+

Student Awards at Commencement

The Blessed Mary Angela Award

Named after the foundress of the Felician Sisters, the Blessed Mary Angela Mission Award for Students is awarded annually at Commencement to the most outstanding graduate of Villa Maria College. The recipient must be a Baccalaureate or Associate Degree student. The award is selected by the President of the College and her Cabinet, based on nominations from Faculty and Staff. Recipients should embody the mission and values of Villa Maria College demonstrated through outstanding achievement in academics, leadership, and service to both the College and local community. The recipient will address the assembly at the Commencement ceremony.

The Martin Wanamaker Spirit Award

The Martin Wanamaker Spirit Award is given by the Student Life Office to a graduate who has distinguished himself/herself in promoting spirit on campus.

The Faculty Association Achievement Awards

The Faculty Association Achievement Awards are Certificates of Honor and cash awards given to a graduating student in an associate degree program, with the highest cumulative grade point average for three semesters of full-time study at Villa Maria College, and a graduating student, in a baccalaureate degree program, with the highest cumulative grade point average for the past seven semesters of full-time study at Villa Maria College.

students rights and responsibilities

Confidentiality of Student Records

Villa Maria College, in compliance with the amended Family Educational Rights and Privacy Act (FERPA) of 1974, protects the privacy of students who attend or have attended the College. Therefore, no information from students' educational records will be disclosed except to parties who have been determined to have legitimate need as defined by the policies of the Registrar's Office.

Villa Maria College retains the right to release certain public directory information about students, unless a student files an appropriate form requesting that this information not be released.

This data includes the student name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities, dates of attendance, degrees and awards received, most recent previous school attended, and any photograph. Information may be released to official agencies or organizations. Villa Maria College does not publish nor make a student directory available to non-campus constituencies.

All formal requests for records should be directed to:

Registrar, Villa Maria College
240 Pine Ridge Road Buffalo, New York 14225

Class Attendance

Students at Villa Maria College are expected to attend and to arrive promptly for all classes. If, for some compelling reason, a student must miss classes, he/she is responsible for any work missed during those absences. At the beginning of each semester, instructors will provide students with a course outline that will include information about penalties for failing to attend a class.

Students are responsible for notifying instructors as soon as possible about any anticipated absence or, in the case of an emergency, as soon as possible after the emergency.

All faculty members at Villa Maria College record student attendance and submit these records regularly to the Registrar's Office. Faculty members have the right to determine what constitutes excessive absence. Each faculty member will determine the point at which tardiness or absences have affected a student's potential to succeed in completing the course.

Grade Grievances

Students have the right to request information from the faculty member teaching any course about how the final grade was calculated. If a student believes a final grade does not reflect the work completed or the level of knowledge obtained, the student may petition that grade to the Department Chair within 10 calendar days from the end of the course. Prior to that petition, however, the student must seek clarification from the faculty member of the course.

students rights and responsibilities

Academic Integrity

The entire Villa Maria College community, faculty and students alike are responsible for conforming to the highest level of integrity and academic honesty.

All members of the College community are expected to uphold the College mission in their conduct, words, and creative works. Students are responsible for ensuring their developing and completed work professionally and ethically represents themselves, the College and the profession to which they aspire.

Academic dishonesty can include cheating and plagiarism which are offenses against the College community. Such behaviors are a violation of ethical standards.

Cheating may take many forms including:

- Giving or receiving answers to or from another person.
- Using aids or materials not permissible when completing a test or other assignment.
- Altering academic records.
- Any other activity in which students improperly use work which is not their own.

Plagiarism is using another's work and presenting it as one's own. This may include using sentences, paragraphs, or entire sections of documents without properly citing the material used as a source. Plagiarism also includes using music or art belonging to another person without receiving authorized written permission for part or all of the work. Buying or selling papers or using one's own work for one or more courses without permission from all faculty members involved also constitutes a form of plagiarism.

Online behavior also requires appropriate ethical and etiquette standards. Spamming and flaming are unacceptable.

If a student is found to have engaged in any form of academic dishonesty, the faculty member will inform the student and provide a written statement of the offense with the penalty to be imposed. The student then has 10 calendar days within which to appeal in writing to the Department Chair. Further appeals may be made to the Vice President for Academic Affairs.

Penalties for academic dishonesty may result in:

- Receiving a zero for the assignment in question.
- Failure for the course in question.
- Other sanctions may be applied under the Student Code of Conduct found in the Student Handbook.

Classroom Conduct

The college environment is a special place which provides a unique opportunity for students. Students are responsible for behaving in an appropriate and professional manner at all times which is befitting the college environment and which respects the rights of others.

Specifically:

- Students must be on time and prepared for class.
- Cell phones and personal electronic devices of any sort are prohibited from use in the classroom, studio, or laboratory.

students rights and responsibilities

- Appropriate language and behavior is expected at all times while on College property.
- Respect must be shown for all viewpoints, even those with which one does not agree.
- Assignments should be completed in a professional manner and submitted on time.

Failure to meet these expectations may result in action taken by the faculty member, including removal from class, removal of electronic devices, etc. In addition, classroom disruption may result in student conduct action under the Student Code of Conduct found in the Student Handbook.

Appeals Process

Students have the right of appeal in all matters. If a student has a grievance, he/she should first make an in-person appeal to the appropriate faculty member or administrator with whom he/she has the grievance. In the event that a student is dissatisfied with the outcome of a decision from this meeting with the faculty member or administrator, he/she may make a further written appeal to the Department Chair within 10 calendar days of the date of the original grievance. If a student remains dissatisfied with the outcome of this second written appeal to the Department Chair, he/she may submit a third and final appeal. The student must submit documentation of the written appeal to the Vice President for Academic Affairs within 20 calendar days of the date of the original grievance. The decision of the Vice President for Academic Affairs will be final.

student services

Academic Advising

Academic advisors are assigned to all students prior to their first semester at Villa Maria College. Advisors serve as consultants, assisting students with course selection, and schedule planning, and responding to student needs.

In addition to the College Catalog, students have access to course outlines and program handbooks for program information.

Advising is a shared responsibility. Although advisors are responsible to help students with course planning and progression through a program, students are ultimately responsible for completing course, program, and graduation requirements.

Advisement for first-time, first-year students occurs in the Student Success Center. After the first year, students transition to faculty advisors. Transfer students are advised by faculty advisors. Faculty advisors maintain regular office hours throughout the academic year and seek to help students in whatever way possible. Students are responsible for contacting faculty advisors for assistance.

Achieve Program for Students with Learning Differences

The Achieve Program provides specialized services to students with learning differences to support each individual in the transition to college. Students will gain confidence as they develop effective self-advocacy and goal-setting skills, which prepares them for academic and social success during college and their careers. Students in the Achieve Program receive benefits such as priority registration, expanded use of assistive technology, regular coaching/advising/tutoring sessions, and specialized internship and career development workshops. For more information, visit the Achieve website at www.villa.edu/Achieve.

student services

Campus Ministry

The Campus Minister promotes the spiritual well-being of the Villa Maria College community. The Director of Campus Ministry is available for pastoral counseling. The Campus Minister's Office is located in the main building. Students of all faiths are welcome to seek services.

Career Services Center

The Career Services Center provides career advisement and information, employment postings, assistance with job search strategies and similar matters. All students, from those just beginning their college experience to those nearing graduation, as well as alumni, are invited to utilize the services of the Career Services Center, located in the Library Building.

Computer Services

All registered, full-time and part-time students are entitled to a Villa Maria College computer account which provides access to college computer systems, the student portal, printing capabilities and email. Email is a key means of communication between the College and its students while access to the Villa Maria College student portal will allow students to register online, access mid-term and final grades and acquire online classroom materials. Accounts are obtained at registration, new student orientation, or directly from Computer Services. Villa Maria College encourages all of its students to regularly check their email accounts for special announcements and daily information.

Two open computer laboratories for general student use are located on the ground floor of the main campus building in Rooms 11 and 13. These facilities includes Macs and PCs and are equipped with Microsoft Office 2013 and Adobe Creative Suite. Both black and white and color laser printers and scanners are available. Additional open computing facilities are available in the library and in the Palisano Lab (Room L30) when classes are not in session.

Program-specific, instructional computer laboratories provide specialized software for program majors including AutoCAD, Photoshop, Maya, Combustion, Studio 4, Acrobat Professional, Director, Audition, Dreamweaver, Final Cut Studio, Finale, Reason, and Adobe Creative Suite and Lectora. Access to these facilities is provided to program students by the faculty. All specialized computer labs include access to either printers or plotters.

Wi-Fi access to the Internet is available in all campus buildings. The Computer Services Staff Offices are located on the ground floor of the Music Building and in Room 10 in the main campus building. Support staff are available from 7 a.m. to 7 p.m. Monday through Friday or can be contacted at helpdesk@villa.edu. Appointments can always be arranged.

Counseling Services

The mission of Counseling Services is to provide counseling care, services, and programs to promote and enhance the personal growth, mental health, and well-being of students in an environment that is supportive and inclusive. The counseling process helps students overcome obstacles to achieve personal, educational and professional goals. Students engage in counseling to address a variety of issues including feelings of depression/anxiety, grief/loss, relationships, procrastination, balancing responsibilities, managing stress, improving confidence, and overall adjustment to college. Counseling is confidential, available to all enrolled students and is free of charge. The Counseling Center is located on the ground floor of the Library building.

student services

Disability Services

The Director of Health and Disability Services provides consultation and educational services to qualified students with disabilities in accordance with guidelines established by the Rehabilitation Act of 1973, Section 504, the Americans with Disabilities Act of 1990, and the ADA Amendment of 2008. In order to receive services, students must self-identify to the Director and provide appropriate documentation. Accommodations are determined on an individual basis and include (but are not limited to) books in alternative format, extended testing time, note takers, alternative testing conditions, and assistive technology.

To serve the needs for students with a diagnosed disability, the Student Success Center staff and the Director of Health and Disability Services provide consultation and educational services. Once students have self-identified and met with the Director, they have access to services such as books in alternative format, extended testing time, note takers, alternative testing conditions, and assistive technology. Students must take the responsibility for making appointments with the Director and the Student Success Center in order to receive the accommodations to which they are entitled. Students who are part of the Achieve Program should work with the Director to secure | academic accommodations.

Health Services

Health services are available from a full-time, registered nurse who provides basic first aid and limited consultation and referrals. The Director of Health and Disability Services also collects health and immunization records and presents workshops on selected topics. The Health Office is located in the Library building.

Housing

Villa Maria College partners with Collegiate Village located about 1.5 miles from the campus to provide apartment-style housing for Villa Maria College students. There is a shuttle bus that runs regularly between the College and Collegiate Village. Residents are expected to abide by the Collegiate Village Resident Handbook and the Villa Maria College Student Handbook.

Library Services

The mission of Villa Maria College Library is to provide resources and services that support the teaching mission of the college and to assist students in becoming information literate.

The Villa Maria College Library is the primary information resource center on campus. The Library is open any time that the Main building is open, and librarians are available Monday through Friday with extended hours by request. Librarians are available for individualized research assistance as well as group workshops and in-class information literacy sessions. Group study and individual silent study spaces are provided along with computers and a multifunction printer/scanner/copier machine.

The library holds more than 23,000 print books and subscribes to more than 70 print periodicals. More than 135,000 eBooks and 25,000 electronic journals/magazines are available online through the Library website (<http://www.villa.edu/academics/library/>); CDs, DVDs, audiobooks, computer software, and various technological equipment are also available. Library resources are supplemented by a robust Interlibrary Loan system that enables library users to borrow materials from other libraries throughout the world.

student services

Registrar's Office

The Registrar's Office is the main repository for all student records and is responsible for maintaining their accuracy. The Registrar's Office will review courses for consideration of transfer credit and AP credit. Students may obtain copies of their schedules and grades directly from the student portal or from the Registrar's Office.

The Registrar's Office is central to student registration and provides course offering information each semester on the College's website. Making adjustments in schedules may be completed by requesting a drop/add form if students are unable to do so through the student portal.

Other procedures involving the course schedule including but not limited to withdrawal from a course or course challenges, begin with a student obtaining the appropriate form from the Registrar's Office and returning the form in a timely manner.

Official transcripts may be requested from the Registrar's Office. The cost for each official transcript is \$5.00 and the cost for a student copy is \$3.00.

Student Handbook

The Villa Maria College Student Handbook provides information about student life including student organizations and services. It also contains important information on campus policies and procedures including conduct policies and other policies including those related to alcohol and drugs; bias-related crime and crime prevention; hazing; sexual assault; sexual harassment; smoking; and student grievances. Copies of this handbook are found online at <http://www.villa.edu/assets/VMC-Student-Handbook.pdf>

Student Life

The Director of Student Life coordinates orientations and campus-wide student activities, advises the Student Union Board, and offers programming for resident students at Collegiate Village. The Student Life Office is located in the Dining Hall.

Student Success Center

The mission of the Student Success Center is to provide services and programs that are designed to enhance all undergraduate students' academic performance and promote successful completion of their academic career at Villa Maria College. The Student Success Center provides student-centered planning to foster personal and academic growth that leads to empowerment and transformation.

Student Success Center goals:

- To provide support to students in achieving their academic goals.
- To engage with faculty and administrators to positively affect student success.
- To maintain high standards of excellence for the Student Success Center.

Student Success Center services:

- First-Year Advising.
- First-Year Mentorship Program.
- Success Skills Workshops.
- Villa Success Conversation Series.
- Assisted Learning Labs.
- Probation services.
- Tutoring services for all students.

The Student Success Center is located on the ground level of the Library building; there is no fee for services.

student clubs and organizations

Below is a list of the major clubs and organizations available to students at Villa Maria College. The College continually works with students and faculty alike to develop and implement new clubs of interest to students on campus.

Ambassadors – This is a network of students at Villa Maria College who assist in various recruitment and service-related activities.

Animation Club – This club is open to all Animation majors and affords students the opportunity to build their social, professional, and networking skills while learning and sharing animation knowledge above and beyond what is learned in the classroom. Club members will also have the opportunity to travel to film festivals and animation studios when such events are available.

Art Club – This club is open to all art students and provides them with opportunities to discuss both historical and contemporary art issues and travel to places like New York City for intensive art and cultural exploration.

Business Club – A social and professional club open to all students who desire to participate in community-based projects while having fun and expanding hands-on knowledge of management.

Campus Ministry Team – This team is made up of students, faculty and staff and offers members the opportunity to deepen their awareness of the presence of God, while promoting an appreciation and respect for the dignity and integrity of all persons regardless of their religious beliefs.

Delta Epsilon Sigma – Delta Epsilon Sigma is a national honor society for bachelor-degree students at colleges and universities with a Catholic tradition. The Villa Maria chapter of Delta Epsilon Sigma is Epsilon Eta. Students eligible for membership must be at the junior level or higher and must be in the top 20% of their class. Induction ceremonies are held once per academic year.

E.A.S.E – E.A.S.E is an acronym for Environmental Awareness, Sustainability, and Education. In 1979 Pope John Paul II declared St. Francis of Assisi the Patron of Ecology. As a Franciscan institution espousing the values of St. Francis, the group's theme is "Care for Creation." The group will learn and share information on issues impacting the environment while addressing how individuals can respond to help "ease" up on the earth and all creations.

Graphic Design Club – This club provides students with a chance to explore the field of graphic design through seminars, discussions and group activities, Advertising Club of Buffalo (local design club) events and field trips.

IN Club – IN is the interior design club on campus and is the official American Society of Interior Designers (ASID) student chapter for both current students and alumni. The club's purpose is to promote awareness of current trends in the design field, to assist members in preparing for employment and to offer service learning and professional development opportunities related to interior design. Club membership is unrestricted but all chapter members are required to be registered with ASID.

Mode Demain; Fashion of Tomorrow – All students interested in fashion may join this club. The club sponsors guest speakers, field trips and participation in fashion-related events. The club's mission is to "Help future fashion professionals create fashions for tomorrow's future in the global fashion industry with knowledge and skill to achieve excellence."

Music Club – This academic organization promotes appreciation of music on and off campus. The club provides opportunities for informal performance as well as opportunities for concert rehearsals. As a student-run organization, the direction of the music club changes from year to year according to the interest of the membership.

student clubs and organizations

Phi Theta Kappa – Phi Theta Kappa is the international honor society for two-year college students. Members of this society have the opportunity to develop leadership and service skills. Eligibility for membership in the local chapter, Tau Lambda, is determined by a combination of factors:

- Scholastic GPA of 3.5 or higher.
- Completion of a minimum of 12 credit hours of coursework leading to an associate degree.
- Demonstration of leadership and service qualities.

Photovisions Club – This club sponsors photography-related activities including field trips, guest speakers, and photo shoots. There is a focus on expanding student interest in the photography field by participating in a variety of local professional photography events, lectures and conferences.

Physical Therapist Assistant/Health-Related Professions Club – This social and educational club comprised of Physical Therapist Assistant students and students interested in health science career fields, sponsors program-related seminars and speakers who share professional and career-related information and social activities.

PRIDE! – Open to all Villa students and committed to creating a safe and friendly community for all LGBTQS (Lesbian, Gay, Bisexual, Questioning/Queer, Straight) students by promoting equality and raising awareness through education and discussion.

SKALD – Produced annually at Villa Maria College, SKALD is a national, award-winning literary and creative arts magazine which spotlights student literary, artistic and photographic work. The publication has been honored on numerous occasions by both the Columbia Scholastic Press Association and the American Scholastic Press. All students who have completed work at Villa Maria College are encouraged to submit. Production is limited to students with specific skill sets.

Student Union Board – The Board is the voice of the students at Villa Maria College as it pertains to student life. It promotes student responsibility, loyalty to the College, and cooperation among students in their relations with both faculty and administrative staff.

The Writers' Circle - The Writers' Circle is an informal gathering of student creative writers who share their prose and poetry, offer readings of their own work, and host poets and authors at the College for readings and workshops. It is open to all students.

Villa Maria College Student Alumni Association Club – This group is committed to nurturing a relationship between students and the College based upon loyalty and the pursuit of knowledge. Student membership forms a lasting bond between students and graduates and helps to facilitate all aspects of alumni support for the College.

Villa Volunteers – This campus service organization is comprised of Villa Maria College students, faculty, staff, alumni and friends who are dedicated to making a difference in the community and on the campus through service to others.

Art Shop

A fully-equipped woodworking shop is available for art students featuring a broad selection of hand and power tools. A shop safety class is required for active privileges.

Athletic Center

The Villa Maria College Athletic Center houses a full-size gymnasium, men's and women's locker rooms, a swimming pool, a fitness center, and a large social hall. The Athletic Department offices are located in the Athletic Center.

campus resources

Bookstore

Villa Maria College's student bookstore is operated by Follett and carries textbooks for purchase or rent, as well as other required course materials. The bookstore buys back purchased books from students throughout the year. All course-related art supplies and other school supplies are available in the store, as well as insignia apparel, paperback books, and snacks.

Business Office

All business transactions including tuition payments, financial aid refunds, and federal work study checks, are conducted during posted office hours at the Business Office.

Campus Safety and Crime Statistics

The college will provide, upon request, all campus crime statistics as reported to the United States Department of Education. These statistics are also available on the College Web site www.villa.edu. The Web site of the U.S. Department of Education for campus crime statistics is accessible via www.ope.ed.gov/security.

The designated college campus contact authorized to provide such statistics is the Vice President for Business Affairs who can be reached at 716.961.1811.

Emergency Notification

Stay in the loop about campus closures, security issues, and other important campus updates at Villa Maria College using the e2Campus system, and get notifications where you want to receive them. You will be able to receive messages and updates about different situations on campus, from closures to construction once you have signed up for the service online. You can receive notifications over the phone, as a text message, through email, or on social media. By signing up you can decide what notifications work best for you. Register for free at villa.edu/emergency-message-registration/

Felician Hall

Felician Hall houses the following College areas: Enrollment Management (Admissions, Financial Aid, Communications); Development (Grants, Alumni, Facilities); Achieve Program, Archives; Physical Therapist Assistant and Occupational Therapy Assistant program classrooms, lab spaces and faculty offices; and several other faculty offices (Business, Liberal Arts, Psychology).

Library Services

The Villa Maria College library consists of three major areas: the North Room, the South Room and the Information Commons:

The North Room contains a circulating collection of over 30,000 books as well as two special collections, Self-Help Central and Casual Corner. These collections have been developed to support the educational programs of the College and to promote both life-long learning skills and recreational reading.

The South Room houses a non-circulating collection of specialized reference sources, including subscriptions to over 100 periodicals and a classic Polish collection. The periodical collection is augmented by an array of electronic, full-text databases, as well as journal indexes relevant to the curriculum.

Both rooms provide ample seating for study and leisure reading. For additional privacy, individual study carrels in the lower and upper tiers of the North and South Rooms are available. For students with personal laptops, wireless access is available throughout the entire college campus.

The Information Commons is a multimedia information center equipped with scanners, DVD viewing capabilities, printers, and a copy machine. Students are able to access the library's online catalog, search the electronic, full-text databases, and browse the Internet.

campus resources

The library offers multimedia materials including CDs, DVDs, and computer software among others. Reserve materials are placed at the Circulation Desk to help supplement course content and assignments.

The library's resources are supplemented through membership in the Western New York Library Resources Council and through participation with the Online Computer Library Center (OCLC), an international consortium which enables the library to borrow materials from other libraries throughout the United States.

NY-Alert

NY-Alert is a free service that gives you critical information about news alerts happening across the state. Villa will continue to keep the community informed about campus-specific events through the e2Campus system, which will include alerts from this service if pertinent.

Villa Maria College encourages all new and existing students to sign up for this alert system as well as the e2Campus system, so that you can stay as informed as possible. Register for free at villa.edu/emergency-message-registration/

Paul William Beltz Family Art Gallery

The Gallery features numerous exhibits throughout the year that highlight the work of professional artists, local high schools and Villa Maria College's faculty and students. Gallery openings give family, friends and members of the community the opportunity to view the talents of these artists in a professional and artistic setting. The Gallery is located on the ground floor of the main campus building and is open to the public.

Security

A professional security officer is on duty whenever buildings are open. The Officer patrols the hallways, classrooms, and grounds regularly. Additional security is present during large campus events. Security can be reached via phones located at the end of each hallway. Dial Speed 2 or 870.7176 to reach security. Instructions are also posted next to each phone.

Villa Bistro

Villa Bistro offers a diverse menu of made-to-order deli sandwiches, a fresh oven station, hot lunches, soups and beverages and a variety of other gourmet lunch options. The Bistro also provides catering services. Located in the main building of the campus in the dining hall, the Bistro is open daily to all students and staff during the academic year. Hours of operation may vary.

academic programs

Programs of Study – Majors

Animation (B.F.A.)
Business Administration (B.B.A., A.A.S.)
Creative Writing and Literature (B.A.)
Fashion Design and Merchandising (B.F.A.)
Fine Arts (A.S.)
Graphic Design (B.F.A., A.A.S.)
Integrated Arts (B.F.A.)
Interior Design (B.F.A.)
Interior Design Assistant (A.A.S.)
Liberal Arts (A.A.)
Music (B.A.)
Music Industry (B.S.)
Occupational Therapy Assistant (A.A.S.)
Photography (B.F.A., A.A.S.)
Physical Therapist Assistant (A.A.S.)
Psychology (B.A.)

* Villa Maria College is no longer allowing students to enter into the Music A.S. program, the Music (Business) A.A.S. program, or the Music Jazz A.A.S. program. Full discontinuance of these programs will occur once currently enrolled students graduate.

Programs of Study – Minors

Art Therapy
Business Administration
Creative Writing and Literature
Digital Media Marketing
Fine Arts
Graphic Design
Interior Design
Jazz
Marketing
Music Performance
Music Production for Non-Music Majors
Music Therapy
Photography
Psychology
Religious Studies

Programs of Study – Concentrations

Fine Arts (only for students in the Art Department)

* Villa Maria College is no longer allowing students to declare the Humanities, Natural Science, or Social Sciences concentrations in the Liberal Arts A.A. program. Full discontinuance of these concentrations will occur when currently enrolled students graduate.

Programs of Study – Certificate

Historic Preservation

programs of study

ART DEPARTMENT

Department Chair – Robert Grizanti, Assistant Professor

The Villa Maria College Art Department is focused on both art and design disciplines and prepares students for careers in animation, fashion design and merchandising, fine arts, graphic design, interior design and photography as well as graduate studies. All programs within the department include core art foundation courses as part of the required curriculum. Each art program has dedicated instruction and lab facilities and shared use of the fine arts studio space.

Gallery

The Paul William Beltz Family Art Gallery was constructed in 2006 with funds generously donated by the Beltz family of Buffalo. The gallery operates under the supervision of the Art Department and features numerous shows throughout the year including the work of professional artists, local high school artists, Villa Maria College Art Department faculty and student artists. The adjacent gallery lounge is used for receptions, student artwork displays, academic presentations, and digital and film exhibits.

Animation

BACHELOR OF FINE ARTS (B.F.A.)

Program Description

The mission of the Animation program is to engage students in a rigorous, student-centered education that provides them with animation theory and principles, practical skills, and a comprehensive world-view necessary for artistic practice and future employment in the creative field of animation. The Animation program will work to ensure that students graduate with a targeted list of educational outcomes including foundational fine art skills, creative problem-solving skills, a firm understanding of the principles of animation, innovative and effective storytelling techniques, and an ability to produce an animated film from initial conception to final completion.

The Animation program is designed for the student who is interested in learning to creatively communicate through the art of animation within the framework of motion- picture filmmaking, gaming, visualization as well as interactive media. Whether students want to start their career locally or work in a large metropolitan city, the real-world skills and experience that students gain in the Villa Maria College Animation program will prepare them well. Students will learn to work with traditional media such as pencil and paper, as well as industry standard 2D and 3D computer animation and graphics software.

This is an intensive, hands-on program where students will learn to produce animated films from start to finish, creating everything from initial script to character design and modeling to animation and final editing. Experienced in the animation industry, our skilled and qualified faculty includes working professionals. Small class sizes mean individual attention. Students are encouraged to be openly creative and engage in friendly competition and sharing, building a richer, more successful individual. Student films are distributed to international as well as local film festivals and filmmaker forums.

Students will choose one of five tracks allowing them to develop their personal artistic vision and focus their skills in a particular area. The five tracks are: 2D/Alternative Techniques; 3D; Lighting and FX; Character Animation; and Gaming.

programs of study

Course electives within the tracks are:

- 2D/Alternative Techniques Track: ANM 301, ANM 302, ANM 412.
- 3D Track: ANM 304, ANM 308, ANM 410.
- Lighting & FX Track: ANM 302, ANM 304, ANM 410.
- Character Animation Track: ANM 301, ANM 308, ANM 412.
- Gaming: ANM 315, ANM 317, ANM 319.

Program Facilities

The three computer animation studios and one stop-motion studio include high powered computer workstations. Computers are outfitted with industry standard software such as the Autodesk Entertainment Creation Suite, which includes software such as Maya, Mudbox, and MatchMover. In addition we include Adobe CS5.5, FlipBook Studio, Combustion, Final Cut Pro, Quicktime Pro, and Pixologic ZBrush.

The Stop Motion Studio is equipped with Dragon Stop-Motion software as well as a specialized lighting system. Animation students have access to the Art Shop for fabrication of stop-motion puppets.

Equipment available for student use includes HD video cameras, Nikon digital still cameras, flatbed scanners, traditional animation light tables, and camera stand for creating animated pencil tests. Several studio spaces are equipped with Sony large-screen televisions and Blu-Ray DVD players.

Students must earn a grade of C or above in all Animation (ANM) courses for successful completion. Animation majors only.

Career Potential & Employment Outlook

Animators work in the motion picture and video industries, advertising, and computer systems design services. A variety of careers exist within this industry from special effects artists, to storyboard artists, to motion graphic artists. Among many other positions, 2-D animators can work as flash animators, character designers, layout artists, and character animators. 3-D animators can look forward to careers as character animators, character designers, character riggers, lighting artists, special effects artists, texture artists, and the many other positions necessary to create both animated films and video games. Information from the Bureau of Labor Statistics supports the need for qualified employees in this field as the demand for realistic games, movie, and television special effects and 3-D animated movies continues to grow with a prediction that employment of animators is expected to grow faster than all occupations through 2016.

programs of study

curriculum requirements

Bachelor of Fine Arts (B.F.A) in Animation

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART105	Drawing II	3
ART104	Drawing I	3	ENG103	English Composition II	3
ENG101	English Composition I	3	ANM101	Film Theory and Technique	3
COR101	First Year Core Curriculum Seminar	3	ANM104	Pre-Production I: Scriptwriting, Treatment and Storyboarding	3
ANM106	Character Design	3	ANM105	Introduction to Two Dimensional Animation	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ANM103	History of Animation	3	ART204	History of Art II	3
ANM201	Advanced Two Dimensional Animation	3	ANM203	Three Dimensional Computer Animation II: Character Animation	3
ANM204	Introduction to Three Dimensional Computer Animation	3	ANM205	Modeling for Three Dimensional Animation	3
ANM206	Animation Pre-Production II: Animatics and Audio	3	ANM207	Sophomore Individual Film Project	3
COR__	Core Elective	3	COR__	Core Elective	3
COR__	Core Elective	3			

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ANM304	Junior Group Film Project Pre-Production	3	ANM303	Senior Thesis Film Pre-Production	3
ANM310	Professional Practices and Advanced Processes	3	ANM305	Junior Group Film Project Production	3
ANM__	Animation Elective	3	ANM__	Animation Elective	3
ENG260	Acting	3	COR__	Core Elective	3
COR__	General Elective	3	COR__	Core Elective	4

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ANM401	Senior Capstone Thesis I	3	ANM402	Senior Capstone Thesis II	6
ANM409	Internship OR Art Elective	3	COR__	Core Elective	3
ANM__	Animation Elective	3	_____	General Elective	~
COR401	Core Curriculum Senior Seminar	3			
_____	General Elective	3			

programs of study

Fashion Design and Merchandising BACHELOR OF FINE ARTS (B.F.A.)

Program Description

The Fashion Design and Merchandising program allows students to reflect their individual and cultural values and perspectives through fashion design and imagery. The program ensures students possess the creative, critical thinking, technology, portfolio presentation, and oral communication skills required in the industry. Beginning in the sophomore year, students have the option to follow a design or a merchandising track.

Program Facilities

The Fashion Design and Merchandising program has a dedicated studio and apparel construction lab with a classroom of Bernina Activa 240 sewing stations as well as other industry-standard technology. Equipment available to students includes BabyLock Imagine serger, Bernina Industrial sewing machine, Coverstitch with Jet Air, blind hemmer, and industry specified dress forms for draping and construction. The program utilizes My Label 3-D pattern software and Bernina Embroidery software. A computer studio is available to students with a large format plotter printer for patterns with Adobe Creative Suites and Lectra Modaris and Diamino software.

Program Requirements

Students must earn a grade of C or above in all Fashion Design and Merchandising (FDM) courses for successful completion. Fashion Design and Merchandising majors only. Students must earn a grade of C or above in all Business courses for Fashion Design and Merchandising majors for successful completion.

Career Potential & Employment Outlook

Information from the Bureau of Labor Statistics states that Fashion Design and Merchandising graduates can pursue a variety of employment opportunities including clothing designer, footwear designer, accessory designer, jewelry designer, textile, apparel and furnishings occupations, and retail occupations including assistant buyer, visual team associate and merchandise coordinator. Employment of fashion designers is projected to grow between 2008 and 2018. New jobs will arise from increased demand from an expanding population.

curriculum requirements

Bachelor of Fine Arts (B.F.A.) in Fashion Design and Merchandising

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART103	Color Theory	3
ENG101	English Composition I	3	ENG103	English Composition II	3
FDM101	Introduction to the Fashion Industry	3	FDM105	Sewing Techniques	3
COR101	First Year Core Curriculum Seminar	3	FDM110	Textiles	3
COR__	Core Elective	3	FDM111	Textiles and Apparel Lab	1
			COR__	Core Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
FDM204	Introduction to Fashion Illustration	3	FDM224	Computer Aided Design for Fashion	3
FDM220	Apparel Evaluation	3	COR__	Core Elective	3
COR__	Core Elective	3	COR__	Core Elective	3
+ECO102	Principles of Microeconomics	3	+BUS114	Introduction to Business	3
+FDM213	Fashion Merchandising	3	+FDM215	Visual Merchandising	3
*ART104	Drawing I	3	*FDM221	Apparel Flat Pattern Making	3
*FDM218	Advanced Sewing Techniques	3	*FDM340	Fashion Illustration	3

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
FDM303	History of Apparel Fashion	3	FDM305	Fashion Analysis and Trends	3
FDM312	Fashion Accessories	3	FDM409	Internship	3
COR__	Core Elective	3	+BUS206	Managerial Accounting	3
+BUS203	Financial Accounting	3	+BUS__	Business Elective	3
+BUS232	Principles of Marketing	3	+FDM314	Fashion Retail Buying	3
*FDM306	Tailoring Techniques	3	*ART206	Three Dimensional Design	3
*FDM325	CAD FOR Apparel Production	3	*FDM318	Draping	3
			*FDM402	Couture Techniques	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
FDM420	Professional Industry Processes	3	FDM401	Fashion Show Production and Promotion	3
COR__	Core Elective	3			
_____	General Elective	3	FDM404	Senior Portfolio	3
+BUS245	Introduction to International Business	3	FDM430	Advanced Product Development	3
+BUS332	Consumer Behavior	3	_____	General Elective	3
*FDM426	Senior Apparel Line	6	COR401	Core Curriculum Senior Seminar	3

+ Indicates Merchandising Track

* Indicates Design Track

programs of study

Fine Arts ASSOCIATE IN SCIENCE (A.S.)

Program Description

The Fine Arts program at Villa Maria College engages students in the development of foundation art principles and processes while providing them with a conceptual and historical investigation of the fine arts. Through art studios and lecture classes, students will be capable of creative problem solving, and original image making. A liberal arts core provides a foundation for students to develop skills to pursue their personal artistic endeavors and educational goals.

The Fine Arts program is the only two-year program of its kind in Erie County and is an excellent program for students who wish to explore the many aspects of the visual arts. The program offers a wide range of studio courses designed to develop creative skills and dexterity with a variety of materials and methods. Students have the opportunity to explore courses in drawing, design, painting, printmaking, photography, and three-dimensional design.

Program Facilities

The Fine Arts program includes three studios, each dedicated to drawing and painting. Printmaking facilities include a power washer, photo exposure units, screen printing press, etching press, acid bath station and spray booth. The painting studio includes a platform for still life displays as well as figure drawing. Studios are equipped with instructor computer stations and projection units.

Program Requirements

Students must earn a grade of C or above in all Fine Arts (ART) courses for successful completion. Fine Art majors, minors, and foundation courses only.

Career Potential & Employment Outlook

Entry level positions for graduates with an associate's degree include display workers, set designers, illustrators and photographers. According to the Bureau of Labor Statistics, artists generally fall into one of four categories: Art Directors, Craft Artists, Fine Artists, and Multimedia Artists. In many cases additional education is required. Students can also seek higher education for occupations in art education, art therapy, graphic design, illustration, photography, and other related design fields.

curriculum requirements

Associate in Science (A.S.) in Fine Arts

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART103	Color Theory	3
ART104	Drawing I	3	ART105	Drawing II	3
ART203	History of Art I	3	ART204	History of Art II	3
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First-Year Core Curriculum Seminar	3	RST___	Religious Studies Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART106	Painting I	3	ART206	Three Dimensional Design	3
ART208	Introduction to Printmaking	3	ART210	Painting II	3
PHO101	Introduction to Photography	3	_____	General Elective	3
_____	General Elective	3	_____	Liberal Arts Elective	3
MAT__	Math Elective	3	_____	Liberal Arts Elective	3

Fine Arts Minor for Non-Art Majors

The Fine Arts minor is comprised of 18 credits and available to any student not enrolled in a program in the Art Department.

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

ART 101 Two-Dimensional Design
 ART 103 Color Theory
 ART 104 Drawing I
 ART 106 Painting I
 ART 204 History of Art II

Elective Courses (Choose one)

ART 105 Drawing II
 ART 203 History of Art I
 ART 210 Painting II
 ART 206 Three-Dimensional Design
 ART 208 Introduction to Printmaking

Fine Arts Concentration for Art Majors

The Fine Arts concentration is for students enrolled in an Art Department bachelor-degree program who want to pursue further study in the fine arts.

Required Courses

Art 105 Drawing II
 Art 106 Painting I
 Art 210 Painting II
 Art 208 Introduction to Printmaking

Elective Courses (Choose two)

ART 203 History of Art I
 ART 206 Three-Dimensional Design
 ART 310 Painting III
 ART 405 Contemporary Art

programs of study

Graphic Design BACHELOR OF FINE ARTS (B.F.A.)

Program Description

The mission of the Bachelor of Fine Arts Graphic Design Program at Villa Maria College is to prepare students with advanced skills for producing effective and meaningful visual communication. Through an assimilated and multidisciplinary approach, students define a context, and analyze and apply critical thinking and methodologies to complex design solutions. Broad-based learning objectives position students to be marketable and confident for multiple career options.

The program curriculum focuses on design basics, color theory, drawing and painting, and explores the theories of conceptual problem solving, along with the fundamentals of graphic design, typography, visual communication, and interactive/web design. In advanced studio courses, students explore design history, advanced typography, principles of advertising and marketing, as well as advertising, publication and production design. Through a series of professionally based projects, students will compile a portfolio of work in their junior year of study in preparation for a required internship and employment opportunities. Students will also develop a capstone project in their senior year of study.

The Bachelor of Fine Arts Degree program systematically explores more advanced concepts, theories, methods and technologies presented in the Associate in Applied Science Degree program. It is well suited for students who seek to acquire a broader, more in-depth set of skills and knowledge required for entry-level positions and advancement in the graphic design and advertising industries. The B.F.A. program is designed so students who successfully complete the Associate in Applied Science program may apply and enroll seamlessly into this program.

Program Facilities

The Graphic Design program has both a dedicated and a shared studio with wireless capabilities. All studios feature Apple computers with wide-screen displays, individual drawing tables, and designated work and project critique areas. Students have access to industry-standard equipment such as flatbed scanners, and laser, inkjet, and large-format printers. Computer software includes Adobe Creative Cloud, FontLab Fontographer, and Microsoft Office 365.

Program Requirements

Students must earn a grade of C or above in all Graphic Design (GRA) courses for successful completion. Graphic Design majors and minors only.

Career Potential & Employment Outlook

Graphic Design, a \$7 billion dollar-a-year industry, has an ever-increasing demand for highly trained design professionals. According to the Bureau of Labor Statistics, employment of graphic designers is expected to grow 7% from 2012 through 2022 as the demand for graphic design continues to increase from both advertisers and computer design firms. Moreover, graphic designers with website design and animation experience will be in especially high demand for design projects for interactive media.

curriculum requirements

Bachelor of Fine Arts (B.F.A.) in Graphic Design

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART103	Color Theory	3
ART104	Drawing I	3	ART204	History of Art II	3
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First Year Core Curriculum Seminar	3	GRA106	Typography	3
GRA103	Fundamentals of Graphic Design	3	PHO201	Photo Imaging and Design	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
_____	Art Elective	3	GRA209	Internship I OR	3
GRA207	Professional Practice and Advanced Processes	3	_____	Art Elective	
GRA221	Visual Communication	3	GRA222	Print and Publication Design	3
COR____	Core Elective	3	GRA240	Web Design	3
COR____	Core Elective	3	COR____	Core Elective	3
			COR____	Core Elective	4

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
_____	Art Elective	3	ART206	Three Dimensional Design	3
BUS232	Principles of Marketing	3	GRA306	Advanced Typography	3
GRA301	History of Graphic Design	3	GRA311	Advertising Design	3
GRA321	Advanced Visual Communication	3	COR____	Core Elective	3
GRA340	Advanced Web Design	3	COR____	Core Elective	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART203	History of Art I	3	GRA409	Internship II	3
_____	Art Elective	3	GRA422	Senior Project	6
GRA415	Senior Portfolio Review	3	COR____	Core Elective	3
GRA417	Business and Production Practices	3	_____	General Elective	3
COR401	Core Curriculum Senior Seminar	3			

programs of study

Graphic Design **ASSOCIATE IN APPLIED SCIENCE (A.A.S.)**

Program Description

The mission of the Associate in Applied Science Graphic Design Program at Villa Maria College is to provide students with a strong foundation in the theory, principles and practice of graphic design. Through an integrated and systematic approach, students identify, explore and create fundamental visual communication. The program prepares students for entry into the workplace or pursuit of an advanced degree.

The program is ideal for students who are interested in acquiring basic design skills for an entry-level position in the graphic design industry, or are undecided on pursuing a Bachelor of Fine Arts Degree (BFA). The AAS curriculum focuses on design basics, color theory, and drawing and painting, and explores the theories of conceptual problem solving, along with the fundamentals of graphic design, typography, visual communication and interactive/web design. Through a series of professionally based projects, students will develop a resume and compile a portfolio of work in preparation for a required internship in their sophomore year of study. Students will also explore interactive and web design and have a choice of multiple art electives including, but not limited to, photography, painting, and printmaking.

Program Facilities

The Graphic Design program has both a dedicated and a shared studio with wireless capabilities. All studios feature Apple computers with wide-screen displays, individual drawing tables, and designated work and project critique areas. Students have access to industry-standard equipment such as flatbed scanners, and laser, inkjet, and large-format printers. Computer software includes Adobe Creative Cloud, FontLab Fontographer, and Microsoft Office 365.

Program Requirements

Students must earn a grade of C or above in all Graphic Design (GRA) courses for successful completion. Graphic Design majors and minors only.

Career Potential & Employment Outlook

Graphic Design, a \$7 billion dollar-a-year industry, has an ever-increasing demand for highly trained design professionals. According to the Bureau of Labor Statistics, employment of graphic designers is expected to grow 7% from 2012 through 2022 as the demand for graphic design continues to increase from both advertisers and computer design firms. Moreover, graphic designers with Web site design and animation experience will be in especially high demand for design projects for interactive media. Entry-level positions for associate degree graduates are available as mechanical artists, graphic designers, package designers and illustrators.

curriculum requirements

Associate in Applied Science (A.A.S.) in Graphic Design

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART 103	Color Theory	3
ART104	Drawing I	3	ART 204	History of Art II	3
ENG101	English Composition I	3	ENG 103	English Composition II	3
GRA103	Fundamentals of Graphic Design	3	GRA 106	Typography	3
COR101	First Year Core Curriculum Seminar	3	PHO 201	Photo Imaging and Design	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
_____	Art Elective	3	GRA209	Internship I	3
GRA207	Professional Practice and Advanced Processes	3	GRA222	Print and Publication Design	3
GRA221	Visual Communication	3	GRA240	Web Design	3
_____	Liberal Arts Elective	3	_____	Liberal Arts Elective	3
_____	Math Elective	3	RST__	Religious Studies Elective	3

Graphic Design Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

ART 104 Drawing I
 GRA 103 Fundamentals of Graphic Design
 GRA 106 Typography
 GRA 221 Visual Communications
 GRA 222 Print & Publication Design
 GRA 240 Web Design

programs of study

Integrated Arts BACHELOR OF FINE ARTS (B.F.A.)

Program Description

The mission of the Integrated Arts program at Villa Maria College is to allow students to pursue a targeted B.F.A. degree that is comprised of a unique blend of existing courses in the Art Department. Students will identify a personal professional goal and construct a creative curriculum that provides the necessary knowledge and skills needed to reach it. The program offers individuals the ability to attain creative competence in a highly specialized manner, graduating with a degree that is a dynamic synergy of established arts disciplines.

The Integrated Arts program will allow the student an opportunity to hone his or her artistic skills while building a unique repertoire of specialized competence to prepare for a targeted career goal. The art foundation program will be a significant component of the first year, refining the student's artistic skills in the fundamentals while strengthening an aesthetic sense of visual information. These core courses will provide a base of creative techniques and knowledge of art and its history that will serve as a context for inventive, theoretical work. Simultaneously the student will explore one or more art specialties in the first year, choosing introductory classes in a chosen media. Study will include studio and lecture courses.

Liberal arts, science and business courses will support the student's program of study. A senior seminar course followed by a senior thesis course will integrate the learning experiences and culminate in an interdisciplinary project. The BFA in Integrated Arts will provide graduates with a variety of skills and career options. As part of the program, a student will complete an internship at an external site. A participating student will benefit from the area's rich artistic community, which includes a variety of museums and galleries as well as a number of businesses and organizations.

Program Facilities

Numerous dedicated art facilities include animation studios complete with the latest software in Mac and PC platforms; graphic design studios equipped with wide screen Apple computers; drawing tables and specialized printers; dedicated, CAD-equipped interior design studios complemented by an interior design resource room; and fine art studios for drawing, painting and more. Students also have access to a fashion design studio for apparel construction with Bernina Activa 240 sewing stations; a photography computer lab complete with Macs and a large-format printer, three darkrooms and a specialized photographic studio space. An art shop on campus also houses a woodworking facility equipped with quality power and hand tools with which to complete numerous student projects.

Villa Maria College provides students with opportunities to showcase their creativity in a professional, on-campus art gallery where they have versatile options for hanging, framing, or displaying their art work. The gallery is home to numerous exhibits during the year for visiting artists, faculty, and student work.

Program Requirements

At the end of the first year the student, in consultation with art faculty and the Career Services Office, will define a specific goal for continued study. This plan of study will include a statement of purpose and a set of art courses to be taken, as well as liberal art and business courses that will support his or her goals.

programs of study

The individual student plan of study will be reviewed and approved by the student's faculty advisor, Art Department Chair, and the Vice President for Academic Affairs no later than the beginning of the fourth semester or completion of 45 hours of undergraduate study.

Career Potential & Employment Outlook

A student who has completed the Integrated Arts program will have knowledge and skills that grant mobility and flexibility in the art world. A student will tailor program content to individual career goals, designing a curriculum to prepare for employment in a chosen field within the arts. Also, a graduate is well prepared to continue study in a graduate program in fine arts or other interdisciplinary art program.

Positions in a variety of art related fields would be addressed by participation in the program. The potential for jobs within the art world is significant. Some examples are advertising artist, storyboard artist, educator, film/video animator, web designer, interactive media designer, art director, creative director, publisher, entrepreneur/business owner, illustrator, multimedia designer, graphic designer, curator, freelance artist, freelance photographer, art conservator, gallery director, museum administrator, fine artist, fashion designer, textile designer, and publication/print media designer.

curriculum requirements

Bachelor of Fine Arts (B.F.A.) in Integrated Arts

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART 103	Color Theory	3
ART104	Drawing I	3	ART204	History of Art II	3
ART203	History of Art I	3	_____	Art Elective	3
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First Year Core Curriculum Seminar	3	COR__	Core Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
_____	Art Elective	3	_____	Art Elective	3
_____	Art Elective	3	_____	Art History Elective	3
BUS232	Principles of Marketing	3	BUS211	Principles of Advertising	3
COR__	Core Elective	3	PHO201	Photo Imaging and Design	3
COR__	Core Elective	3	COR__	Core Elective	3

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
_____	Art Elective	3	_____	Art Elective	3
_____	Art Elective	3	_____	Art Elective	3
_____	Art Elective	3	BUS__	Business Elective	3
_____	General Elective	3	GRA240	Web Design	3
COR__	Core Elective	4	COR__	Core Elective	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART401	Senior Pre-Thesis	3	ART402	Senior Thesis	3
ART409	Internship	3	_____	Art Elective	3
_____	Art Elective	3	_____	Art Elective	3
_____	Art History Elective	3	_____	General Elective	3
COR__	Core Elective	3	COR401	Core Curriculum Senior Seminar	3

programs of study

Interior Design BACHELOR OF FINE ARTS (B.F.A.)

Program Description

The Interior Design Bachelor of Fine Arts program at Villa Maria College transforms students to become civic-minded, economically productive citizens within a global environment based on a holistic approach to education with professional-level preparation driven by a liberal arts core. Emphasis is on critical thinking, creativity, and the health, welfare and safety of the public. Students will be prepared to commence professional licensure and careers within interior design or pursue further education.

The professional interior designer is qualified by education, experience, and examination to enhance the function and quality of interior spaces. The Interior Design program stresses space planning and sustainable design, as well as the development of advanced graphic and verbal communication skills needed to express visual ideas. Students use drawing, drafting, rendering, and modeling skills and computer-aided design (CAD) equipment at all levels to explore and communicate increasingly complex design issues. In Interior Design studio courses, students are prepared to create safe, functional, and attractive environments for homes, workplaces, and users in the education, healthcare, hospitality, and recreation markets addressing universal design principles and sustainability. Required internships complement classroom learning and help to bridge the gap between education and practice. Students graduate prepared to meet the demands of the design profession and also the academic rigors of continued higher education.

Accreditation

The Interior Design B.F.A. program is accredited by the Council for Interior Design Accreditation (CIDA).

Program Facilities

Interior Design has two computer studios equipped with drawing tables, state-of-the art computers, scanners, printers and large format plotters as well as a drawing studio including a Diazo blue print machine. Software includes AutoCad, Revit, Google SketchUp, Photoshop, InDesign, Illustrator, and others necessary to prepare quality, industry standard presentations. The Interior Design Resource Room is exclusively dedicated to Interior Design students and includes a working library of materials, surface samples and textiles, together with many other design resources. In addition, the space can be used as a workroom and includes a large screen television, computers, scanner, printers, plotter, blue print machine, cutting surfaces, drawing surface, mat cutting equipment and much more. The Art Shop is a specialized facility housing a woodworking shop used for various studio and furniture design projects. The shop is equipped with quality power and hand tools such as table saws, band saws, planers, drill press, power sanders and other professional grade equipment.

Program Requirements

Students must earn a grade of C+ or above for successful completion of all Interior Design (IND) courses. Students must maintain the educational standards set by the CIDA. Interior Design majors and minors only.

Career Potential & Employment Outlook

With the fast pace of change in business and industry, demand for interior designers in planning and remodeling will continue to increase. According to the Bureau of Labor Statistics, employment of interior designers is expected to grow 19% from 2008 through 2018, which is faster than the average for all occupations. Designers with formal

programs of study

training or experience in green or energy efficient design in particular, are expected to have better job prospects. Graduates of the baccalaureate degree program are prepared for positions as interior designers in most markets, including specialized areas such as healthcare, hospitality, commercial design, and residential design, with an emphasis on aging-in-place and universal design. Specialized areas such as kitchen and bath design are growing in response to the growing demand for home remodeling.

curriculum requirements

Bachelor of Fine Arts (B.F.A) in Interior Design

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART103	Color Theory	3
ART104	Drawing I	3	ENG103	English Composition II	3
ENG101	English Composition I	3	IND102	Introduction to Interior Design II	3
COR101	First Year Core Curriculum Seminar	3	IND110	Interior Design Studio I	3
IND101	Introduction to Interior Design I	3	IND115	CAD 1	2
			IND225	Technology and Design	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART203	History of Art I OR	3	IND205	History of Interior Architecture	3
ART204	History of Art II		IND209	Internship I OR	3
IND207	Materials and Surfaces	3		General Elective	
IND208	Construction and Building Systems	3	IND211	Interior Design Studio 3	3
IND210	Interior Design Studio 2	3	IND216	CAD 3	2
IND212	Kitchen and Bath Design	3	MAT120	Advanced Algebra and Trigonometry	3
IND215	CAD 2	2	COR__	Core Elective	3

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
IND303	Furniture Design	3	IND306	Safety and Accessibility	3
IND310	Interior Design Studio 4	5	IND307	Introduction to Lighting and Acoustics	3
PHY101	General Physics I	3	IND311	Interior Design Studio 5	5
PHY101L	General Physics I Lab	1		General Elective	3
COR__	Core Elective	3	COR__	Core Elective	3
COR__	Core Elective	3			

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
IND408	Structures for Interior Architecture	3	IND406	Professional Practices	3
IND410	Interior Design Studio 6	5	IND409	Internship II	3
IND412	Thesis Pre-Design	3	IND414	Thesis Design	5
IND415	Portfolio Design	3	COR__	Core Elective	3
COR401	Core Curriculum Senior Seminar	3			

programs of study

Interior Design Assistant ASSOCIATE IN APPLIED SCIENCE (A.A.S.)

Program Description

The Interior Design A.A.S. program at Villa Maria College emphasizes fundamental studies in residential and commercial design together with a liberal arts core. Students develop the ability to effectively communicate visually and speak persuasively to prepare them for entry level interior design employment, continuation with design education, and becoming contributing members of society.

To become a Certified Interior Designer in the State of New York and in many other jurisdictions, individuals must have a minimum of two years of college-level interior design education. The Associate in Applied Science degree program satisfies this educational requirement. All credits required for the A.A.S. degree may be applied to the B.F.A. program upon acceptance as a transfer student into that program. The Interior Design Assistant program stresses space planning and sustainable design, as well as the development of graphic and verbal communication skills needed to express visual ideas. Students use drawing, drafting, rendering, and modeling skills as well as computer aided design (CAD) equipment to explore and communicate design issues. In Interior Design studio courses, students are prepared to create safe, functional, and attractive environments for homes and workplaces.

Program Facilities

Interior Design has two computer studios equipped with drawing tables, state-of-the-art computers, scanners, printers and large format plotters, as well as a drawing studio including a Diazo blue print machine. Software includes AutoCad, Revit, Google SketchUp, Photoshop, InDesign, Illustrator, and others necessary to prepare quality, industry standard presentations. The Interior Design Resource Room is exclusively dedicated to Interior Design students and includes a working library of materials, surface samples and textiles, together with many other design resources. In addition, the space can be used as a workroom and includes a large screen television, computers, scanner, printers, plotter, blue print machine, cutting surfaces, drawing surface, mat cutting equipment and much more. The Art Shop is a specialized facility housing a woodworking shop used for various studio projects. The shop is equipped with quality power and hand tools such as table saws, band saws, planers, drill press, power sanders and other professional grade equipment.

Program Requirements

Students must earn a grade of C+ or above for successful completion of all Interior Design courses. Interior Design Assistant majors only.

Career Potential & Employment Outlook

Designers with formal training or experience in sustainable design in particular, are expected to have better job prospects. Career opportunities will grow with an increased interest in home remodeling to accommodate an aging population. Graduates of the associate degree program qualify for entry-level positions such as assistant interior designers in areas of residential and commercial design, CAD operators, renderers, or home furnishings design associates.

curriculum requirements

Associate in Applied Science (A.A.S) in Interior Design Assistant

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART103	Color Theory	3
ART104	Drawing I	3	ENG103	English Composition II	3
ENG101	English Composition I	3	IND102	Introduction to Interior Design II	3
COR101	First Year Core Curriculum Seminar	3	IND110	Interior Design Studio I	3
IND101	Introduction to Interior Design I	3	IND115	CAD 1	2

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
IND207	Materials and Surfaces	3	IND205	History of Interior Architecture	3
IND208	Construction and Building Systems	3	IND209	Internship I	3
IND210	Interior Design Studio 2	3	IND211	Interior Design Studio 3	3
IND212	Kitchen and Bath Design	3	IND216	CAD 3	2
IND215	CAD 2	2	MAT120	Advanced Algebra and Trigonometry	3
_____	Liberal Arts Elective	3	RST____	Religious Studies Elective	3

Interior Design Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

ART 101 Two-Dimensional Design
 IND 101 Introduction to Interior Design I
 IND 102 Introduction to Interior Design II or ART 103 Color Theory
 IND 110 Interior Design Studio I
 IND 115 CAD I or IND 225 Design and Technology

Elective Courses (Choose one)

IND 205 History of Interior Architecture
 IND 207 Materials and Surfaces
 IND 208 Construction and Building Systems
 IND 212 Kitchen and Bath Design

programs of study

Historic Preservation Certificate

Description

The Historic Preservation Certificate Program offers students an opportunity to study basic topics in the preservation and restoration of historic buildings and sites. The goal of the program is to give students the ability to recognize, analyze and effectively communicate ethical strategies to solve preservation and restoration problems. Students complete a 15-credit core of course work emphasizing design history and theories of, and practical techniques in, historic preservation and restoration of sites. The courses and credits comprising the Certificate requirements are fully applicable towards the College's currently offered B.F.A. degree program in Interior Design.

Educational and Career Objectives:

Graduates of the Certificate Program in Historical Preservation should be able to:

- Integrate the theoretical and historical bases of preservation and restoration with practical design principles into a unified set of skills that is applicable to preservation and restoration problems
- Apply knowledge of American architectural, art and design history to problems and issues of historic preservation and restoration
- Research and document historic sites
- Apply historic preservation standards, regulations and techniques to specific sites
- Apply historic restoration techniques to specific sites and communicate historic preservation and restoration values to the general public

Curriculum Requirements

Required Courses

IND 101 Introduction to Interior Design 1 3
IND 205 History of Interior Architecture 3
IND 208 Construction and Building Systems 3
IND 235 Introduction to Fused and Leaded Glass 3
IND 308 Historic Preservation/Restoration 3
Total Credits: 15

programs of study

Photography Bachelor of Fine Arts (B.F.A.)

Program Description

The mission of the Bachelor of Fine Arts Photography Program is to educate and develop in students high-level technical and artistic visual skills to succeed in various fields of professional photography practices. Emphasizing fine art, commercial and business practices, the B.F.A. program provides students with a strong comprehensive education in historic and contemporary trends in photographic image making, theory, criticism, studio lighting, and digital technology.

The program develops technical skills and artistic expression. Students learn studio lighting skills, darkroom techniques, and how to shoot with digital SLR cameras, 35mm film, and large format cameras. While digital technology is the main component of the curriculum, analog and chemical based processes are also explored. Class instruction and student access is provided in the Art Department's Apple Macintosh digital imaging labs, lighting studio, and darkrooms. Through the History of Art and History of Photography courses, students develop an understanding of the context of contemporary and historical photography, engage in the critical analysis of art, and recognize conceptual practices. Students who graduate with a B.F.A. have a broad range of skills including photographic theory and criticism, photojournalism, an expanded level of studio lighting and digital skills, and a strongly developed individual photographic style and portfolio. Students will have a solo exhibition of their work at a gallery as a capstone of their senior year.

Program Facilities

Within the photography program, students will have access to a variety of lighting studios, film processing and print mounting, darkrooms and computer labs. Two digital labs are equipped with state-of-the-art Macintosh computers, printing images from 14-24 inches wide and large format film scanners and flatbed scanners. Three darkrooms are tailored to different image processes. The large black and white darkroom has 15 enlarger stations conducive to printing up to medium format negatives. There is a darkroom for developing large format negatives and for alternative processes. The darkrooms have a superior ventilation system conducive to working with all chemicals. The photography lighting studio is a large open space used to create and set up a variety of subjects. It is fashioned with various back-drops and lighting equipment including strobe units to create professional photographs. A workspace is also provided for students to finish their work including mounting and framing.

Program Requirements

Students must earn a grade of C or above for successful completion of all Photography (PHO) courses. Photography majors and minors only.

Career Potential & Employment Outlook

Students who graduate with a B.F.A. have a broad range of skills including photographic theory and criticism, photojournalism, expanded high level of studio lighting and digital skills, and a strongly developed individual photographic style. Students will be prepared for careers such as opening their own professional photographic studio and working in many facets of the field including fine art, commercial, advertising, studio, wedding, sports, stock, photojournalism, portrait, and fashion photography.

programs of study

Graduates usually enter the job market at entry-level positions and move up the career ladder as their skills and experience increase. Fine art photographers with exceptional ability may gain recognition for their work and exhibit in galleries. Some move into supervisory positions and or open their own studios. Graduates may begin by freelancing. Information from the Bureau of Labor Statistics identifies photography as a competitive field, and identifies that employment of photographers is expected to increase about as fast as the average for all occupations through 2018.

curriculum requirements

Bachelor of Fine Arts in Photography (B.F.A.) in Photography

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART103	Color Theory	3
ART104	Drawing I	3	ENG103	English Composition II	3
ENG101	English Composition I	3	PHO103	Color Photography	3
COR101	First Year Core Curriculum Seminar	3	PHO201	Photo Imaging and Design	3
PHO101	Introduction to Photography	3	COR___	Core Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PHO102	Intermediate Photography	3	ART204	History of Art II	3
PHO105	History of Photography	3	GRA240	Web Design	3
PHO207	Professional Practices and Advanced Processes	3	PHO202	Studio Lighting	3
COR___	Core Elective	3	PHO209	Internship OR Art Elective	3
COR___	Core Elective	3	COR___	Core Elective	4

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART203	History of Art I	3	BUS211	Principles of Advertising	3
BUS232	Principles of Marketing	3	PHO104	View Camera Techniques	3
PHO301	Advanced Digital Imaging	3	PHO304	Documentary Photography and Photo Journalism	3
PHO303	Advanced Studio Photography	3	COR___	Core Elective	3
COR___	Core Elective	3	_____	General Elective	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PHO307	Contemporary Photography	3	_____	Art Elective	3
PHO401	Senior Seminar	3	ART405	Contemporary Art	3
PHO445	Special Topics	3	PHO402	Senior Thesis	6
COR___	Core Elective	3	PHO409	Senior Internship	3
COR401	Core Curriculum Senior Seminar	3			

programs of study

Photography **ASSOCIATE IN APPLIED SCIENCE (A.A.S.)**

Program Description

The mission of the Associate in Applied Science Photography Program is to educate students and transform them into image-makers with basic artistic, technical and photographic business skills. The program provides students with a commercial and fine art approach to photography serving as a strong foundation of fundamental skills. The Photography A.A.S. Program prepares students for entry-level positions in various facets of the field.

The program serves a dual purpose: to provide students with a commercial and a fine art approach to photography. This approach allows the student to gain an entry-level position within a number of career choices in the field as well as have a strong foundation of photographic skills. Course work includes a balance of photography and design with a liberal arts core. Included in the curriculum is a professional practice course where students learn the skills needed to pursue their career, develop their portfolio, and market themselves. In the final semester the student participates in a valuable internship experience with professionals in the field. Many students gain full-time employment from this meaningful real world work experience. Villa Maria College students have won many contests and competitions with their extraordinary work and they continue to do so every year. Students also will exhibit their work in Villa's on-campus gallery and participate in a variety of external exhibitions. The associate degree curriculum is embedded into the Bachelor of Fine Arts curriculum, allowing students to move seamlessly into the baccalaureate degree program following successful completion of the associate degree.

Program Facilities

Within the photography program, students will have access to a variety of lighting studios, film processing and print mounting, darkrooms and computer labs. Two digital labs are equipped with state-of-the-art Macintosh computers, printing images from 14-24 inches wide and large format film scanners and flatbed scanners. Three darkrooms are tailored to different image processes. The large black and white darkroom has 15 enlarger stations conducive to printing up to medium format negatives. There is a darkroom for developing large format negatives and for alternative processes. The darkrooms have a superior ventilation system conducive to working with all chemicals. The photography lighting studio is a large open space used to create and set up a variety of subjects. It is fashioned with various backdrops and lighting equipment including strobe units to create professional photographs. A workspace is also provided for students to finish their work including mounting and framing.

Program Requirements

Students must earn a grade of C or above for successful completion of all Photography (PHO) courses. Photography majors and minors only.

Career Potential & Employment Outlook

With the Associate in Applied Science Degree students are well prepared with the fundamental skills in photography for entry level positions such as photographer's assistants, freelance photographers, gallery assistants, digital photo editing/ retouching assistants, freelance photographers, and gallery assistants.

curriculum requirements

Associate in Applied Science (A.A.S.) in Photography

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ART101	Two Dimensional Design	3	ART103	Color Theory	3
ART104	Drawing I	3	ENG103	English Composition II	3
ENG101	English Composition I	3	MAT___	Math Elective	3
COR101	First Year Core Curriculum Seminar	3	PHO103	Color Photography	3
PHO101	Introduction to Photography	3	PHO201	Photo Imaging and Design	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PHO102	Intermediate Photography	3	ART204	History of Art II	3
PHO105	History of Photography	3	_____	Art Elective	3
PHO207	Professional Practices and Advanced Processes	3	_____	Liberal Arts Elective	3
_____	Liberal Arts Elective	3	PHO202	Studio Lighting	3
RST___	Religious Studies Elective	3	PHO209	Internship	3

Photography Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

- ART 101 Two-Dimensional Design
- PHO 101 Introduction to Photography
- PHO 103 Color Photography
- PHO 201 Photo Imaging and Design
- PHO ___ Photography Elective
- PHO ___ Photography Elective

programs of study

LIBERAL ARTS AND PROFESSIONAL STUDIES DEPARTMENT

Department Chair – Joyce Kessel, Associate Professor

Business Administration

BACHELOR IN BUSINESS ADMINISTRATION (B.B.A)

Program description

The mission of the Bachelor in Business Administration program is to develop well-rounded, problem-solving business students with a passion for timely and relevant business knowledge, who are equipped with the ability to decipher, analyze, and effectively communicate business solutions.

The Bachelor of Business Administration Program offers students the opportunity to develop into successful, well-rounded business professionals. The goal of the program is to give students the ability to recognize, analyze, communicate, and implement ethical business strategies in a diverse marketplace. Students complete course work emphasizing accounting, management, marketing, finance and law that gives students the ability to apply economic, quantitative, and qualitative methods of analysis to problem-solving in a wide range of business scenarios. The opportunity for an internship gives students a chance to apply classroom learning to real business situations. A broad liberal arts base provides students with needed critical thinking skills, as well as exposure to a variety of subjects that foster an appreciation for diversity in the marketplace. The remainder of the program remains open and flexible to allow students to pursue subjects based on their career and life-long learning goals.

Career Potential & Employment Outlook

Graduates of the Bachelor of Business Administration program will possess knowledge in numerous areas of business – accounting, finance, marketing, human resources, and operations – that they can apply to various careers and organizations. Potential positions include: credit analyst, marketing assistant, social media strategist, retail store manager, account representative, human resources generalist, and office manager. Students will also be well prepared for graduate study in business, law, and other fields that require a liberal arts foundation and significant analytical abilities.

curriculum requirements

Bachelor of Business Administration (B.B.A.)

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
BUS114	Introduction to Business	3	BUS208	Introduction to Human Resources Management	3
BUS107	Introduction to Business Technology Recommended/General Elective	3	BUS104	Math Applications for Business Recommended/General Elective	3
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First Year Core Curriculum Seminar	3	_____	General Elective	3
COR__	Core Elective	3	COR__	Core Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
BUS203	Financial Accounting	3	BUS206	Management Accounting	3
BUS232	Principles of Marketing	3	BUS250	Principles of Management	3
ECO102	Microeconomics	3	MAT112	Probability & Statistics	3
_____	General Elective	3	ECO101	Macroeconomics	3
COR__	Core Elective	3	_____	General Elective	3

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
BUS240	Electronic Commerce	3	BUS207	Financial Management	3
PSY101	General Psychology	3	BUS251	Business Law	3
MAT__	Math Elective	3	BUS325	Organizational Behavior	3
_____	General Elective/Minor Requirement	3	_____	General Elective/Minor Requirement	3
COR__	Core Elective	3	COR__	Core Elective	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
BUS245	International Business	3	BUS 409	Internship	3
BUS390	Operations Management	3	BUS 460	Strategic Management Capstone	3
BUS__	Business Elective	3	BUS__	Business Elective	3
_____	General Elective/Minor Requirement	3	_____	General Elective/Minor Requirement	3
COR__	Core Elective	4	COR401	Core Curriculum Senior Seminar	3

programs of study

Business Administration ASSOCIATE IN APPLIED SCIENCE (A.A.S.)

Program Description

The mission of the Associate in Applied Science Business Administration program is to prepare students with fundamental knowledge and skills for entry-level positions in business or to transfer into a baccalaureate Business Administration program.

The program develops students who are knowledgeable, professional, and prepared with core business principles including accounting, economics, management, marketing, human resources, and law. The acquisition of business knowledge and the critical thinking skills used in strategic decision-making are emphasized. The goal of the program is to provide students the opportunity to identify, interpret and persuasively communicate recommendations that take advantage of their business knowledge. The broad exposure to multiple disciplines prepares students for entry-level employment and/or preparation for a bachelor's degree program.

Career Potential & Employment Outlook

Graduates with associate's degrees in business are employed in entry-level positions in banks, insurance agencies, discount and food chains, sales and marketing firms, and real estate organizations. Positions include retail buyers, advertising, sales, human resources, public relations personnel, and telemarketers. Students interested in accounting, finance, management or marketing are encouraged to complete a four-year degree. Most managerial or administrative positions require a bachelor degree.

curriculum requirements

Associate in Applied Science (A.A.S.) in Business Administration

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
BUS203	Financial Accounting	3	BUS206	Managerial Accounting	3
BUS114	Introduction to Business	3	BUS250	Principles of Management	3
ECO102	Principles of Microeconomics	3	ENG103	English Composition II	3
ENG101	English Composition I	3	MAT112	Probability and Statistics	3
COR101	First Year Core Curriculum Seminar	3	_____	General Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
BUS208	Introduction to Human Resources Management	3	BUS207	Financial Management	3
BUS232	Principles of Marketing	3	BUS251	Business Law	3
_____	General Elective	3	_____	Liberal Arts Elective	3
_____	Liberal Arts Elective	3	_____	General Elective	3
RST____	Religious Studies Elective	3	_____	General Elective	3

programs of study

Business Administration Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

*Students in the Fashion Merchandising program and the Music Industry program are not eligible to earn the Business Administration minor.

Required Courses

BUS 114 Introduction to Business

BUS 203 Financial Accounting

BUS 232 Principles of Marketing

BUS 250 Principles of Management

ECO 101 Principles of Microeconomics or ECO 102 Principles of Macroeconomics

BUS 3__ or 4__ Business Elective at the 300 or 400 level

Marketing Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

BUS 232 Principles of Marketing

BUS 332 Consumer Behavior

BUS 415 Marketing Research

BUS 433 Marketing Management

Elective Courses (Choose two)

BUS 211 Principles of Advertising

BUS 301 Social Media Marketing

BUS 255 Entrepreneurship

BUS 201 Sales Dynamics

Digital Media Marketing Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

BUS 232 Principles of Marketing

BUS 301 Social Media Marketing

BUS 240 Electronic Commerce

GRA 240 Web Design

BUS 334 Search Engine Marketing

BUS 420 Application in Digital Media

programs of study

Creative Writing and Literature BACHELOR OF ARTS (B.A.)

Program Description

The mission of the Bachelor of Arts Creative Writing and Literature program is to provide a rigorous experience in the craft of writing and its application in genres of literature. Providing opportunities for creative writing, communication, analysis, critical thinking and inquiry, and presentation practice will allow students to emerge with a distinct, confident voice and a sense of their potential. Students will interact with literary organizations and professional writers and may participate in the creation of an award winning student publication.

The Creative Writing and Literature program at Villa Maria College offers students the opportunity to develop and refine their writing, communication, and analytical skills through intensive study of the English language and its literature and extensive instruction in writing, research, and creative expression. Focusing on literature and writing as significantly linked processes, the program instructs students in writing successfully in a variety of genres and within a diverse array of rhetorical contexts, while also developing a writing style that fits their individual needs of self-discovery and expression. Students interested in writing poetry, fiction, features, blogs, essays or autobiographies benefit from concentrated, individualized instruction from faculty and by participating in a supportive college-wide writing community.

Students in the program aid in developing and publishing SKALD, Villa's nationally recognized creative arts magazine. They also participate in a number of student readings throughout each academic year, in addition to attending performances by established authors as part of a regular writers' series. As a proud sponsor of Babel (an international literary author lecture series), hosted by the Just Buffalo Literary Center (the premier center for the literary arts in the Buffalo/Niagara region), the program enables students to attend readings and lectures by some of the most acclaimed contemporary writers from around the world.

Career Potential & Employment Outlook

The program views creativity as a key transferable skill that is applicable to a wide range of careers. A special feature of the program is a local writer in residence from the Western New York literary community who comes each year to offer specialized courses and workshops, and to mentor students individually. The Writer in Residence program provides students the unique opportunity to receive personalized feedback on their work from a professional writer as well as to gain firsthand knowledge of the diverse career possibilities available for individuals with strong writing skills. Writing clearly, persuasively, and imaginatively and thinking critically are highly sought-after skills in a number of career fields and for continued graduate study in most academic disciplines.

curriculum requirements

Bachelor of Arts in Creative Writing and Literature (B.A.)

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ENG101	English Composition I	3	ENG103	English Composition II	3
_____	Foreign Language Elective	3	ENG221	Intro to Creative Writing	3
COR101	First Year Core Curriculum Seminar	3	_____	Fine Arts Elective	3
COR__	Core Elective	3	_____	Foreign Language Elective	3
COR__	Core Elective	3	COR__	Core Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ENG__	American Literature Elective	3	_____	Writing Workshop	3
ENG214	Public Speaking	3	_____	General Elective	3
_____	Writing Workshop	3	_____	General Elective	3
_____	General Elective	3	_____	Liberal Arts Elective	3
COR__	Core Elective	4	COR__	Core Elective	3

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ENG261	Advanced Composition and Research	3	ENG316	Contemporary World Literature	3
ENG322	British Literature	3	ENG__	English Elective	3
PHI310	Philosophy of the Arts	3	_____	Philosophy Elective OR	3
_____	Philosophy Elective OR	3	_____	Religious Studies Elective	
_____	Religious Studies Elective		COR__	Core Elective	3
_____	General Elective	3	COR__	Core Elective	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ENG441	Creative Writing and Literature Intensive Study	3	ENG451	Senior Thesis Seminar	3
ENG__	English Elective	3	ENG__	English Elective	3
ENG__	English Elective	3	_____	General Elective	3
ENG__	English Elective	3	_____	General Elective	3
_____	General Elective	3	COR401	Core Curriculum Senior Seminar	3

programs of study

Creative Writing and Literature Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

ENG 221 Introduction to Creative Writing

Two (2) of the following courses:

ENG 251 The Craft of Poetry

ENG 271 Creative Writing Fiction Workshop

ENG 351 Creative Nonfiction

ENG 355 Playwriting

Three (3) Literature Electives

Any Literature courses at the 200, 300, or 400 level:

ENG 210 American Literature I

ENG 212 American Literature II

ENG 222 British Literature

ENG 230 Gothic and Horror Fiction

ENG 270 Introduction to Greek and Roman Mythology

ENG 316 Contemporary World Literature

ENG 330 African American Literature

ENG 336 Women's Literature

ENG 390-399 Selected Topics in Literature

programs of study

Liberal Arts ASSOCIATE IN ARTS (A.A.)

The mission of the Associate in Arts Liberal Arts program is to provide motivated students a rigorous, enriching, and transformative educational experience. The program allows for concentration of study in humanities, social or natural sciences, or general studies. These programs provide a foundation for further educational options or career paths, producing a graduate who is confident, well informed, and socially and ethically minded.

Students wishing to transfer into the Liberal Arts General Studies concentration must do so before registering for the final semester of study.

***Students are no longer being enrolled in the Natural Sciences, Humanities, and Social Sciences concentrations. Full discontinuance of these concentrations will occur when currently enrolled students graduate.**

curriculum requirements

Associate in Arts (A.A.) in Liberal Arts- General Studies

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First-Year Core Curriculum Seminar	3	_____	Concentration Elective	3
_____	General Elective	3	_____	Concentration Elective	3
_____	Liberal Arts Elective	3	MAT__	Math Elective	3
RST__	Religious Studies Elective	3	_____	Natural Science Elective	3
			_____	Natural Science Lab Elective	1

SECOND YEAR

FALL SEMESTER	CREDITS	SPRING SEMESTER	CREDITS		
_____	Concentration Elective	3	_____	Concentration Elective	3
_____	Concentration Elective	3	_____	Concentration Elective	3
_____	General Elective	3	IDS229	Liberal Arts Capstone	3
_____	Liberal Arts Elective	3	_____	General Elective	3
_____	Liberal Arts Elective	3	_____	Liberal Arts Elective	3

programs of study

Occupational Therapy Assistant ASSOCIATE IN APPLIED SCIENCE (A.A.S.)

Program Description

The Associate in Applied Science degree in Occupational Therapy Assistant is designed to integrate a background in liberal arts and sciences with intensive study of Occupational Therapy Assistant. The A.A.S degree program in Occupational Therapy Assistant consists of a 30-credit core in Occupational Therapy courses including 12 credits of Guided Fieldwork. This is accompanied by 32 credits of liberal arts and sciences. During the final semester, students will enroll in 10 hours of fieldwork along with an Occupational Therapy Capstone course. The purpose of the fieldwork is to provide an opportunity for supervised application of theory to practice in an approved setting. The capstone will give students an opportunity to focus on an intensive piece of independent work, applying didactic knowledge to practical clinic settings.

The purpose of the A.A.S degree program in Occupational Therapy Assistant is to prepare students to become skilled health care providers who provide occupational therapy services under the direction and supervision of licensed occupational therapists. They will help patients develop, recover, and improve the skills needed for daily living and working. Occupational Therapy Assistants are directly involved in providing therapy to patients and clients of all ages who have medical conditions that affect their ability to function in their daily lives.

Accreditation

The Occupational Therapy Assistant Program at Villa Maria College has obtained candidacy status for accreditation by the Accreditation Council for Occupational Therapy Education (ACOTE), 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449, Phone: (301) 652-2682.

Accreditation of educational programs for the Occupational Therapist and the Occupational Therapy Assistant is granted by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA). ACOTE is recognized as the accrediting agency for occupational therapy education by the United States Department of Education (USDE) and the Council on Higher Education Accreditation (CHEA).

Career Potential & Employment Outlook

The Occupational Therapy Assistant (OTA) program prepares students to enter a variety of health care settings including hospitals, outpatient clinics and offices, community health centers, skilled nursing extended care and subacute facilities, sports facilities, inpatient rehabilitation centers, schools, and pediatric centers.

Program Facilities

The Occupational Therapy Assistant Program has dedicated classroom and laboratory space to provide students the opportunity to practice clinical skills, including a pediatric lab, a fully equipped kitchen, a designated work area, and other rooms replicating home, clinical, and hospital environments. The OTA Program engages students in practice at the adjacent Felician Sisters Blessed Angela Care Center, practicing assessment and intervention skills with the residents of this assisted living and long-term care facility under the direction and supervision of OTA faculty.

Program Requirements

Students entering the Occupational Therapy Assistant program must have a high school average of 80%, or a cumulative college GPA of 2.5 or higher to be accepted. Students must have completed high school or college Biology and Chemistry. Candidates are required to interview with an OTA faculty member; volunteer work in a health care setting is strongly encouraged.

curriculum requirements

Associate in Applied Science (A.A.S.) in Occupational Therapy Assistant

FIRST YEAR

FALL SEMESTER			SPRING SEMESTER		
		CREDITS			CREDITS
BIO103	Human Anatomy & Physiology I	3	BIO104	Human Anatomy & Physiology II	3
BIO103L	Human Anatomy & Physiology I Lab	1	BIO104L	Human Anatomy & Physiology II Lab	1
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First Year Core Curriculum Seminar	3	OTA103	OTA Practice Skills II	2
MAT__	Math Elective	3	OTA104	Fieldwork I & Seminar	2
OTA101	Introduction to OTA	2	PTA112	Kinesiology	3
OTA102	OTA Practice Skills I	2	PSY101	General Psychology	3

SECOND YEAR

FALL SEMESTER			SPRING SEMESTER		
		CREDITS			CREDITS
OTA201	OT in Mental Health Settings	3	OTA204	OTA Capstone & Seminar	3
OTA202	OT in Rehabilitation Settings	3	OTA205	Fieldwork II A	5
OTA203	OT in Developmental Settings	3	OTA206	Fieldwork II B	5
PSY203	Developmental Psychology	3			
RST__	Religious Studies Elective	3			

programs of study

Physical Therapist Assistant ASSOCIATE IN APPLIED SCIENCE (A.A.S.)

Program Description

The mission of the Physical Therapist Assistant Program at Villa Maria College is to provide comprehensive education, both academic and clinical, to ensure success of graduates as integral members of a health care team. Graduates are qualified to work as Physical Therapist Assistants under the direction and supervision of a licensed physical therapist, adhering to all established legal, ethical, and professional standards. Graduates are skilled in critical thinking, problem solving, and communication skills, and display a commitment to life-long learning for success in the changing health care environment.

Physical therapist assistants (PTA) are skilled health care providers who provide physical therapy services under the direction and supervision of licensed physical therapists. PTAs provide care to patients and clients of all ages who have medical conditions that affect their ability to function in their daily lives. PTAs provide direct patient/client care including teaching exercise designed to improve strength, mobility, balance and coordination; training with crutches, canes, or walkers, and using physical agents such as ultrasound and electrical stimulation. PTAs continually assess patient/client response to interventions, and report this status to the Physical Therapist.

The Physical Therapist Assistant (PTA) program prepares students to enter a variety of health care settings including hospitals, outpatient clinics and offices, community health centers, skilled nursing extended care and subacute care facilities, hospices, sports facilities, inpatient rehabilitation centers, schools, and pediatric centers.

Students learn professional competencies in courses to prepare them to work as PTAs in clinical settings. Two part-time and two full-time internships allow students to gain hands-on experience in the field of physical therapy. In addition to courses in their major, students complete a core of liberal arts courses.

PTA Program Student Learning Objectives

Villa Maria College Physical Therapist Assistant (PTA) graduates will be prepared to demonstrate entry-level competence and professional behaviors in a variety of clinical settings under the direction and supervision of a Physical Therapist (PT).

1. PTA students will demonstrate effective and appropriate verbal and non-verbal communication with patients/clients, family members, supervising physical therapist, health care team members and others in the classroom, laboratory, and clinical settings.
2. PTA students will adhere to all established and accepted legal, ethical, and professional standards as they relate to their role as a PTA.
3. PTA students will demonstrate entry-level skill in data collection procedures delegated by the supervising physical therapist. Students will use information gathered to modify or progress interventions within the plan of care and goals established by the physical therapist, and use the information to communicate patient status to the supervising PT and other appropriate members of the health care team.
4. PTA students will perform interventions, monitor patient response, and modify interventions within the plan of care established by the Physical Therapist. Students will effectively communicate patient response to the supervising physical therapist and appropriate members of the health care team.

programs of study

5. PTA students will recognize and analyze clinical and personal strengths and challenges through an ongoing process of self-assessment, and utilize this information to develop a plan for lifelong professional growth.

Accreditation

The Physical Therapist Assistant Program at Villa Maria College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703.706.3245; email: accreditation@apta.org; Web site: www.capteonline.org.

Program Facilities

The PTA Program has dedicated classroom and laboratory space to provide students the opportunity to practice clinical skills, including patient assessment and evaluation. The PTA Program engages students in practice at the adjacent Felician Sisters Blessed Angela Care Center, practicing assessment and intervention skills with the residents of this assisted living and long-term care facility under the direction and supervision of PTA faculty.

Program Requirements

Students must have a high school average of 85% or higher, or a cumulative college GPA of 2.8 or higher to be accepted into the PTA Program. Students must have completed high school or college Biology and Chemistry OR Physics (Physics preferred). Candidates are required to interview with a PTA faculty member. Volunteer work in a health care setting is strongly encouraged.

Students are required to:

- Attain a grade of C+ or better in all PTA courses. If students fail to achieve a grade of C+, they may retake that course when it is next offered. If a student fails to attain a grade of C+ or higher in two PTA courses, she/he is dismissed from the PTA Program.
- Achieve a grade of C or higher in BIO 103 and BIO 104 (Anatomy and Physiology and Laboratory). Credit for Anatomy and Physiology courses will be awarded if completed within the last five years.
- Have an annual physical exam, PPD or Mantoux test for TB, and have Hepatitis B immunization or a signed waiver of immunization prior to placement in clinical internship. Students may be required by clinical sites to have a yearly influenza (flu) vaccine, or wear a mask at all times at their clinic site.
- Be CPR certified prior to placement in clinical internships. The PTA program provides a CPR course for students on a yearly basis. Students are responsible for fees for this course.
- Be members of the American Physical Therapy Association (APTA). Fees for membership are included in course fees for PTA 105 and PTA 205.

Students may be required by clinical internship sites to have a criminal background and/or fingerprint check performed. If required by the clinic site, students will be responsible for any cost incurred for this service.

Students are expected to demonstrate professionalism in classroom, laboratory, and clinical settings. Professionalism is assessed with a rubric which is provided to students in the PTA Student Handbook action plan. If professionalism issues are identified, PTA faculty will work with the student to develop a corrective action plan. If students fails to comply with corrective action plan, they risk receiving a failing grade for the course, regardless of their numerical grade.

programs of study

Career Potential & Employment Outlook

The Bureau of Labor Statistics indicates employment of physical therapist assistants is expected to increase 46 percent from 2010 to 2020, much faster than the average for all occupations. Demand for physical therapy services is expected to increase in response to the health care needs of a growing elderly population. Physical Therapist Assistants (PTA) work with physical therapists in hospitals, offices, rehabilitation centers and other clinical settings. Due to the aging population and medical and technological improvements that enable people to live longer and recover from traumatic injury, the number of people who require these services will increase.

curriculum requirements

Associate in Applied Science (A.A.S.) in Physical Therapist Assistant

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
BIO103	Human Anatomy & Physiology I	3	BIO104	Human Anatomy & Physiology II	3
BIO103L	Human Anatomy & Physiology I Lab	1	BIO104L	Human Anatomy & Physiology II Lab	1
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First Year Core Curriculum Seminar	3	PTA106	Principles of Exercise	2
MAT__	Math Elective	3	PTA108	Physical Agents	3
PTA104	Introduction to PTA	2	PTA109	Physical Therapist Assistant Internship I and Seminar	2
PTA105	Patient Care Skills	3	PTA112	Kinesiology	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PSY203	Developmental Psychology	3	PTA207	Clinical Neurology	4
PTA205	Clinical Orthopedics	3	PTA215	PTA Capstone	3
PTA206	Clinical Cardio-Pulmonary & Integumentary Skills	2	PTA219	Physical Therapist Assistant Internship III	4
PTA209	Physical Therapist Assistant Internship II & Seminar	3	PTA229	Physical Therapist Assistant Internship IV	4
PTA212	Pathology	2			
RST__	Religious Studies Elective	3			

programs of study

Psychology **BACHELOR OF ARTS (B.A.)**

Program Description

The mission of the Bachelor of Arts Degree Program in Psychology is to provide students a rigorous educational experience in which they develop a spirit of intellectual inquiry, personal ethics, respect for diversity, and a commitment to serving others. By offering a wide range of courses in the field of psychology, students will be prepared to pursue careers in human services and community mental health as well as graduate studies in psychology and counseling.

The Psychology program is designed to integrate a background in liberal arts and sciences with intensive study of psychology. It consists of a 32-credit core in clinical psychology, social psychology, cognitive psychology, developmental psychology, and biopsychology. This is followed by 18 credits of electives that allow students to further explore these areas and topics relevant to their particular learning and career objectives.

Career Potential & Employment Outlook

According to the Department of Labor of New York State, there appear to be very favorable prospects for job opportunities in Psychology from 2010 to 2020, specifically in the Western New York Region. Graduates will be well equipped for public and private sector careers that require knowledge of human behavior, development, and motivation. This may be especially useful to students pursuing careers in the provision of human services, law enforcement, community mental health, research, education, and management. Students will also be prepared for graduate studies in many areas including psychology, arts therapy, music therapy, counseling, business, human services, law, and mental health.

curriculum requirements

Bachelor of Arts (B.A.) in Psychology

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PSY101	General Psychology	3	PSY___	Foundations of Psychology Elective	3
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First Year Core Curriculum Seminar	3	_____	General Elective	3
COR___	Core Elective	3	COR___	Core Elective	3
COR___	Core Elective	3	COR___	Core Elective	4

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PSY215	Research Design and Analysis in Psychology I	4	PSY216	Research Design and Analysis in Psychology II	4
PSY___	Foundations of Psychology Elective	3	PSY___	Foundations in Psychology Elective	3
PSY___	Psychology Elective	3	PSY___	Psychology Elective	3
COR___	Core Elective	3	COR___	Core Elective	3
			COR___	Core Elective	3

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PSY___	Foundations of Psychology Elective	3	PSY___	Foundations of Psychology Elective	3
PSY___	Psychology Elective	3	PSY204	History of Psychology	3
_____	General Elective	3	_____	General Elective	3
_____	General Elective	3	_____	Liberal Arts Elective	3
_____	General Elective	3	_____	Liberal Arts Elective	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
PSY___	Psychology Elective	3	PSY409	Community Internship	OR 3
PSY___	Psychology Elective	3	PSY411	Senior Thesis	
_____	General Elective	3	PSY___	Psychology Elective	3
_____	General Elective	3	_____	General Elective	3
COR401	Core Curriculum Senior Seminar	3	_____	General Elective	3
			_____	General Elective	3

programs of study

Foundation of Psychology Electives:

PSY 203 Developmental Psychology
PSY 205 Cognitive Psychology
PSY 206 Social Psychology
PSY 208 Biopsychology
PSY 210 Abnormal Psychology

Psychology Electives: Students must choose six (6) electives with at least one course from four of the five major areas listed below.

Developmental Psychology

PSY 301 Psychology of Adulthood and Aging
PSY 302 Human Sexuality

Abnormal Psychology

PSY 310 Counseling Psychology
PSY 311 Expressive Arts Therapy

Biopsychology

PSY 340 Psychopharmacology
PSY 341 Sensation and Perception

Cognitive Psychology

PSY 350 Psychology of Music
PSY 351 Psychology of Visual Arts

Social Psychology

PSY 360 Group Dynamics
PSY 361 Performance Psychology

Psychology Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

PSY 101 General Psychology
PSY 215 Research Design and Analysis in Psychology I

Elective Courses

Choose three of the following courses:

PSY 203 Developmental Psychology
PSY 205 Cognitive Psychology
PSY 206 Social Psychology
PSY 208 Biopsychology
PSY 210 Abnormal Psychology

PSY ___ Choose one additional Psychology elective

programs of study

Music Therapy Minor

The Music Therapy minor does not prepare students for a career as a licensed music therapist.

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

MUS 101 Music Theory I or its equivalent
PSY 101 General Psychology
PSY 210 Abnormal Psychology
PSY 310 Counseling Psychology
PSY 311 Expressive Arts Therapy
PSY 350 Psychology of Music

Art Therapy Minor

The Art Therapy minor does not prepare students for a career as a licensed art therapist.

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

ART 104 Drawing I
PSY 101 General Psychology
PSY 210 Abnormal Psychology
PSY 310 Counseling Psychology
PSY 311 Expressive Arts Therapy
PSY 351 Psychology of Visual Arts

Religious Studies Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Course

RST 101 Introduction to Religious Thought and Practice

Electives (Select Five)

RST 103 Introduction to the Old Testament
RST 104 Introduction to the New Testament
RST 205 Women and Religion
RST 208 Spirituality and Work
RST 310 Catholic/Franciscan Studies
IDS 205 Crisis of Belief
ENG 270 Introduction to Greek and Roman Mythology

programs of study

MUSIC DEPARTMENT

Department Chair – Sylvia Grmela, Ph.D., Assistant Professor

All Music programs are accredited by the National Association of Schools of Music (NASM).

***Students are no longer being enrolled in the Music (Business) A.A.S. program, the Music A.A. program, or the Music Jazz A.A.S. program. Full discontinuance of these programs will occur when currently enrolled students graduate.**

Program Facilities

The Music Department has special facilities for performance, practice, and recording.

A 168-seat recital hall is the primary performance space for concerts. This hall contains two Steinway concert grand pianos and a 2 Manual Delaware pipe organ. The recital hall is wired to the adjacent recording studio for capturing both live and studio performances

Four ensemble rooms contain electronic keyboards, a state-of-the-art sound system, guitar and bass amps, a piano, and a variety of drums and other percussion instruments. These rooms are used for jazz, percussion, rock, and various other ensembles.

The music building contains fourteen acoustically-paneled practice rooms available for student use. Three of these rooms are available for practice with percussion and double bass. The other practice rooms are equipped with pianos.

The MIDI lab and recording studio each house cutting-edge hardware and software including an iMac, Mbox, and MIDI keyboard controller at student workstations. Software programs including ProTools, Reason, and Garage Band are available at the workstations for students' use in creating their own musical projects. The recording studio control room contains state-of-the-art gear for engineering recording sessions and producing mastered recordings. The studio, which, is wired to the adjacent recital hall, is equipped with a recording booth and a collection of microphones, instruments, and amplifiers used for recording projects.

Music

BACHELOR OF ARTS (B.A.)

Program Description

The Bachelor of Arts in Music degree program at Villa Maria College is a liberal arts degree program for students desiring to specialize in music. The program provides students with the broad background in music which prepares them for entry into a wide variety of music careers as well as graduate study in music. The program emphasis is on integrating music theory, aural skills, and practical and technical competence critical to a musician. Students participate in on-campus and off-campus solo and ensemble performances. The program has a liberal arts framework to support students with the communication, critical thinking, information literacy, technology, and cultural diversity concepts required for professional and personal success.

Candidates for this degree are required to audition on a selected instrument/voice and possess basic music theory and aural skills prior to admittance into the program. Moreover, minimum competency grids have been established that attempt to ensure the quality of musicianship that students achieve prior to completion of the program.

programs of study

Program Requirements

- Attain a minimum grade of C in all music courses.
- Fulfill recital seminar and concert attendance requirements
- Fulfill eight semesters of ensembles.
- Pass all sections of the Keyboard Proficiency Exam.

Career Potential & Employment Outlook

The Music program prepares graduates for careers in professional performance, as well as music education, and music libraries. The entertainment industry offers multiple music-related careers.

The program's purpose is to prepare students interested in the wide scope of music related career opportunities with the knowledge, skills, and behaviors required in the music field. Some examples of music-career opportunities include working as composers, arrangers, orchestrators, songwriters, transcribers, copyists, elementary and secondary school music teachers, choir directors, private instructors, vocal and instrumental soloists, orchestra members, band members, session musicians, performing solo artists, music librarians, piano tuner/rebuilders, and luthiers.

Registration for MUS 101, Music Theory I, and its lab is dependent upon successful completion of the Music Theory and Aural Skills Placement Examinations with a grade of C or above. Students not successfully completing the Exams must register for MUS 100, Music Fundamentals. MUS 100 must be completed with a minimum grade of C.

programs of study

curriculum requirements

Bachelor of Arts (B.A) in Music

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
MUS100	Music Fundamentals	3	MUS101/L	Music Theory I & Lab	3
XMUS121	Applied Music Major I	2	XMUS122	Applied Music Major II	2
MUE__	Ensemble Elective I	.5	MUE__	Ensemble Elective II	.5
XMUS131	Basic Keyboard Skills I	1	XMUS132	Basic Keyboard Skill II	1
ENG101	English Composition I	3	ENG103	English Composition II	3
COR101	First Year Core Curriculum Seminar	3	COR__	Core Elective	3
			COR__	Core Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
MUS102/L	Music Theory II & Lab	3	MUS201/L	Music Theory III & Lab	3
MUS211	Music History I	3	MUS212	Music History II	3
XMUS221	Applied Music Major III	2	XMUS222	Applied Music Major IV	2
MUE__	Ensemble Elective III	.5	MUE__	Ensemble Elective IV	.5
XMUS231	Basic Keyboard Skills III	1	XMUS232	Basic Keyboard Skills IV	1
_____	Language Elective OR	3	_____	Language Elective OR	3
	Liberal Arts Elective			Liberal Arts Elective	
COR__	Core Elective	3	COR__	Core Elective	4

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
MUS202/L	Music Theory IV & Lab	3	XMUS322	Applied Music Major VI	2
XMUS321	Applied Music Major V	2	MUE__	Ensemble Elective VI	.5
MUE__	Ensemble Elective V	.5	_____	Language Elective OR	3
_____	Language Elective OR	3		Liberal Arts Elective	
	Liberal Arts Elective		MUS__	Music Elective	3
_____	Liberal Arts Elective	3	COR__	Core Elective	3
MUS__	Music Elective	3	COR__	Core Elective	3
COR__	Core Elective	3			

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
XMUS421	Applied Music Major VII	2	MUS411	Senior Project OR	3
MUE__	Ensemble Elective VII	.5	MUS412	Senior Recital	
_____	Liberal Arts Elective	3	_____	General Elective	3
_____	Liberal Arts Elective	3	_____	Liberal Arts Elective	3
MUS__	Music Elective	3	_____	Liberal Arts Elective	3
COR401	Core Curriculum Senior Seminar	3	MUS__	Music Elective	3

programs of study

Music Industry BACHELOR OF SCIENCE (B.S.)

Program Description

The Bachelor of Science in Music Industry program at Villa Maria College is a liberal arts degree program which prepares students for a wide range of music related careers. Building on a strong foundation in music theory and aural skills within a business, music industry, and liberal arts framework, students learn about the history of sound recording technology and its applications both in a studio and live performance settings, as well as receiving a broad education in the field of music industry as a whole. Students use MIDI equipment and learn about local and regional internships that enhance their educational preparation and give them real life experience. Students also have opportunities to create digital-audio recordings with Pro tools, and learn about signal flow, setting up a MIDI network, sequencing, recording and editing MIDI tracks.

All music programs require an audition and interview with a faculty member. Students who do not successfully audition or who waive the audition register for preparatory music courses which are not applicable to the degree. These students re-audition for the following semester. The quality of student work in the program is monitored and the required level of musical competence is maintained.

Program Requirements

- Attain a minimum grade of C in all music courses.
- Fulfill recital seminar and concert attendance requirements.
- Fulfill four semesters of performance ensemble.

Career Potential & Employment Outlook

Potential career directions for students graduating from the Music Industry program include concert promoters, retail music sales managers, regional sales managers, publicists, marketing representatives, tour coordinators, recording engineers, studio directors, MIDI technicians, programmers, sound designers, advertising executives, booking agents, music publishers, band managers, studio managers, gaming audio composers, and composers of scores for animation.

Registration for MUS 101: Music Theory I and MUS 101L: Music Theory I Lab is dependent upon successful completion of the Music Theory and Aural Skills Placement Examinations with a grade of C or above. Students not successfully completing the Exams must register for MUS 100, Music Fundamentals. MUS 100 must be completed with a minimum grade of C.

curriculum requirements

Bachelor of Science (B.S.) in Music Industry

FIRST YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
MUS100	Music Fundamentals	3	MUS101/L	Music Theory I & Lab	3
XMUS__	Applied Music Minor I	1	XMUS__	Applied Music Minor II	1
MUE__	Ensemble Elective I	.5	MUE__	Ensemble Elective II	.5
XMUS131	Basic Keyboard Skills I	1	XMUS132	Basic Keyboard Skill II	1
MUI107	Music Industry I	3	ENG103	English Composition II	3
ENG101	English Composition I	3	MUI150	Introduction to Music Technology	3
COR101	First Year Core Curriculum Seminar	3	COR__	Core Elective	3

SECOND YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
MUS102/L	Music Theory II & Lab OR	3	MUI251	Intermediate Recording	3
MUS__	Music Elective		BUS__	Business Elective OR	3
XMUS__	Applied Music Minor III	1	MUI__	Music Industry Elective	
MUE__	Ensemble Elective III	.5	MUS__	Music Elective	3
_____	Keyboard Elective	1	XMUS__	Applied Music Minor IV	1
MUI250	Introduction to Recording	3	MUE__	Ensemble Elective IV	.5
BUS114	Introduction to Business	3	COR__	Core Elective	3
COR__	Core Elective	3	COR__	Core Elective	4

THIRD YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
MUI307	Music Industry II	3	MUI209	Music Industry Internship	3
MUI350	Techniques in Advanced Recording I	3	MUI351	Techniques in Adv Recording II OR	3
BUS__	Business Elective OR	3	BUS__	Business Elective	
MUI__	Music Industry Elective		MUS__	Music Elective	3
MUS__	Music Elective	3	COR__	Core Elective	3
COR__	Core Elective	3	COR__	Core Elective	3

FOURTH YEAR

FALL SEMESTER		CREDITS	SPRING SEMESTER		CREDITS
MUI406	Music Event Production & Promotion	3	MUI411	Music Industry Senior Project	3
BUS__	Business Elective OR	3	BUS__	Business Elective OR	3
MUI__	Music Industry Elective		MUI__	Music Industry Elective	
MUS__	Music Elective	3	MUS__	Music Elective	3
_____	General Elective	3	_____	Liberal Arts Elective	3
COR401	Core Curriculum Senior Seminar	3	_____	Liberal Arts Elective	3

programs of study

Jazz Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

MUJ 201/201L Jazz Theory I/Jazz Theory I Lab
MUJ 202/202L Jazz Theory II/ Jazz Theory II Lab
MUJ 211 Jazz History I
MUJ 212 Jazz History II
XMUJ 231 Jazz Keyboard Skills I
XMUJ 232 Jazz Keyboard Skills II
XMUJ 321 Applied Jazz Music Major I
XMUJ 322 Applied Jazz Music Major II
XMUJ 421 Applied Jazz Major III

Music Performance Minor

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

Four (4) Music Ensemble (MUE) electives
MUS 231 Keyboard Skills III
MUS232 Keyboard Skills IV
XMUS 121/122/221/222/321/322 Applied Music Major I-VI

Music Production Minor for Non-Music Majors

Refer to the Declaration of Minor section on Page 36 for policies regarding academic minors.

Required Courses

MUS 100 Music Fundamentals
MUI 107 Music Industry I
MUI 250 Introduction to Recording
MUI 251 Intermediate Recording
MUI 350 Techniques in Advanced Recording I
MUS__ Music Elective*

*Choose one music elective from the following courses:

MUS 108 Music Appreciation
MUS 110 History of American Popular Music

Advanced Production Track (available to Music Industry students only)

Required Courses

MUI 360 Live Recording Techniques
MUI 420 Sound Design for Visual Media
MUI 450 Advanced Mixing Techniques

courses of instruction

Villa Maria College reserves the right to alter course offerings.

Course Identification

The following abbreviations are used for course identification.

ANM Animation	IND Interior Design
ANT Anthropology	MAT Mathematics
ART Art	MUE Music Ensemble
ASL American Sign Language	MUI Music Industry
AST Astronomy	MUJ Music Jazz
BIO Biology	MUS Music
BUS Business	OTA Occupational Therapy Assistant
CHE Chemistry	PHI Philosophy
COR Core	PHO Photography
ECO Economics	PHY Physics
ENG English	PSC Political Science
FDM Fashion Design and Merchandising	PSY Psychology
FRE French	PTA Physical Therapist Assistant
GRA Graphic Design	RST Religious Studies
HIS History	SOC Sociology
IDS Interdisciplinary Studies	SPA Spanish
	XMUS Applied Music

course descriptions

ANM 101 – Film Theory and Technique

The key elements of filmmaking are elaborated. Cinematography, movement, sound effects, editing, music, genre, and story are included. Relevant examples from the first silent films to contemporary films are explored. Application of standard techniques to student work is emphasized. For program major or minor requirements, a grade of C or above is required for successful completion. A writing intensive course. 3 credits (Fall)

ANM 103 – History of Animation

The history of animation, from the earliest experiments on film to today's digital-age film are explored. Types of animation from traditional cel animation to experimental animation, to advanced special effects are considered. The impact of various types of animation on modern cinema is analyzed. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

ANM 104 – Animation Pre-Production I: Scriptwriting, Treatments, and Storyboarding

Scriptwriting for animation and how animation scripts differ from live action film and video scripts are presented. Creative problem-solving is used to write scripts that contain compelling storytelling in an artistic/original style. Use of the computer and related software as tools in scriptwriting, treatments, and storyboarding is explored. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Spring)

ANM 105 – Introduction to 2-D Animation

Traditional techniques of hand-drawn animation using a light table, animation pegboard, and pencils are presented. The basic principles of animation, such as squash and stretch, anticipation, follow-through, keyframing, in-betweens, and exaggeration are emphasized. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ART 101; must earn C or above in all prerequisites for this course. 3 credits (Spring)

ANM 106 – Character Design

Use of basic organic shapes to construct animated characters is explored. Exaggerated proportion, paradoxes, and posture to enhance and change character are emphasized. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

ANM 201 – Advanced 2-D Animation

The course builds on basics learned in ANM 105 Introduction to 2-D Animation I. An exploration of the challenges of hand-drawn character animation. Practice in drawing projects in pencil and paper format, photographing and scanning drawings, and drawing into a computer using a Wacom tablet. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: ANM 105; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 203 – 3-D Computer Animation II: Character Animation

The course builds upon knowledge and skills in ANM 201 Advanced 2-D Animation and ANM 204 Introduction to 3-D Computer Animation. The creation of effective skeletal rigs for pre-existing bipedal characters is emphasized. Blend shapes and creation of custom attributes to speed up animation production skills are emphasized. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 204; must earn C or above in all prerequisites for this course. 3 credits (Spring)

ANM 204 – Introduction to 3-D Computer Animation

Industry-standard software is used to learn the fundamental tools and techniques of animating in three-dimensions. Students become familiar with refined structure and interface and translate knowledge and skills regarding traditional animation to a more highly-technical software package. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 105, must earn C or above in prerequisites for this course. 3 credits (Fall)

course descriptions

ANM 205 – Modeling for 3-D Computer Animation

Processes involved in modeling characters and sets used for animation are explored. Using a combination of subdivision surfaces and polygons, students model characters using software. Modeling objects using NURBS surfaces is included. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 106, ANM 204; must earn C or above in all prerequisites for this course. 3 credits (Spring)

ANM 206 – Animation Pre-Production II: Animatics and Audio

The course builds on skills learned in ANM 104 Animation Pre-Production I. Scriptwriting, Treatments, and Storyboarding. Techniques necessary to edit and mix digital audio files are presented. Students create a professional-quality animatic using industry-standard digital animation and editing software. A pre-production for the Sophomore Film Project is completed in the course. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 104; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 207 – Sophomore Individual Film Project

Students use the script, storyboard, animatic, and soundtrack from previous classes as the groundwork to create a film. Focus is on production and post-production of the film, including animation, rendering and editing. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 206 must earn C or above in all prerequisites for this course 3 credits (Spring)

ANM 301 – Stop-Motion Animation

The fundamentals of stop-motion animation are presented. How to fully plan and time out animations before animating are elaborated and practiced. Various physical media, such as sand, paint on glass, clay and wire armature are explored. Practice in building and lighting a simple set is included. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 105, must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 302 – Special Effects: Dynamics and Particle Effects

An exploration of the techniques used to create digital special effects of natural phenomena such as weather, fire and water. Use of appropriate 3D and 2D software to achieve desired special effects is emphasized. Students are also introduced to techniques used for compositing multiple layers that allow enhancing digital photographs and video footage are introduced and practiced. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 204; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 303 – Senior Thesis Film Pre-Production

Taken in the spring of the junior year to allow planning of the Senior Thesis Film. The Senior Thesis Film is the culminating project that provides opportunity for application of Animation program knowledge and skills. All aspects of film pre-production are addressed. An original story and concept are required. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 304; must earn C or above in all prerequisites for this course. 3 credits (Spring)

ANM 304 – Junior Group Film Project Pre-Production

In the fall of the junior year, Animation program students work in groups to plan a group film project. All aspects of pre-production are developed. An original story and concept are required. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 207. Must earn C or above in all prerequisites for this course. 3 credits (Fall)

course descriptions

ANM 305 – Junior Group Film Project Production

Taken in spring of the junior year, students work in groups to complete production and post-production on an animated film project. Students apply Animation program knowledge and skills to complete all aspects of film production. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: ANM 304; must earn C or above in all prerequisites for this course. 3 credits (Spring)

ANM 307 – Lighting and Rendering in the Real and Virtual World

The basic principles of lighting on a film set are presented. Application of the principles of lighting in a 3-D virtual environment is explored. Emphasis is on use of appropriate software to realistically render and on creation of professional-quality shaders and textures for 3-D models. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 204; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 308 – 3-D Computer Animation III: Advanced Character Animation

The course builds upon knowledge and skills presented in ANM 203 3-D Computer Animation II: Character Animation. Creation of advanced animation rigs attached to given models or models of individual creation is emphasized. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: ANM 203; must earn C or above in all prerequisites for this course. 3 credits (Spring)

ANM 310 – Professional Practices and Advanced Processes

Explores career opportunities available to animators. The business aspects of animation including project quotes, bids, contracts, production pipeline, independent animation grant proposals, studio organization, professional organizations and memberships, fee structure, and ethical conduct are elaborated. Career options and work environments for animators are explored. A resume, business card, demo reel, conventional and digital portfolio are produced. Promotional Web site design is examined and explored. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 201, ANM 204; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 315 – Dynamic Character Animation for Interactive Games

This course builds upon the basic modeling and animation skills developed in ANM 203 and ANM 205. This is an exploration of the difference between animation for games and animation for non-interactive media, such as feature film and broadcast television. Students will discuss the creative and technical limitations that must be taken into consideration for interactive animation production. Students also practice producing fluid, player-responsive character motions through the use of keyframe animation and motion-capture data. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 203 and ANM 205. 3 credits. (Cycled)

ANM 317 – Game Modeling and Texturing

This course builds upon the basic modeling and texturing skills developed in ANM 205. This course introduces both technical and artistic techniques used by professionals working in modeling for interactive gaming. Students explore processes used to create game-ready assets such as props and environments, through discussion, video game play, and hands-on studio projects. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 203 and ANM 205. 3 credits. (Cycled)

ANM 319 – Introduction to Level Design for Video Games

This course builds upon the skills developed in Game Modeling & Texturing, as well as Dynamic Character Animation for Interactive Games. This is an introduction to the tools and workflow used by teams of artists, designers and programmers, to create levels for video games. Exploration of techniques used by Level Designers to create game levels that are entertaining and intuitive, yet still challenging enough to keep the player's attention.

course descriptions

Students will become familiar with software tools and workflows used by Level Developers and then apply what they have learned by creating their own, interactive video game level. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 315 and ANM 317. 3 credits. (Cycled)

ANM 401 – Senior Capstone Thesis I

The course is taken by students enrolled in the fall senior year of the Animation program. Students complete pre-production and begin production of the Senior Film Capstone Thesis. The course is devoted to 3-D modeling and rigging (if making a 3-D film), 2-D pencil tests (if making a 2-D film), lighting, testing of techniques and special effects to insure items work, texturing, test-rendering, and test animation. Faculty approval required prior to film production. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 303; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 402 – Senior Capstone Thesis II

The course provides opportunity for completion of production and post-production of the Senior Film or Capstone Thesis. The course is devoted to animation, rendering, special effects, and final editing of animation and a soundtrack. Original films are debuted at a screening that is open to the public. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 303; must earn C or above in all prerequisites for this course. 6 credits (Spring)

ANM 409 – Internship

Opportunity to practice the knowledge, skills, and professional behaviors expected in the animation industry in a one-semester internship at an animation studio, video-production house, television station, or business that creates animations, visualizations or special effects. Progress is monitored by an Animation program faculty member and an on-site supervisor. Prerequisites: Will vary depending on the position applied for in the variety of options within the field. 3 credits (Fall)

ANM 410 – Computer Visualization: Scientific and Corporate

Building upon the skills and knowledge developed in the Animation program, the field of visualization is introduced. Applications of visualization in fields such as advertising, medical illustration, toy design, law, and science are explored. Opportunity to use visualization knowledge and techniques in collaborative, relevant projects is provided. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 203, ANM 205; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 412 – Multimedia Animation

The course introduces skills involved in producing animated, interactive multimedia projects. Focus is on the integration of animation with web-based media and interactive CD-ROMs. An exploration of the artistic, commercial, and technical aspects of multimedia animation production with emphasis on development of a unique, personal artistic style. A studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ANM 201; must earn C or above in all prerequisites for this course. 3 credits (Fall)

ANM 450 – Special Topics

Intensive investigation of advanced techniques, technology, or theories related to animation is explored. For junior and senior level students in program major, a grade of C or above is required for successful completion. 3 credits (Cycled)

course descriptions

ANT 101 – Cultural Anthropology

An introductory cultural anthropology course that provides students with the principles, processes and application of anthropology. The course will give students insight into the study of anthropology as it applies to culture and cultural change within the scope of human behavior. 3 credits (Cycled)

ART 101 – Two-Dimensional Design

Development of basic skills and principles of two-dimensional design with various media. Emphasis on solving various compositional and design problems. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall/Spring)

ART 103 – Color Theory

The study of color and color relationships, elements of design and two-dimensional composition. Studio course in creative expression using a variety of techniques and media (majors only). A prerequisite for drawing, painting, and printmaking courses. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in ART 101. 3 credits (Fall/Spring)

ART 104 – Drawing I

Emphasis on structural understanding of design, composition and correct observation. Studio course in drawing with a variety of media from still life, nature, and the human figure. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall/Spring)

ART 105 – Drawing II

Development of creative expression through a variety of drawing media. Primarily a life drawing studio course with emphasis on form and composition. Thematic, sequential drawing and illustration concepts will also be explored. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in ART 104. 3 credits (Spring)

ART 106 – Painting I

The study of color and its relationship to shape, form, light, and space employing a variety of techniques from still life, nature and the human figure. Styles relevant to illustration techniques will also be explored. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in ART 103, ART 104, or permission of the instructor. 3 credits (Fall/Spring)

ART 110 – Exploration in the Fine Arts

An exploration of the integration of music, dance, literature and poetry, drama and architecture with the visual arts in primitive, classical and modern times. Open to all students. 3 credits (Cycled)

ART 203 – History of Art I

A history of art from prehistoric to Renaissance. Illustrated lectures, required readings, presentations and class discussions. For program major or minor requirements, a grade of C or above is required for successful completion. Writing intensive course. Open to all students. 3 credits (Cycled)

ART 204 – History of Art II

A survey course of major periods from the early Renaissance to the present day with special concern for 19th and 20th Century art. Illustrated lectures, required readings, presentations and class discussions. For program major or minor requirements, a grade of C or above is required for successful completion. Writing intensive course. Open to all students. 3 credits (Spring)

course descriptions

ART 206 – Three-Dimensional Design

Conceptual and technical exploration of three-dimensional design. Studio work in various sculptural media and in representational and abstract forms. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in ART 103, ART 104. 3 credits (Spring)

ART 208 – Introduction to Printmaking

Introduction to processes and methods in printmaking. A studio course with the emphasis on the development of images, experimentation and individual expression. Use of a variety of techniques with an emphasis on screen printing and intaglio. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in ART 103, ART 104 or permission of instructor. 3 credits (Fall)

ART 209 – Internship

Supervised experience to provide further application of knowledge and skills in a position of broader responsibility. College-sponsored seminars and/or individual conferences, opportunities for effective communications with clients, fellow employees and supervisory personnel. Prerequisite: ART 109, 2.0 GPA and permission of the Internship Coordinator. 3 credits (Fall/Spring)

ART 210 – Painting II

An advanced approach to painting with emphasis on color, composition and individual expression. For program major or minor requirements, a grade of C or above is required for successful completion. Painting from life and nature. Prerequisite: Grade of C or above in ART 106. 3 credits (Spring)

ART 310 – Painting III

In this course, students will explore and further develop traditional and non-traditional painting skills and contemporary presentation issues. Through the investigation of contemporary and historic sources, students will create a cohesive series of several paintings based on personal interests and directed assignments with emphasis on content and subject matter. Additional emphasis will be placed on creative development and contemporary painting techniques. A studio course. For Integrated Arts majors, a grade of C or above is required for successful completion. Prerequisite: ART 210. 3 credits (Cycled)

ART 315 – Illustration Concepts

This course introduces students to the practical and conceptual qualities of illustration. Using a combination of design and fine art techniques, students will learn to construct illustrations that communicate ideas and concepts using a variety of media and styles. The class includes demonstration of traditional painting and drawing methods as well as digital techniques. Emphasis will be placed on rigorous research combined with intense process in the development of effective graphic illustration. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisites: ART 101 and either ART 105 or ART 106. 3 credits (Cycled)

ART 401 – Senior Pre-Thesis

Stressing research, discussion of art theory, and experimentation with art processes, the student will explore visual and cultural literacy. This course involves development of an independent project as a result of thorough research. The student is required to select a committee relevant to his or her thesis topic. The outcome of this course will serve as the basis for Senior Thesis, ART 402. Integrated Arts majors require a C or above for successful completion. Prerequisites: Grade of C or above in all art electives taken in junior year. 3 credits (Cycled)

ART 402 – Senior Thesis

This course is a continuation of ART 401, Senior Pre-Thesis and the capstone of the Integrated Arts program. The course provides an opportunity to fully develop the issues explored throughout the student's career synthesizing that learning through an artist statement, website, artist presentation, and/or solo exhibition or other final presentation. Integrated Arts majors require a C or above for successful completion. Prerequisites: Grade of C or above in ART 401, Senior Pre-Thesis. 3 credits (Cycled)

course descriptions

ART 405 – Contemporary Art

This course offers an investigation of the theoretical and critical approaches to the study of contemporary art. Through lectures, group discussions, research and gallery visits the class will delve into the current theory, practice, and direction of art. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in ART 204. 3 credits (Spring)

ART 409 – Internship

A supervised work experience in local agencies, galleries, art organizations, firms, or specialized studios to permit practical application of professional knowledge and skills. Individualized work assignments, journaling and collegial discourse with a faculty supervisor reflect and contextualize the student's professional experience. The student will be expected to analyze principles and problems as well as investigate current practices and new trends in the field. The skills and projects created during the student's professional experience will be integrated into a portfolio. The student will complete a minimum of 130 hours of work at his or her internship site and write a final project. Prerequisites: GPA of C+ or above and permission of the instructor of the internship. 3 credits (Cycled)

ASL 101 – Introduction to American Sign Language I

An introduction to American Sign Language (ASL), the language of most deaf people in the United States. A strictly manual form of communication, it cannot be voiced on the lips. The purpose of the course is to allow students to learn about ASL vocabulary, but sign in English word order, that is, "Total Communication." It incorporates ASL sign vocabulary, finger spelling, facial expression, body languages and the use of voice or movement of the lips. Once the student is comfortable with this mode of communication, he or she can then proceed to learn ASL and its unique structure. 3 credits (Cycled)

ASL 102 – Introduction to American Sign Language II

A continuation of ASL 101 Introduction to American Sign Language. The course builds on the initial vocabulary learned and fluency in signing attained in ASL 101. The course allows students to learn the ASL vocabulary but sign in English word order, that is, "Total Communication." ASL sign vocabulary, finger spelling, facial expression, body language and the use of voice or movement of the lips are incorporated. Greater fluency with ASL and its unique structure is expected. Prerequisite: Grade of C or above in ASL 101. 3 credits (Cycled)

AST 105 – Introduction to Astronomy

A survey of the universe beyond the Earth, including the sun and solar system, other stars and planets, galaxies, and cosmological phenomena. The history of astronomy, astronomical instrumentation, and cosmology will also be covered. Appropriate for science and non-science majors. 3 credits (Cycled)

AST 105L – Introduction to Astronomy Laboratory

The laboratory provides practical experience with the concepts presented in Introduction to Astronomy. These include activities involving the scientific method; visual observations, telescopic and other instrumental techniques; the use of star charts; and investigations into planetary science. Co-requisite AST 105. 1 credit (Cycled)

BIO 103 – Human Anatomy and Physiology I

An introduction to the structures and functions of the human body. Includes the skeletal, muscular, integumentary, cardiovascular, and lymphatic systems. Emphasizes all levels of structural organization from biologically important chemicals to entire organ systems. Three lecture hours per week. 3 credits (Fall)

BIO 103L – Human Anatomy and Physiology I Laboratory

Laboratory experiences completing the discussion of the skeletal, muscular, integumentary, cardiovascular, and lymphatic systems presented in BIO 103 (Human Anatomy & Physiology I). Methods include cytology, histology, gross anatomy case studies and interactive computer software. Prerequisite or Co-requisite BIO 103. 1 credit (Fall)

course descriptions

BIO 104 – Human Anatomy and Physiology II

An exploration of the nervous, urinary, endocrine, digestive, respiratory, and reproductive systems. Emphasizes all levels of structural organization within each system, as well as connections between organ systems. 3 credits (Spring)

BIO 104L – Human Anatomy and Physiology II Laboratory

Laboratory experiences complementing the discussion of the nervous, urinary, endocrine, digestive, respiratory, and reproductive systems presented in BIO 104. Methods include cytology, histology, gross anatomy, case studies, and interactive computer software. Co-requisite: BIO 104. 1 credit (Spring)

BIO 151 – General Biology

An introduction to the biological sciences. Topics will include the process of science, the molecular basis of life, structures and organization of the cell, cellular reproduction and genetics, evolutionary concepts and processes, and biological diversity. Co-requisite: BIO 151L General Biology Lab. 3 credits (Fall/Spring)

BIO 151L – General Biology Lab

Provides practical experiences with the biological concepts discussed in General Biology. These include activities involving the scientific method, principles of genetics, concepts of classification, and natural selection. Also included will be a consideration of the diversity of life, with special emphases on moneran and protistan diversity, plant and fungi diversity, and vertebrate and invertebrate diversity. Co-requisite: BIO 151. 1 credit (Fall/Spring)

BIO 202 – Microbiology

An introduction to the structure and function of microorganisms with special emphases on bacteria and viruses. Bacterial genetics, the concepts of disease, immunity and applied micro-biology are included. Grade of C or above in BIO 151. Co-requisite: BIO 202L. 3 credits (Cycled)

BIO 202L – Microbiology Laboratory

Designed to enhance BIO 202 Microbiology course content. Emphasis on sterile technique, bacterial cultural characteristics and physiology. Two laboratory hours per week. Prerequisite or Co-requisite: BIO 202. 1 credit (Cycled)

BIO 205 – Nutrition

An introduction to the six classes of nutrients including the structures of various molecules, as well as their functions in the human body. The sources of these nutrients and their metabolism by the body are examined, with an emphasis on nutrition throughout the life cycle. The effect of diet on general health is also introduced. 3 credits (Cycled)

BUS 104 – Mathematical Applications for Business

A mathematical course providing key analytical and computational skills as applied to the specialized area of business, retailing and personal finance. Topics addressed include: simple and compound interest, cash and trade discounts, determining profit and loss, taxes, mark-ups, and mark-downs, present value and annuities, solving for the unknown and word problems incorporating all of the above. Emphasis is on the use of mathematics, not theoretical derivation. 3 credits (Cycled)

BUS 107 – Introduction to Business Technology

A comprehensive, hands-on introduction to industry-standard Microsoft application software for developing electronic spreadsheets, database, reports, graphics and presentations. Designed specifically for non-computer majors, the course provides an overview of computer operations, terminology, and the usage of applications software to solve problems, make decisions and present information. 3 credits (Cycled)

course descriptions

BUS 114 – Introduction to Business

The course introduces students to the fundamental frameworks and operations of business comprising the American economic structure. Major business principles related to economics and finance are explored to provide a perspective on the global economy. 3 credits (Fall/Spring)

BUS 202 – Sales Dynamics

An introduction to sales management with emphasis on the application of selling principles based on analysis of customer characteristics, behavior and buying motivations. 3 credits (Cycled)

BUS 203 – Financial Accounting

An introduction to accounting theory and practice using the sole proprietorship as a model. Analysis of the accounting process for recording, summarizing and reporting financial data by periodic statements. Presentation of systems to account for and control purchases, sales, cash, receivables and inventory along with problems in evaluation of assets and measurements of income. 3 credits (Fall)

BUS 206 – Managerial Accounting

Introduction to accounting procedures and concepts used for internal reporting and control. Capital budgeting, decision-making processes, cash budgeting, cash flows, present value analysis and tax implications for managerial planning and performance evaluations. Prerequisite: BUS 203. 3 credits (Spring)

BUS 207 – Financial Management

The study of decisions made by business to maximize owners' wealth. Topics include time value of money, risk analysis, capital budgeting, working capital management, financial statement analysis and both short- and long-term investment and financing strategies. Prerequisite: BUS 206 Managerial Accounting, ECO 102 Principles of Microeconomics, and Math elective. 3 credits (Spring)

BUS – 208 Introduction to Human Resources Management

An introductory course that explores internal and external issues that influence an organization's decisions and policies affecting its human resources. The importance of maintaining fair and equitable compensation and benefit programs will be discussed. The student will also survey practical situations and problem solving regarding the following areas: employee counseling; discipline and termination; training and development; and staffing and strategy. 3 credits (Fall)

BUS 211 – Principles of Advertising

Introduction to the techniques and practices of advertising, including strategy, copy development and production with emphasis on application from a marketing standpoint. Topics will include consumer behavior, persuasion, the development of advertising copy and the preparation of a complete advertising portfolio. 3 credits (Spring)

BUS 220 – Personal Financial Planning

Students will learn how to manage personal and family finances. Topics covered include analyzing a personal financial situation; investment planning; insurance planning; tax planning; retirement planning; and estate planning. Prerequisite: Sophomore status. 3 credits (Fall)

BUS 232 – Principles of Marketing

An introduction to marketing concepts and study of marketing functions, consumer behavior, marketing research, and channels of distribution. Emphasis will be placed on the application of these concepts to case studies. Writing intensive course. 3 credits (Fall/ Spring)

course descriptions

BUS 240 – Electronic Commerce

This course provides an overview of the issues, technology and environment of electronic commerce. Challenges and opportunities of electronic businesses are included. Key business and technology elements of electronic commerce are explored. 3 credits (Fall)

BUS 245 – Introduction to International Business

An introductory course that presents a broad, yet detailed picture of the global practice of international business. It provides relevant theoretical and practical insights concerning the role international politics, economics, culture, exchange rates, and foreign competition play in management of international business. Prerequisite: Sophomore status. A writing intensive course. 3 credits (Fall)

BUS 250 – Principles of Management

An introduction to the roles and functions of management in an organization and management's ability to create processes and procedures for the accomplishment of the organization's goals. The course will cover the manager's role in planning, organizing, controlling, leading and staffing of an organization. The manager's role in problem solving, employee productivity, employee satisfaction and overall organizational effectiveness will also be examined. 3 credits (Cycled)

BUS 251 – Business Law

Case method approach to study the principles of law and the legal aspects of business including the background, philosophy and operation of the American legal system. 3 credits (Spring)

BUS 255 – Entrepreneurship

The course provides students with the opportunity to explore their entrepreneurial potential. Coursework critiques the demanding environment that someone starting a new venture encounters, and encourages students to think and perform in entrepreneurial terms mixing theory with practice. Students are challenged to apply principles, concepts, and framework to real-world situations. Course is appropriate for anyone considering opening their own business. 3 credits (Cycled)

BUS 301 – Social Media Marketing

This course examines social media and how it has revolutionized marketing practices. It considers how businesses and consumers are using popular platforms such as Twitter, Facebook, YouTube and LinkedIn as well as blogs, online communities, and other technologies. Through case studies, discussions, and readings, it examines the latest strategies for employing social media to monitor and engage consumers and requires students to apply these strategies in hands-on exercises and projects. Prerequisite: BUS 232. 3 credits (Cycled)

BUS 302 – Management Information Systems

This course provides students an in-depth survey of how managers apply information technologies to enhance operational efficiency, improve managerial decision making, and achieve strategic objectives. Topics covered include the contemporary hardware and software platforms and their application to manage data, secure information, monitor performance, manage supplies, manage customer relationships, manage knowledge, manage projects, and improve decision-making in a global environment. Prerequisite: BUS 250. 3 Credits (Cycled)

BUS 325 – Organizational Behavior

This course provides an overview of concepts in the scientific study of the behavioral processes that occur in work settings. Contemporary organizational issues discussed include individual and group dynamics, motivation, leadership, organization structure, morale, power, labor-management behavior, organization change and development. 3 credits (Spring)

course descriptions

BUS 332 – Consumer Behavior

This course provides students an introduction to the science of why people buy things and explores how products, services, and consumption activities contribute to shape people's social experiences. Current consumer behavior topics as well as research are presented and explored in the ever-changing field of consumer behavior. Prerequisite: BUS 232. 3 Credits (Cycled)

BUS 334 – Search Engine Marketing

Search engine marketing (SEM) has become an increasingly popular method of lead generation for businesses of all sizes. This course provides students with an understanding of search engine optimization (SEO) and pay-per-click advertising (PPC), search engine marketing strategies and tactics. Emphasis is placed on building local and regional search engine marketing campaigns. Students receive hands-on experience with on-site tactics and results tracking. Connections will also be made to the intricacies of large-scale national and international SEO and PPC performed by major corporations. 3 credits. (Cycled)

BUS 337 – Retail Management

This course provides a foundation for those interested in merchandise and retail strategies and execution. Focus will be placed on: retailing trends, merchandising, pricing, promotional strategies, distribution channels, strategies for growth, human resource management, customer service, store layout, and location. Concepts are analyzed and integrated into applied problem-solving scenarios focused on needs in retailing. 3 credits. (Cycled)

BUS 350 – Introduction to Decision Science

This course provides students an introduction to how managers apply quantitative models to improve managerial decision-making. Topics covered include: applications of linear programming in finance, marketing, and operations management; project management; inventory management, waiting line management, and general decision-making under uncertainty. The course focuses on problem formulation and modeling, and the interpretation of results. Prerequisites: ECO 250. 3 Credits. (Cycled)

BUS 390 – Operations Management

This course provides students an introduction to the operational and managerial issues encountered in the production of goods and services. Topics covered include: operations performance measures, strategy, product and service design, work methods and process selection, facilities selection and layout, supply chain design, capacity planning, demand forecasting, operations scheduling, quality management and control, and contemporary operating systems. Prerequisite: ECO 250. 3 Credits. (Cycled)

BUS 407 – Investments

This course introduces various financial instruments used to construct investment portfolios and how they are priced. Students will learn basic techniques of portfolio performance evaluation. Topics include stocks, bonds, options, mutual funds, derivatives and how they are combined to form a portfolio. Various types of market investments in real assets are also discussed. Prerequisites: BUS 207. 3 Credits. (Cycled)

BUS 409 - Internship

This course offers students a structured, opportunity to apply basic acquired skills and knowledge to actual business and management situations within the context of the B.B.A. Program's learning objectives for enhancing students' academic and professional development and the needs of their host organization. Students carry out a work project in a private or public sector organization under the direct supervision of a designated faculty member and executive. Students meet with faculty member and other interns to discuss findings and common problems. Those students who are already on an established career path may enhance their visibility in the organization by completion of a special project related to their careers, subject to prior instructor approval. The student will complete a minimum of 120 hours of work at his or her internship site and a write a final project. 3 credits. (Fall/Spring)

course descriptions

BUS 415 – Marketing Research

This course provides students an introduction to the activities, decisions, and strategies used by marketers to gather and analyze information in order to make better marketing decisions. Topics covered include: the marketing research process; research design and use of primary and secondary data; utilization of research instruments; sampling techniques; data collection, interpretation and analysis; and presentation of research findings. The general goal of this course is to develop the ability to conduct marketing research and provide information for marketing decision-making. Prerequisites: BUS 232 and MAT 112. 3 Credits. (Cycled)

BUS 420 – Applications in Digital Marketing

The Internet has created a new venue for marketers that is changing the way consumers and businesses interact. This course provides students with an understanding of Internet marketing industry, data analytics, website performance metrics, and the influence of digital media on modern businesses. A strong emphasis is placed on the related ethical and social issues involved with emerging technologies and digital marketing tactics. 3 credits. (Cycled)

BUS 433 – Marketing Management

A case study course designed to develop an understanding of the complexity of performing marketing functions in a modern business firm. The course provides students with a current outlook on business through an applied approach to the integration of marketing functions and strategies using various case studies. Special attention is given to the nature and scope of marketing analysis and the development of strategic marketing decisions regarding the firm's product mix, pricing policy, promotional programs, and channels of distribution. Writing intensive course. 3 credits (Cycled)

BUS 451 – Business Law II

This course continues the study of the fundamental principles of law as they apply in the business world. Topics include agency; employment and labor relations; business organizations including sole proprietorship, partnerships, corporations; government regulations of businesses; and bankruptcy. Prerequisites: BUS 251. 3 credits (Cycled)

BUS 460 – Strategic Management Capstone

This course is an integrative senior course in strategic management that builds on student learning in the functional areas of management, accounting, finance, operations and marketing to focus on how to gain competitive advantage and compete successfully in a global marketplace. Topics covered will include the analysis of a firm's external and internal environment, analysis of strategic options and the implementation of strategy, and regulatory issues faced in the business environment. The course also focuses on the solution of specific business problems utilizing a corporate simulation which requires students to develop a strategy to lead their own company and implement that strategy through tactics for operations, management, marketing, and finance. Prerequisite or Co-requisite: BUS 390. 3 Credits. (Cycled)

CHE 101 – General Chemistry I

Topics include: the structure of the atom, the periodic table, chemical bonding, chemical formulas and equations, the states of matter and the property of gases. Prerequisite: Basic math proficiency. 3 credits (Cycled)

CHE 101L – General Chemistry I Laboratory

Laboratory procedures designed to illustrate CHE 101 General Chemistry principles. Development of basic laboratory skills. Two laboratory hours per week. Prerequisite or Co-requisite: CHE 101. 1 credit (Cycled)

CHE 102 – General Chemistry II

A continuation of CHE 101 General Chemistry I. Topics include solutions, thermodynamics, chemical dynamics and equilibrium, acids and bases and electrochemistry. Nuclear organic and biochemistry are introduced. Prerequisite: Grade of C or above in CHE 101, or permission of instructor. 3 credits (Cycled)

course descriptions

CHE 102L – General Chemistry II Laboratory

Laboratory procedures designed to illustrate CHE 102 General Chemistry II principles with further development of basic laboratory skills. Two laboratory hours per week. Prerequisite or Co-requisite: CHE 102. 1 credit (Cycled)

CHE 201 – Organic Chemistry I

An introduction to the major classes of organic functional groups in conjunction with their reactivity and reaction mechanisms. Topics include electronic structure of atoms and molecules, introduction to basic organic functional groups, alkanes and cycloalkanes, acid-base chemistry, alkynes and conjugated dienes, chirality, alcohols, alkyl halides, ethers, and epoxides. Instructional methods for analyzing molecular structure are also examined. Prerequisite: Grade of C or above in CHE 102. 3 credits (Cycled)

CHE 201L – Organic Chemistry I Laboratory

Introduces students to organic chemistry techniques and reactions to enhance CHE 201 Organic Chemistry. Infrared spectroscopy and nuclear magnetic resonance are incorporated into experiments. Prerequisite or Co-requisite: CHE 201. 1 credit (Cycled)

CHE 202 – Organic Chemistry II

A continuation of CHE 201 Organic Chemistry I with an emphasis on aromatic compounds; the chemistry of carbonyl-containing compounds; carboxylic acids and their functional derivatives; aliphatic and aromatic amines; and of the major biological macromolecules. Prerequisite: Grade of C or above in CHE 201. 3 credits (Cycled)

CHE 202L – Organic Chemistry II Laboratory

A continuation of CHE 201 Laboratory with an emphasis on organic chemistry techniques and reactions to enhance CHE 202 Organic Chemistry II. Prerequisite or Co-requisite: CHE 202. 1 credit (Cycled)

COR 101 – First Year Core Curriculum Seminar

COR 101, the foundational course for all first-time, first-year students at Villa Maria College, is an introduction to the ways in which study at the college level empowers individuals by providing them the knowledge and skills necessary to realize their intellectual, creative, and professional potential. Organized around the Villa Maria College core value for the respective academic year, COR 101 immerses students in the mission, culture, and educational practices of Villa Maria College and helps build the writing, reading, study, organization, inquiry, communication, and professional skills students need to be successful in all of their coursework. Certain sections of the course are designated for specific learning communities. 3 credits. (Fall/Spring)

COR 401– Core Curriculum Senior Seminar

COR 401 is an interdisciplinary course that integrates the skills and knowledge students have learned in liberal arts courses and major program courses. Each section is organized thematically around a topic related to the Villa Maria College core value for the respective year. Students collaborate on a semester-long project that requires direct community engagement, including service learning, and that strengthens their abilities to analyze, synthesize, and present information and ideas. Required of all students in baccalaureate programs to graduate. Writing intensive course. 3 credits. (Fall/Spring)

ECO 101 – Principles of Macroeconomics

Definitions of the nature of economic decisions and description of how these decisions are made in the economy as a whole. Introduces the student to the basic tools of economic analysis, the basic concepts of natural income, and the basic principles of employment, inflation, business cycles and growth. 3 credits (Fall)

course descriptions

ECO 102 – Principles of Microeconomics

A treatment of economics in the context of private and public enterprises; development of the tools of economic analysis, particularly price theory and theories of resource allocation; and usage of tools as a basis of analyzing and discussing business, public policy and the problems of control. 3 credits (Fall/Spring)

ENG 101 – English Composition I

An intensive workshop course designed to introduce students to the skills, habits, and conventions necessary for writing success in a variety of disciplines. Through examination of a variety of texts, students will focus on the elements that underpin academic writing, such as rhetorical strategies, information literacy, writing processes, writing conventions, and writing in multiple environments. Emphasis is placed on using reading and the writing process for inquiry, discovery, and the communication of ideas to audiences. Writing intensive course. 3 credits (Fall/Spring)

ENG 102 – Introduction to Literature

Study and appreciation of literature through interpretive readings of prose, poetry and drama, and written and oral responses to literature. Prerequisite: ENG 101. Writing intensive course. 3 credits (Fall/Spring)

ENG 103 – English Composition II

A continuation of English 101, this course offers a more in-depth study of the skills, habits, and conventions necessary for writing success in the disciplines. Students will work with a variety of texts to understand the principles of academic conversation. Emphasis is placed on rhetorical strategies, argument, writing conventions, and principles of research. Writing intensive course. 3 credits (Fall/Spring)

ENG 210 – American Literature I

This course is a survey of American literature from its origins to 1865. Students will read poetry and prose by authors representing a variety of experiences in the founding and development of the American colonies and the United States. Major literary movements, critical debates, and historical issues will be addressed. Writing intensive course. Prerequisite: ENG 101. 3 credits

ENG 212 – American Literature II

This course is a survey of American literature from 1865 to the present. Students will read poetry, drama, and prose by authors representing a variety of experiences in the history and development of the United States since the Civil War. Major literary movements, critical debates, and historical issues will be addressed. Writing intensive course. Prerequisite: ENG 101. 3 credits

ENG 214 – Public Speaking

An introduction to communication theory with an emphasis on verbal and nonverbal communication including interpersonal, intergender and intercultural communication, as well as public speaking for various purposes and situations. Frequent experiences speaking to a group. Prerequisite: ENG 101. 3 credits

ENG 221 – Introduction to Creative Writing

Guided student writing in imaginative expression; individual and group analysis of each student's writing; and techniques of literary criticism applied to student writing are explored. Prerequisite or co-requisite: ENG 101 or with permission of instructor. Writing intensive course. 3 credits

ENG 222 – British Literature

This course covers selected works in British literature. Emphasis is placed on historical background, cultural context, and literary analysis of selected prose, poetry, and drama. Upon completion, students should be able to interpret, analyze, and respond to literary works in their historical and cultural context. Writing intensive course. Prerequisite: ENG 101. 3 credits

course descriptions

ENG 230 – Gothic and Horror Fiction

This course will explore the origins, development, and themes of gothic and horror fiction. Students will read and analyze novels, stories, essays, and poems from the genre that capture feelings of horror, suspense, dread, and darkness. Students also will examine the influence these texts have had on present-day society. Writing Intensive Course. Prerequisite: ENG 101. 3 credits

ENG 249 – Introduction to Journalism

Study of techniques used in print journalism. Instruction and practice in writing various types of news stories. Discussion of journalistic ethics, first amendment rights, the press' role in society, and its relationship with the government. Prerequisite: ENG 103. Writing intensive course. 3 credits (Cycled)

ENG 251 – The Craft of Poetry

This course introduces students to the formal properties and linguistic practices associated with poetry. Students will read, write about and compose poetry in different forms, understanding and experimenting with a variety of rhythmic patterns, poetic techniques, and word choices. They will have the opportunity to share and workshop original poems. Writing intensive course. Prerequisite: ENG 221 or with permission of instructor. 3 credits

ENG 260 – Acting I

The basic principles of acting are presented. Emphasis is on character development in narrative film including how to make heroes likeable, whether they are villains or heroes. Creating characters to whom viewers relate is explored. 3 credits (Fall)

ENG 261 – Advanced Composition and Research

Advanced Composition and Research builds off the foundational writing and communication skills students learned in English 103: English Composition II, but focuses more specifically on information literacy—finding, evaluating, and incorporating research into student writing. Students will learn how to conduct extensive research, using library and Internet resources; think critically about and evaluate the appropriateness of the research they find, depending on their purpose and audience; and use sources for writing in a variety of rhetorical modes, complying with MLA guidelines regarding academic honesty and correct documentation. Special emphasis will be placed on argumentative writing. Writing intensive course. Prerequisite: ENG 103. 3 credits

ENG 270 – Introduction to Greek and Roman Mythology

This course is an introduction to classical mythology, examining some of the major myths from the Greek and Roman worlds as they have been represented in art and literature. The course will also involve the exploration of certain themes that run through Greek and Roman myths by studying some of the many stories of gods/goddesses and heroes/heroines. The course will also examine the myths' relevance to Greek and Roman cultures as well as popular culture in today's world. Writing intensive course. Prerequisite: ENG 101. 3 credits

ENG 271 – Creative Writing Fiction Workshop

This course builds on the foundations established in the Introduction to Creative Writing course by offering students an in-depth exploration of the essential steps involved in writing, revising, and presenting their own fiction, including character development, scene structure, dialogue and dramatic tension as they build toward the construction and revision of short stories, novellas, etc. In addition, students will be reading and critiquing the work of both their peers and professional writers. The intensive workshop is complemented by the study of established writers, in exploration of appropriate contemporary techniques and approaches used in the genre. The course allows students to become familiar with principles and practice of fiction through reading assignments that are based on the premise that, to be a good writer, students must be perceptive readers and critics, as well as have knowledge of literary techniques. Writing intensive course. Prerequisite: ENG 221. 3 credits

course descriptions

ENG 316 – Contemporary World Literature

Study and appreciation of contemporary world literature through recurring literary themes, motifs and patterns. Prerequisite: ENG 103. Writing intensive course. 3 credits

ENG 330 – African American Literature

The course introduces students to prominent authors and major themes of the African- American literary tradition. The major genres, including slave narratives, autobiography, and poetry, among others, are examined. Major historical movements including the Harlem Renaissance and Black Arts Movement are explored. The literature is analyzed in historical context allowing examination of how the literature was influenced by and responded to conditions of African-American life at different moments in American history. Writing intensive course. Prerequisite: ENG 103. 3 credits (Fall)

ENG 336 –Women’s Literature

A survey course to engage students in an attempt to isolate and define a distinctly female tradition in literature. Course will introduce students to the style and content of women’s fiction, poetry, drama, and nonfiction and analyze the way in which women define their experiences. Writing intensive course. Prerequisite: ENG 103. 3 credits

ENG 340 – Exploration in Cinema

A critical viewing and intense analysis of selected significant modern films. An emphasis on establishing critical, artistic and intellectual guidelines for appreciating the most visible and accessible of contemporary art forms. Writing intensive course. Prerequisite: ENG 103. 3 credits

ENG 351 – Creative Nonfiction

Creative nonfiction is a hybrid of literary and narrative nonfiction, a genre that includes such subsidiary forms as the personal essay, the memoir, the nature essay, the science essay, the critical essay, the social issue essay, the travel essay, and literary reportage; it applies to nonfiction the principles of storytelling usually associated with fiction. Students will study the genre and craft of creative nonfiction writing through assigned readings of contemporary nonfiction and additional readings to illustrate the field. They will deepen their understanding of this genre, including its sub-genres, through readings, written assignments, and class discussions of those readings. Writing tasks will offer the opportunity to write creative nonfiction and to receive feedback on these writings. Writing intensive course. Prerequisite: ENG 221. 3 credits

ENG 355 – Playwriting

This course offers students an in-depth exploration of the essential steps involved in writing and revising stage plays. Topics covered include basic stage structure, stage directions, the fundamentals of story structure, character development, scene structure, dialogue, and dramatic tension. Writing Intensive Course. Prerequisites: ENG 221. 3 credits

ENG 390-399 – Selected Topics in Literature

Writing intensive. Prerequisite: ENG 103. 3 credits (Cycled)

ENG 409 – Internship

This course provides students with a supervised work experience allowing the student to apply classroom learning to explore a career and to develop work-related skills in the field of journalism, grant writing, copywriting, editing, advertising or other. Possible sites might include publishing company, newspaper, local news bee, advertising agency, not for profit organization, business or other site which would engage the student in researching, writing, editing, and finalizing production of written materials for various audiences. Individualized work assignments, journaling and collegial discourse with a faculty supervisor will reflect and contextualize the student’s professional experience. The student will be expected to analyze principles and problems as well as investigate current practices and new trends in the field. The projects completed during the student’s professional experience will be integrated into the student’s professional portfolio. The student will complete a minimum of 130 hours of work at his or her

course descriptions

internship site and a write a final project. A senior level course. Prerequisite: ENG 201, ENG 351, and permission of the department chair and program director. Must have a minimum GPA of 3.0. 3 credits

ENG 441 – Creative Writing and Literature Intensive Study

This course offers advanced Creative Writing and Literature students intensive, individualized instruction as a culmination of their studies in the program and as a precursor to writing their senior theses. Instructors will develop common reading and writing assignments that require students to investigate selected literary topics, but will also work collaboratively with students to tailor assignments to individual interests, particularly as they relate to the student's development of a senior thesis project. Writing intensive course. Prerequisite: Two of CW Workshops and one literature course at the 300-400 level. 3 credits

ENG 451 – Senior Thesis Seminar

Restricted to Creative Writing and Literature students in their final semester. Senior Thesis Seminar provides students individual instruction and peer critiques as they prepare and complete their senior theses. The course offers students guidance and support in planning the writing of the capstone thesis and frequent and individualized responses from instructors and peers during the composing and revising process. Depending on their interests, students will produce a highly informed academic thesis, prepare a publication-ready manuscript of creative writing, or develop a project that combines the two. Writing intensive course. Prerequisite: Successful completion of ENG 441 and permission of the program director. Thesis proposals must be approved by the course instructor and all full-time Creative Writing and Literature faculty members. Writing intensive course. 3 credits

FDM 101 – Introduction to the Fashion Industry

An overview of the fashion apparel industry and the scope of various career pathways. Opportunity is provided for students to evaluate strengths and interests related to career choices. Group exercises focus on apparel merchandising and retail positions, professional ethics, and goal achievement. Skills in team-work and creative problem solving are integrated within the course to allow students to formulate negotiation and communication skills. For program major, a grade of C or above is required for successful completion. 3 credits (Fall)

FDM 105 – Sewing Techniques

The course provides students with a basic knowledge and understanding of apparel production operations. An overview of the basic industrial equipment and its application provides students with the concepts of production, efficient and cost-effective methods, and quality control. How operations affect design decisions and the final costing of a garment are elaborated. For program major, a grade of C or above is required for successful completion. A studio course. Co-requisite: FDM 106. 3 credits (Spring)

FDM 106 – Sewing Lab

Open sewing lab taken concurrently with apparel construction courses in the FDM program. A lab course. 0 credits (Fall/Spring)

FDM 110 – Textiles

The nature of textiles, the textile industry, and applications within the apparel industry are explored. Emphasis is on fibers, yarn, and fabrics, including natural and man-made varieties. For program major, a grade of C or above is required for successful completion. Co-requisite: FDM 111. 3 credits (Spring)

FDM 111 – Textiles and Apparel Lab

Laboratory experiences relating to fibers, yarns and fabrications support the discussion in FDM 110, Textiles. Emphasis is on exploring and observing the nature of these elements and how it relates to care and performance of textile products. Quality evaluation and performance of garments will be introduced and discussed. For program major, a grade of C or above is required for successful completion. A lab course. Co-requisite: FDM 110. 1 credit (Spring)

course descriptions

FDM 204 – Introduction to Fashion Illustration

An introduction to the basics of fashion drawing. Includes drawing and sketching the clothed human form, as well as three-dimensional objects within the fashion accessory category. A studio course emphasizing use of a variety of media including pencil, marker, and ink as well as multiple methodology including quick sketching; introduces students to Adobe Photoshop and Adobe Illustrator. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite or Co-requisite: ART 101 and 103. 3 credits (Fall)

FDM 213 – Fashion Merchandising

An introduction to the fundamentals of apparel merchandising. The sequential order of marketing fashion from concept to consumer is analyzed. Identification of business practices, differentiation of international fashion centers, and global sourcing procedures are included. For program major requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

FDM 215 – Visual Merchandising

An exploration and development of techniques within the visual merchandising field of the apparel fashion industry. Emphasis is on critical implementation of three-dimensional visual displays. Technical terms of the trade are highlighted. Generating sales by attracting consumers through effective use of props, backgrounds, and themes is explored. Creative and artistic thinking are identified, analyzed, and evaluated with regards to practical applications. For program major requirements, a grade of C or above is required for successful completion. Prerequisite or Co-requisite: ART 103. 3 credits (Spring)

FDM 218 – Advanced Sewing Techniques

The course builds on basic skills learned in Sewing Techniques and provides students with more complex and detailed applications of apparel design sewing. Emphasis is placed on techniques used in sewing garments made with challenging fabrics. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: FDM 105. Co-requisite: FDM 106. 3 credits (Fall)

FDM 220 – Apparel Evaluation

This lecture course provides students with the theory and practice for understanding the production cycle and quality used in the apparel mass manufacturing industry. Government regulations, consumer attitudes, and garment design are discussed in relation to quality and cost. Finished apparel products will be evaluated for quality in construction and performance expectations. The Technical Specification Package is introduced and applied. For program major requirements, a grade of C or above is required for successful completion. Prerequisites: FDM 101. 3 credits (Fall)

FDM 221 – Apparel Flat Pattern Making

The course provides the elements for a sequential method of producing innovative apparel designs through the development of flat patterns. Steps for producing a flat pattern through a flat sketch to completed pattern are practiced. Practice problems are examined throughout each area of garment design to develop and encourage further explorations of the pattern process. The design process from concept to garment completion is applied. For program major requirements, a grade of C or above is required for successful completion. A studio course. Pre-requisite: FDM 218 and completion of Math requirement. 3 credits (Spring)

FDM 224 – Computer Aided Design for Fashion

The course builds upon digital media skills introduced in FDM 204 to illustrate contemporary textile and fashion design ideas as practiced in the fashion and textiles industry. Skill with Adobe Creative Suites is built through development of apparel technical drawings, line presentation, mood boards, and textile designs as well as merchandising applications such as look books, sales catalogs, and magazine editorials. Emphasis is placed on professional presentation of ideas and portfolio building using digital media. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: ART 103 and FDM 204. 3 credits (Spring)

course descriptions

FDM 303 – History of Apparel Fashion

An overview of the history of costume in the western world is examined with the aesthetic, political, social, economic and environmental influences on dress. Depictions of costume from original source materials within the period are referenced. Identification of period garments, contemporary terminology, and notable designers are included. For program major requirements, a grade of C or above is required for successful completion. Writing intensive course. Prerequisite: ENG 103. 3 credits (Fall)

FDM 305 – Fashion Analysis and Trends

The course defines the logistics and implementation of the adoption process of trending for apparel design. Analysis of current trends, identification of consumer segmentation, specific market needs, and interpretation of research are included. Emphasis is on research, organization, analysis, interpretation and presentation. For program major requirements, a grade of C or above is required for successful completion. Prerequisite: ART 103 and FDM 303. 3 credits (Spring)

FDM 306 – Tailoring Techniques

The course provides students with speed tailoring methods used in the fashion industry for constructing tailored garments. Pattern alteration, fabric selection, steam shaping, pressing and linings are demonstrated and practiced in construction of properly fit coats and jackets. Variations of a classic jacket, skirt, and pants are examined to allow students to creatively respond to design and styling options. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: FDM 218. 3 credits (Fall, odd years)

FDM 312 – Fashion Accessories

The course provides students an in-depth study of fashion accessories for women's and men's applications. Career opportunities, various accessory categories, historic and contemporary studies, trend application, product knowledge and industry examination for logistical business knowledge are explored. Materials used for accessories and the flow and cycle of each category are examined in relation to social, economic, and environmental influences. For program major requirements, a grade of C or above is required for successful completion. Prerequisite: FDM 101 and 224. 3 credits (Fall)

FDM 314 – Fashion Retail Buying

The course provides students with mathematical applications related to retail buying and merchandise management. Product development and private label merchandise in relation to buying plans and assortments are explored. Profit and income statements in the retail establishment are emphasized. For program major requirements, a grade of C or above is required for successful completion. Prerequisite: FDM 213 and completion of Math requirement. 3 credits (Spring)

FDM 318 – Draping

Focus is on developing skills related to the principles and methods of draping fabric in the development of apparel designs. Skills in this course build upon and augment those learned in FDM 221. Design idea development from concept to completion is included. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: FDM 221. 3 credits (Spring)

FDM 325 – Computer Aided Design for Apparel Production

The fundamental skills necessary to facilitate pattern design and production using a computer are elaborated and practiced. References and descriptions of computer software and systems currently used in the industry are discussed to familiarize students with appropriate resources to use for design projects including patternmaking, grading, and marker-making. CAD assisted operations are demonstrated followed by exercises that provide hands-on, problem-solving experiences. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: FDM 221. 3 credits (Fall)

course descriptions

FDM 340 – Fashion Illustration

The course provides development of skills necessary for rendering fashion illustration. The elements of the garment and the figure are identified utilizing various media used within the apparel industry for fashion illustration. The exploration of concepts including manipulating the figure, drawing draped garments, and creating flats are referenced. Methods for drawing the turned and profile figure are examined. Sketching the walking figure and various techniques necessary for rendering fabrics and trims common to the apparel industry are developed for professional, finished portfolio collections. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: FDM 204. 3 credits (Spring)

FDM 350 – New York Study Tour

Students in this course will be traveling to and staying in New York City to explore and tour fashion retail offices and stores, designer workrooms and boutiques, manufacturing and forecasting businesses as well as museums, theater, and architecture which relates to the fashion industry. A week long excursion, this is an intensive short course. For program major requirements, a grade of C or above is required for successful completion. 3 credits (Summer)

FDM 401 – Fashion Show Production and Promotion

The course explores vital logistics in the production of a fashion show from concept to finish. Planning and execution of a professional show using a chronological time frame from inception to completion are emphasized. Promotion, themes, layout, lighting, music, garment selection, accessorizing, model selection, fittings, rehearsals, backstage staffing, the event proper, and evaluation are included. Emphasis is on demonstration and critique including professional attitudes, teamwork and leadership. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Senior Level. 3 credits (Spring)

FDM 402 – Couture Techniques

The course provides the background of couture ateliers and the techniques of workmanship necessary for understanding the production of a couture collection. The history of 20th century designers of haute couture are explored as a context to exploring contemporary couture. The expertise of cutting, fine hand sewing, beading, appliqué, seam and hem finishing, pocket construction, pressing and finishing are explored along with the advanced construction skills of bias and corsetry. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: FDM 218. 3 credits (Fall, even years)

FDM 404 – Senior Portfolio

The course allows students to apply essential skills and techniques to professionally finish a portfolio that reflects students' knowledge, skills, creativity, problem solving, and presentation capabilities. Selections of students' work from all program courses will be evaluated with respect to creative content, professionalism, media, and techniques for inclusion in a final portfolio. The focus is on preparing to enter a competitive career market. Presentation techniques are emphasized for portfolio presentation and verbal skills necessary for interviewing within the industry job market. Personal branding and resumes will be refined for inclusion in portfolio and job search strategies. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Senior Level Status. 3 credits (Spring)

FDM 409 – Internship

An initial supervised work experience in a local, national, or international fashion industry-related firm that permits students practical application of professional knowledge and skills. Prerequisite: Junior status, and satisfactory academic standing. This is a pass/fail course. 3 credits (Spring)

FDM 410 – Knit, Stitch and Print

The course explores textile design through focused workshops in knit, stitch and print. Students will be introduced to both hand and specialist machine techniques for surface decoration of fabrics as practiced in the fashion industry. Students will expand their knowledge of textile terminology, yarns, threads and print media in order

course descriptions

to develop a series of fashion textile design samples. For program major requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: FDM 110 and 111. 3 credits (Cycled)

FDM 420 – Professional Industry Processes

Students will gain firsthand observation of and networking in a variety of textile and apparel businesses through supervised off-campus tours of facilities, guest speakers or equivalent experiences where textile products are designed, manufactured, tested, marketed, exhibited and/or conserved. Emphasis is placed on making personal connections in the industry for a comprehensive understanding of the entire soft goods chain. For program major requirements, a grade of C or above is required for successful completion. Prerequisite: Senior Level Status. This course requires a current passport for travel to Toronto. 3 credits (Fall)

FDM 426 – Senior Apparel Line

Study and application of the design process for senior designers building upon skills acquired from prior semesters. An original line will be critiqued and refined from which a group will be selected for pattern development and perfection through the production of sample toiles. The garments will then be sourced for fabrication and produced using ready-to-wear and/or couture manufacturing processes. Students will also prepare portfolio pages showcasing their design process and outcome. Collections will be modeled in the spring fashion show. For program major requirements, a grade of C or above is required for successful completion. Prerequisite: Senior Level Status. 6 credits (Fall)

FDM 430 – Advanced Product Development

Design and Merchandising students will use a team approach to develop a private label soft goods line. The capstone course focuses on the creative planning and the technical design aspects of product development. The line ideas will be formally presented to peers, professors, and industry professionals for critique. For program major requirements, a grade of C or above is required for successful completion. Prerequisite: Senior Level Status and FDM 420. 3 credits (Spring)

FDM 450 – Special Topics

Exploration of new content, technology or theory related to apparel and textiles. For program major requirements, a grade of C or above is required for successful completion. 3-6 credits

FRE 101 – Beginning College French I

Introduction to French for beginners. Development of speaking, listening, writing, and cultural awareness through a communicative approach is stressed. Proficiency target level: novice high. Prerequisite: High school equivalents. 3 credits (Fall)

FRE 102 – Beginning College French II

A continuation of Beginning College French I that focuses upon speaking, listening, writing, and cultural awareness using a communicative approach. Proficiency target level: novice high. Prerequisite: FRE 101 or high school equivalents. 3 credits (Spring)

FRE 201 – Intermediate College French I

Intermediate College French I is designed for students who completed an introductory course at the college/university level, or three years of high school French. Focus is on grammar introduced through French literature, expansion of vocabulary, contextualized activities, speaking, reading, and written composition. Proficiency target level: novice high. Prerequisite: FRE 102 or equivalent of three years of high school French. 3 credits (Fall)

FRE 202 – Intermediate College French II

Intermediate College French II is a continuation of Intermediate College French I with focus on grammar introduced through French literature, expansion of vocabulary, contextualized activities, speaking, reading and writing composition. Proficiency target level: novice high. Prerequisite: FRE 201. 3 credits (Spring)

course descriptions

GRA 103 – Fundamentals of Graphic Design

An introductory studio course exploring basic design theory and practice. Emphasis will be placed on two-dimensional composition and visual expression, word/image relationships, drawing and graphic translation. Attention will also be given to problem-solving, design history and terminology, tool usage, studio practice, and craft. Basic understanding and knowledge of Macintosh Operating System, as well as industry standard software will be explored. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

GRA 106 – Typography

This studio course is an introduction to the fundamentals of typography as a critical skill for communication design practice. Topics include: history of writing systems and typography, anatomy of type, basic type measurements, five families of type, copyfitting, type arrangement and grid structure, typography for optimal readability and typography as interpretation. The use of the computer and related software will also be explored. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Spring)

GRA 207 – Professional Practices and Advanced Processes

This course will provide students with a strategy for creating differentiated brand-based print and digital portfolios, as well as a professional resume packet. Students will explore a full spectrum of career building skills including marketing and interviewing strategies, networking, professional memberships, and career options. Students will also gain exposure to the business side of the graphic design profession including client relations, social responsibility, ethics, and copyrights. Preparation for effective acquisition, management, and benefit of freelance design work will also be covered. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade C or above in GRA 103 and GRA 106. 3 credits (Fall)

GRA 209 – Sophomore Internship

This course gives the student the opportunity to integrate classroom learning with off-campus work experience in the graphic design field. Students will be required to keep a learning journal to analyze and evaluate the intersections of academic and professional issues. The instructor/advisor use employer evaluations, completed journal, and project reviews to help guide students toward appropriate career objectives. The position must be supervised and expose the student to some aspect of the graphic design profession. The student must complete a minimum of 140 hours within this position. Students will be required to attend a series of six (6) seminars throughout the semester to discuss job search strategies, performance and performance evaluations. Prerequisite: Grade of C or above in GRA 207, GPA of 2.0 or above in area of concentration. Completion of 12 hours of designated course work and permission of Internship Coordinator. In addition to the requirements noted above, students are required to have a complete resume package and portfolio. 3 credits (Fall/Spring)

GRA 221 – Visual Communication

This studio course explores the principles, theories, and language of visual communication, emphasizing the evaluation and use of images in mass media. By integrating words and pictures in mass communication, students gain a greater appreciation of our visual world. This course will also help you explore the idea that the powerful visual messages we retain over our lifetime can affect our culture and our understanding of the world around us. By the end of the semester, students should be able to look at images created in different media and evaluate them from multiple perspectives and be able to demonstrate basic knowledge about the history of visual communication; personal, cultural, critical and ethical perspectives in visual communication; and the principles of visual design. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in GRA 103 and GRA 106. 3 credits (Fall)

GRA 222 – Print and Publication Design

This studio course looks at the design of magazines, newspapers, and other serial forms of print publication. Concepts regarding format, identity, audience, and content development are addressed and students build their skills in typography, layout and photo editing. Students will develop an understanding of design, layout and

course descriptions

pre-press standard practices and the organization of information from initial concepts to final production and will concept, design, and produce a variety of print publications from brochures to magazines. Lectures will cover history of marketing publications, information systems, modern publication design and integrated marketing strategies and executions, production standards and designer/art director role in publication concept, design and production. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in GRA 103 and GRA 106. 3 credits (Spring)

GRA 240 – Web Design

This course is designed for students interested in understanding and developing basic web design skills. Through exercises and projects, students will learn how to design and build simple web sites using HTML and CSS (Cascading Style Sheets) programming languages. Further website design techniques will be explored using template-based Content Management Systems (CMS). Basic Imaging editing and optimization techniques using Adobe Photoshop and Illustrator will be covered. An introduction to Google Analytics and Search Engine Optimization will also be examined. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in PHO 201. 3 credits. (Spring)

GRA 301 – History of Graphic Design

An introductory course exploring the evolution of graphic communication from prehistory through postmodern design and the digital revolution. Students will explore an understanding of the places, people, events, historical and cultural factors, along with the technological innovations that have influenced the development of graphic design into the practice that it is today. The course also provides an historical awareness and a meaningful context for young designers to evolve and contribute in positive ways to the society where they live and work. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

GRA 306 – Advanced Typography

Expanding on the skills and knowledge acquired in Typography, this studio course explores the dynamics of type in context. Through advanced problem-solving, students will explore type as the visual representation of language, typographic hierarchy, formal values (syntax) of letterforms and typographic grid as a principle of organizing systems for providing meaningful structure. Emphasis is placed on the relationship between individual creative and critical thinking skills and the designer's role within professional, cultural and historical context. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in GRA 103 and GRA 106. 3 credits (Spring)

GRA 311 – Advertising Design

In this studio course students will learn the principles of the advertising design from both a creative and business perspective. Classroom sessions will focus on working as part of a creative team developing strategies, creative briefs, and advertising campaigns in a variety of media and formats. Students will also learn and develop the necessary skills to become a marketable art director by collaborating with photography students, directing design and production artists. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in GRA 103 and GRA 106. 3 credits (Spring)

GRA 321 – Advanced Visual Communications

This studio course expands on the knowledge acquired in Visual Communications and examines advanced concepts in visual communication with an emphasis on information design. Students will explore principles of human perception, along with concepts of usability design. Researching techniques, data collection for audience-specific modeling will be explored. Effective writing and navigational principles for information design projects will be explained and discussed. By the end of the semester, students will be able to create effective information graphics in the form of graphs, diagrams, maps, poster, signage and website interfaces. Prerequisite: Grade of C or above in GRA. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

course descriptions

GRA 340 – Advanced Web Design

This course expands on the skills and knowledge acquired in GRA 240 Web Design and introduces intermediate and advanced web design concepts and techniques. Through exercises and projects, students will learn how to design and build more complex web sites in HTML and CSS (Cascading Style Sheets) programming languages. User interface and information architecture design will be discussed, while basic and customized web design techniques using template-based Content Management Systems (CMS) will be emphasized and explored across various digital media environments. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in GRA 240. 3 credits (Fall/Spring)

GRA 409 – Senior Internship

This course provides students an opportunity to integrate classroom learning with off-campus work experience in the graphic design field. In addition to keeping a learning journal to analyze and evaluate their experiences, students must compile and present to faculty a portfolio of their work completed during internship. The position must be supervised and expose the student to some aspect of the graphic design profession. The student must complete a minimum of 140 hours within this position. Students will be required to attend a series of six (6) seminars throughout the semester to discuss job search strategies, performance and performance evaluations. Prerequisite: Grade of C or above in GRA 207 or GPA of 2.0 or above in area of concentration: completion of 12 hours of designated course work and permission of Internship Coordinator. 3 credits (Fall/Spring)

GRA 415 – Senior Portfolio Review

This class is devoted to the development of individual senior portfolios. Here, students will combine their most successful work from previous semesters along with new works to create professional portfolios. A senior exhibition is required for graduation and portfolios will be evaluated by all full-time faculty members, as well as industry professionals. Each student will complete a job search strategy, a revised identity system, resume package, self-promotional marketing tools such as a personal website, and interactive (digital) portfolio. This is a studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in GRA 207. 3 credits (Fall)

GRA 417 – Business and Production Practices

This lecture course provides students with an in-depth study of the business and print production processes within the graphic design industry. Through lectures, presentations and field trips, students will explore professional business conduct, including agency and studio practices, client relations, networking, and marketing techniques. Social responsibility/pro bono work, ethics, copyright law, contracts, pricing, bidding and cost estimates will also be covered. Major printing processes and work overflow will be examined including pre-press, binding, finishing, cross platform/proofing issues, as well as production tips utilizing Adobe Creative Suite software applications. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

GRA 422 – Senior Project

In this course, students will develop a semester-long major project defined with the guidance of their instructor. The senior project allows the student to develop a unique body of work that is packaged in exhibit, book, or interactive form. Students will be required to prepare, present, and defend their project to members of the faculty. The thesis culminates in a visual project accompanied by a written narrative. Production values, technical sophistication, conceptual thinking, critical analysis, written communication and presentation skills will be emphasized and used as grading criteria. This is a studio course. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in GRA 415. 6 credits (Spring)

HIS 101 – World Civilizations I

An investigation of "civilization" and "barbarism," the historical and value-laden categories, through the lenses of archaeology and history. Course traces the development of agriculture, urbanism, and state-level political organization in the world's "cradles of civilization": Egypt, the "Fertile Crescent," the Indus Valley, China,

course descriptions

Mesoamerica, and the Andes. Turning to the Classical world, students examine how the categories of civilization and barbarism came to be constructed in the Western imagination. Course ends with the legalization of Christianity by the Roman Emperor Constantine in the 4th century. 3 credits

HIS 102 – World Civilizations II

Topics include the age of absolutism, the Intellectual Revolution of the seventeenth and eighteenth centuries, the Industrial Revolution and its consequences, Rise of Liberalism and Nationalism, World Wars and the emergence of Third World Nations, new power relationships, and problems of world civilizations. 3 credits

HIS 201 – History of the United States I

A critical study of social, political and intellectual development of the American people, with emphasis on major developments and issues from Colonial times to the Civil War. Study of original sources. Writing intensive course. 3 credits

HIS 202 – History of the United States II

Social, political and intellectual development of American people continued. Emphasis on major developments and issues from the Civil War to the present. Original sources are studied to provide insight into leading events and personalities. Writing intensive course. 3 credits

IDS 205 – Crisis of Belief

A reading and analysis of some shorter works among contemporary authors. Focus on such problems as the existence of God, existential freedom of man, atheism as a purification, the sacred and the profane, and the modern revolt against God. Related activities include film, play or dramatic reading. Writing intensive course. 3 credits

IDS 209 – Senior Internship

The second internship placement for liberal arts students. Designed to provide an opportunity to continue exploration of career objectives. Identification of employer goals, employment opportunities, job qualifications, acquisition of job-related skills and the application of classroom theory in a realistic atmosphere. On-campus seminars included. Prerequisite: IDS 109, 2.0 GPA and permission of the Internship Coordinator. 3 credits (Fall/Spring)

IDS 229—Liberal Arts Capstone

This is an interdisciplinary course that requires students to demonstrate the range of skills and competencies they have learned in the Liberal Arts Associate degree programs. The course is organized around a theme of the instructor's choosing, central to the Liberal Arts areas, and it culminates in a major project that integrates the content from students' coursework as well as information literacy, writing, and speaking skills. The course is open to non-majors and is required for Liberal Arts students in the final semester before graduation. Writing intensive course. 3 credits

IND 101 – Introduction to Interior Design I

A foundation course that focuses on a general introduction to Interior Design and the fundamentals of designing. Included is an historical overview of the profession leading to an awareness of contemporary issues, basic design principles and elements and fundamental visual communication techniques. The tools, techniques and principles of architectural drafting, graphic conventions, and lettering will be studied. Freehand and mechanical drawing techniques will be employed to produce scaled drawings and models. Dimensional orthographic and three-dimensional paraline drawing will be used to explore concept and communicate design as well as techniques for producing monochromatic renderings. Distinctions will be made between design process work, client presentation work, construction drawings, and shop drawings. For program major or minor requirements, a grade of C+ or above is required for successful completion. A studio course. 3 credits (Fall/Spring)

course descriptions

IND 102 – Introduction to Interior Design II

A foundation course in visual communication techniques, concentration will be on the study of color theory, color schemes for interiors and the preparation of accurate color renderings. Psychological and practical influences affecting the choice of color will be introduced. Students will develop drawing skills and gain an understanding of various rendering techniques through learning to apply texture, pattern and color to their drawings. Students will explore various media including colored pencil, marker, and water color. A studio course. Prerequisite: IND 101. For program major or minor requirements, a grade of C+ or above is required for successful completion. 3 credits (Spring)

IND 110 – Interior Design Studio I

A basic study of interior architecture and design. Projects will focus on various modes of dwelling, theories of place-making, domesticity, and designing for different lifestyles. Emphasis will be on concept development and the application of theory and principles to explore domestic architecture and interior design. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 101. 3 credits (Spring)

IND 115 – Computer Aided Design 1

A study of the fundamental principles of computer-aided design: drawing, editing, building symbol libraries, dimensioning, plotting, determining spatial relationships and setting up attributes. Projects will relate to the design industry. The potential uses of CAD in interior architecture will be explored. A studio course. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 101. 2 credits (Spring)

IND 205 – History of Interior Architecture

A survey of interiors, architecture, art, and furnishings from pre-history to present as expressions of social, economic, political, religious and technological developments. Emphasis is on significant and lasting designs from specific eras and the historical context and influences. Additional emphasis is placed on the evolution of furnishings and an historical overview of the beginnings of the interior design profession. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: ENG 101. 3 credits (Spring)

IND 207 – Materials and Surfaces

A survey course exploring the properties, characteristics, installation, costs, and specifications associated with major interior materials. Carpets and rugs, resilient flooring, tile, wall coverings, paint and finishes, textiles, glass, and hardware will be explored. Additional emphasis shall be placed on sustainability. Fire safety testing methods and ratings will be examined to assure code compliance in the built environment. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 101. 3 credits (Fall)

IND 208 – Construction and Building Systems

This studio course provides an overview of integrated building systems exploring the interrelationships of construction technology, structures, and environmental control systems as they relate to interior architecture. Structural systems, construction methods, fenestration, as well as HVAC, electrical and plumbing systems are explored. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite or Co-requisite: IND 101. 3 credits (Fall)

IND 209 – Sophomore Internship

An initial supervised work experience in local agencies, firms or specialized studios to permit practical application of professional knowledge and skills. Prerequisite: IND 210. 3 credits (Fall/Spring)

course descriptions

IND 210 – Interior Design Studio 2

Emphasis will be placed on design for differently-abled and environmentally and socially responsible design. This course will include the steps necessary to complete a residential design project: assessing client needs, space planning, application of the design elements and principles, estimating interior materials, preparation of client presentations, and construction documents. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 110. 3 credits (Fall)

IND 211 – Interior Design Studio 3

The study of functional planning for commercial interior architecture. Emphasis is placed on understanding the basic building blocks of the design process: programming, conceptual design, design development, and contract documents with particular concentration on concept development. Additional emphasis is placed on the ways and means of translating and documenting the design process. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 210, IND 215. 3 credits (Spring)

IND 212 – Kitchen and Bath Design

Examination and exploration of the major concepts and aspects of residential kitchen and bath design incorporating standards developed by the National Kitchen and Bath Association. For program major or minor requirements, a grade of C+ or above is required for successful completion. A studio course. Prerequisite: IND 110. 3 credits (Fall)

IND 215 – Computer Aided Design 2

This course is a continuation of the fundamental principles of CAD 1. Prototypes, drawing set-up, smart blocks, attributes, library creation, layering standards, production of multiple drawing sheets, scale manipulation, and line weight plotting techniques form the main focus of this course. A studio course. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 115. 2 credits (Fall)

IND 216 – Computer Aided Design 3

A study of the use of CAD as a three-dimensional design and visualization tool. Basic CAD surface and solid modeling, rendering, and manipulation will be explored as well as the use of third party software and add-ons to enhance modeling capability. A studio course. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 215. 2 credits (Spring)

IND 225 – Technology and Design

A computer driven documentation course that examines the holistic use of technology in a modern age of design. Emphasis will be placed on applications for design work documentation including portfolio, presentations, brochures, digital imagery, competition and promotional materials. Course will explore various software, templates and customization techniques. Discussions will center on documentation types and trend in the current design industry. For program major or minor requirements, a grade of C+ or above is required for successful completion. A studio course. Prerequisite: IND 101. 3 credits

IND 235 – Introduction to Fused and Leaded glass

An introduction to the history of stained glass, including contemporary applications and practical skills. Building techniques including the Tiffany copper foiling process will be covered. Students will develop an understanding of the construction of stained glass windows as well as an understanding of the various types of glass and their uses. Experiential learning will focus on foiling, fusing, and lead soldering techniques. Selected readings on the history of glass will be assigned and a research paper will be required. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisites: ART 101 or permission of the instructor. 3 credits (Cycled)

course descriptions

IND 230 – Sustainable Design

Sustainability is a global issue transcending social, cultural, geopolitical, and economic boundaries. This course will address issues facing the environment and provide examples of evidence that can inform designs. Students will learn the basics of the LEED certification process including the concepts that serve as the basis for the LEED Green Associate exam. For program major or minor requirements, a grade of C+ or above is required for successful completion. 3 credits (Cycled)

IND 303 – Furniture Design

A study and exercise in furniture design focusing on creative design, comfort, ergonomics, structure, function, form, mechanisms, aesthetics, construction, and use of material. Historic and contemporary furniture are studied for inspiration. Students design, model, and construct an original contemporary furniture design, not a reproduction in a historic style. For program major or minor requirements, a grade of C+ or above is required for successful completion. A studio course. Prerequisite: IND 210. 3 credits (Fall)

IND 306 – Safety and Accessibility

Study of model building codes and accessibility requirements as they relate to the design of interior environments. Emphasis shall be placed on occupancy and building construction classifications, fire safety, testing organizations and standards, and the Americans with Disabilities Act (ADA). For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 210. 3 credits (Spring)

IND 307 – Introduction to Lighting and Acoustics

Acoustics and lighting impact on building design, including form, structure, and materials. Qualitative and quantitative issues in the lighting of space, integration of natural and artificial light, fundamental nature of sound transmission and absorption, and principles of design for an effective acoustic environment. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 208. 3 credits (Spring)

IND 308 – Historic Preservation/Restoration

An introduction to the purpose and methods of historic preservation including an overview of the historic background of the State Historic Parks Office (SHPO). Instruction on restoration techniques includes participation in the restoration process. Emphasis is on reconstruction and rehabilitation. For program major or minor requirements, a grade of C+ or above is required for successful completion. A studio course. 3 credits (Cycled)

IND 310 – Interior Design Studio 4

This course emphasizes cultural and social influences on and of design and the implications of practice in a global marketplace. Projects will involve sites outside of the United States and require analysis of applicable design codes and the use of the metric system of measurement. Special attention will be given to using sustainable design methods and technology. Graphic standards, business forms, and conventional office procedures will be employed. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 211. 5 credits (Fall)

IND 311 – Interior Design Studio 5

This course emphasizes design standards and requirements for non-residential design. In-depth programming techniques, client interaction, ADA requirements, and professional ethics will be studied. Additional emphasis shall be placed on ergonomics, privacy, status, office lighting, and acoustics. Graphic standards, business forms, and conventional office procedures will be employed. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 310. 5 credits (Spring)

course descriptions

IND 320 – Advanced Furniture Design

An advanced exploration of furniture design and construction. Emphasis will be placed on creative design, functional solutions to design issues, use of a variety of materials including sustainable products, and advanced construction techniques and production. Students will design, model, and construct an original contemporary furniture design, not a reproduction in a historic style. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 303. A studio course. 3 credits (Spring)

IND 406 – Professional Practices

An introductory study of business methods and professional procedures used by the professional designer. Exploration of the types of design firms and their legal structures including topics such as tax liabilities, insurance requirements and ethical conduct. This course involves the exploration of business practices, assessment of fees, the study and preparation of the standard form of agreement in the profession. Producing the business of interior design through development of contracts, purchase requisitions, specification forms, etc. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: ENG 101, IND 310. 3 credits (Spring)

IND 408 – Structures for Interior Architecture

An introduction to the principles and elements of structure. The evolution of structural techniques will be explored to facilitate the identification and calculation of structural requirements for interior architecture. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 208, MAT 122. 3 credits (Fall)

IND 409 – Senior Internship

An intensive supervised work internship with a professional design firm for a total of 240 hours of on-site experience. Prerequisite: IND 310. 3 credits (Fall/Spring)

IND 410 – Interior Design Studio 6

This course emphasizes the development and coordination of a mixed-use, multi-story design project. Emphasis will be placed on conceptual development, code compliance, visual representation, and design detailing for construction. Graphic standards, business forms, and conventional Office procedures will be employed. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 311. 5 credits (Fall)

IND 412 – Thesis Pre-Design

This studio course involves the development of an independent design problem supervised by a faculty advisor. The student is required to identify a project site and to complete all necessary documentation of existing conditions. In addition, students are to develop a program and produce a programming report to serve as the basis for a design to be completed in IND 414. Thesis Pre-Design serves as an outcomes measure. For program major or minor requirements, a grade of C+ or above is required for successful completion. Prerequisite: IND 311. 3 credits (Fall)

IND 414 – Thesis Design

A continuation of IND 412. This studio course involves the completion of an independent design project supervised by a faculty advisor. The design project must respond to programming and pre-design work completed in IND 412. Thesis Design serves as an outcomes measure. For program major or minor requirements, a grade of C+ or above is required for successful completion. A studio course. Prerequisite: IND 412. 5 credits (Spring)

course descriptions

IND 415 – Portfolio Design

The studio course emphasizes portfolio content, design, and presentation. Previously completed projects are edited and reworked. Graphics, formatting, and reproduction resources are presented, and organizational philosophies discussed. Portfolio serves as an outcomes measure. For program major or minor requirements, a grade of C+ or above is required for successful completion. 3 credits (Fall)

MAT 110 – Introduction to College Mathematics

A course designed to introduce students to college-level mathematics. Topics include the real number system, linear equations, quadratic equations, plane geometry, coordinate geometry, descriptive statistics, and regression. Problem-solving and applications are emphasized throughout the course. 3 credits (Fall/Spring)

MAT 111 – College Algebra

Designed to refresh algebraic skills in preparing for additional mathematics courses. Includes operations of the monomial and polynomial exponents, roots, order of operations, inequalities, rational expressions, factoring systems of equations, graphing, and operations with radicals. 3 credits (Fall/Spring)

MAT 112 – Probability and Statistics

Elementary statistics course covering concepts of frequency distribution, measures of central tendency and dispersion, hypothesis testing, regression, and correlation analysis and chi-square analysis. Probability concepts include conditional probability, dependence and independence, and binomial distribution. 3 credits (Fall)

MAT 115 – Mathematics, Nature, and Art

A course designed to illustrate the intersection of mathematics with nature and art. Topics include ration and proportion; the golden ratio; polygons and tilings; the circle, ellipse and spiral; the Platonic solids and the sphere, perspective; and fractal geometry. There will be an emphasis on how developments in mathematics led to a better understanding of the natural world and to conceptual breakthroughs in art and architecture. Students will have the opportunity to do geometric constructions and original drawings. 3 credits (Cycled)

MAT 120 – Advanced Algebra and Trigonometry

A course designed to familiarize students with the algebraic and trigonometric techniques encountered in calculus. Topics include linear, polynomial, and rational functions; exponential and logarithmic functions, exponential and logarithmic equations; trigonometric functions; graphs of trigonometric functions; trigonometric identities and equations; systems of linear equations and matrix solutions of such systems; and analytic geometry. 3 credits (Cycled)

MAT 201 – Calculus I

An introduction to single variable calculus. Topics include limits and continuity, differentiation rules, derivatives of algebraic functions, logarithmic and exponential functions, and relevant applications. Prerequisite: Grade of C or above in MAT 121 or permission from instructor. 3 credits (Fall)

MAT 202 – Calculus II

A continuation of single variable calculus with an emphasis upon numerical techniques and mathematical models. Topics include the definitive integral and the Fundamental Theorem of Calculus, trigonometric functions, numerical methods of integration, techniques of integration, differential equations and infinite series. Prerequisite: Grade of C or above in MAT 201. 3 credits (Spring)

MUE 101/102; 103/104; 105/106; 107/108 – Choral Ensemble I-VIII

Development of choral vocal techniques through the study and performance of significant music. Performances scheduled throughout the year at various locations. Two hours per week. 0.5 credit (Fall/Spring)

course descriptions

MUE 117/118; 119/120; 121/122; 123/124 – Chamber Choir I-VIII

Development of choral vocal techniques through the study and performance of artistically valuable choral/instrumental music of renowned composers. Prerequisites: Permission of instructor. Vocal audition required. Student must pass a vocal audition by demonstrating strong vocal technique and defined ability to sight-sing. Course must be successfully completed before advancing to next level. 0.5 credit (Fall/Spring)

MUE 133/134; 135/136; 137/138; 139/140 – Gospel Choir I-VIII

Development of gospel choral vocal technique through the study and performance of artistically valuable gospel choir music by renowned composers. Two rehearsal hours weekly. Course must be successfully completed before advancing to next level. 0.5 credit (Fall/Spring)

MUE 141/142; 143/144; 145/146; 147/148 – Gospel Choir Ensemble I-VIII

A mixed instrumental ensemble for the study and performance of music to accompany Gospel Choir. Two rehearsal hours weekly. Course must be successfully completed before advancing to next level. 0.5 credit (Fall/Spring)

MUE 157/158; 159/160; 161/162; 163/164 – Chamber Ensemble-Guitar I-VIII

Guitar Instrumental performing groups specializing in strings, brass, percussion, woodwind or guitar. Literature chosen from a variety of stylistic periods. Two hours per week; performances scheduled throughout the year at various locations. Permission of the instructor required. Course must be successfully completed before advancing to the next level. 0.5 credit (Fall/Spring)

MUE 173/174; 175/176; 177/178; 179/180 – Chamber Ensemble-Percussion I-VIII

Percussion Instrumental performing groups specializing in strings, brass, percussion, woodwind or guitar. Literature chosen from a variety of stylistic periods. Two hours per week; performances scheduled throughout the year at various locations. Permission of instructor required. Course must be successfully completed before advancing to the next level. 0.5 credit (Fall/Spring)

MUE 189/190; 191/192; 193/194; 195/196 – Chamber Ensemble-Strings I-VIII

Strings Instrumental performing groups specializing in strings, brass, percussion, woodwind or guitar. Literature chosen from a variety of stylistic periods. Two hours per week; performances scheduled throughout the year at various locations. Permission of the instructor required. Course must be successfully completed before advancing to the next level. 0.5 credit (Fall/Spring)

MUE 205/206; 207/208; 209/210; 211/212 – Jazz Ensemble I-VIII

A performing jazz combo focusing on classic and modern jazz compositions. 0.5 credit (Fall/Spring)

MUE 213/214; 215/216; 217/218; 219/220 – Jazz Improvisation Lab I-VIII

A rehearsal lab designed to develop practical jazz playing and music reading skills. Topics include jazz rhythm scales, chords, vamps and modal, I-VI-II-V, blues, and other standard jazz harmonic progressions. 0.5 credit (Cycled)

MUE 229/230; 231/232; 233/234; 235/236 – Hip Hop Ensemble I-VIII

A performing ensemble focusing on hip hop and gospel music. Two rehearsal hours weekly. 0.5 credit (Cycled)

MUE 245/246; 247/248; 249/250; 251/252 – Mixed Ensemble I-VIII

A mixed instrumental ensemble for the study and performance of chamber music selected from a range of styles and periods. Two rehearsal hours weekly. Course must be successfully completed before advancing to next level. 0.5 credit (Fall/Spring)

MUE 261/262; 263/264; 265/266; 267/268 – Piano Ensemble I-VIII

Development of piano techniques necessary for duets, trios, etc., through the study and performance of significant music chosen from a variety of stylistic periods. Performances scheduled throughout the year. Prerequisite:

course descriptions

Permission of the instructor and/or the Department Chair required. Course must be successfully completed before advancing to next level. 0.5 credit (Fall/Spring)

MUE 277/278; 279/280; 281/282; 283/284 – Rock Ensemble I-VIII

A performance ensemble focusing on classic and modern rock and pop music. Two rehearsal hours weekly. 0.5 credit (Cycled)

MUI 107 – Music Industry

A survey course outlining the music industry's inner workings from how song writers, recording artists and record labels make money to the impact of the online music revolution. This course will cover detailed advice on getting started in the music business. 3 credits (Fall/Spring)

MUI 150 – Introduction to Music Technology

An introductory course on the various elements of music technology, including computers, music software, MIDI, and electronic instruments. A hands-on learning approach is utilized to cover various topics such as MIDI sequencing, podcasting, film scoring, and music notation. Prerequisite: Grade of C or above in MUS100 or co-requisite of MUS100 or permission of instructor. 3 credits (Fall/Spring)

MUI 209 – Music Industry Internship

An initial supervised field experience in a local music business or other appropriate agency which will enable practical application of classroom-acquired knowledge and skills. Prerequisite: Students must receive a grade of C or above in MUS101, MUS101L, MUI150, MUI250, MUI107, BUS114 and BUS232. They must uphold a GPA of 2.0 and the permission of the Internship Coordinator. 3 credits (Fall/Spring)

MUI 250 – Introduction to Recording

Overview of the recording process including history of analog and digital audio. Microphones and techniques, as well as signal flow are included. An overview of the studio recording system and how audio is captured are emphasized. A continuation of knowledge and skills learned in MUI150 Introduction to Music Technology to create music and record analog sounds for class project. Additional emphasis on software use. Prerequisite: Grade of C or above in MUI150 or permission of instructor. 3 credits (Fall/Spring)

MUI 251 – Intermediate Recording

A hands-on approach to digital audio recording and production techniques. Topics include recording, editing, and mixing in Pro Tools. Student participation is a key element of the course. Students will create a radio commercial by writing and recording script and creating music. In applying knowledge and skills, students will run recording sessions and record student created songs and student performances. Prerequisite: Grade of C or above in MUI250. 3 credits (Fall/Spring)

MUI 307 – Music Industry II

A comprehensive look at the intricacies of the music industry. Key elements from peripheral businesses that interact and offer job opportunities are examined. Career opportunities including those offered behind the scenes and outside the realm known as the music business are explored. Prerequisite: MUI107. 3 credits (Fall/Spring)

MUI 350 – Techniques in Advanced Recording I

In this course, students take an in-depth look at state-of-the-art recording techniques used in today's music industry. Through hands-on classroom exercises and faculty demonstrations, students explore the art of recording, while participating in live performance, engineering and additional aspects of advanced music recording. Prerequisite: MUI 250, MUI 251. 3 credits (Fall/Spring)

course descriptions

MUI 351 – Techniques in Advanced Recording II

In this course, students take an in-depth look at state-of-the-art recording techniques used in today's music industry. Through hands-on classroom exercises and faculty demonstrations, students explore the art of recording, while participating in live performance, engineering and additional aspects of advanced music recording. Prerequisite: MUI250, MUI251, MUI350. 3 credits (Fall/Spring)

MUI 360 – Live Recording Techniques

This course will prepare students to make high-quality recordings using live music scenarios. Emphasis will be placed on microphone techniques, professional etiquette, and recording procedures used in contemporary musical ensembles. Final projects are completed at end of semester college musical recitals. 3 credits (Spring)

MUI 406 – Music Event Production and Promotion

The course develops a comprehensive understanding of the strategies necessary to create, sell, promote, and produce live music events. Planning, organization, and human and material resources required to stage a successful music event are elaborated. Emphasis is on implementation of a sequential marketing process. Students collaborate to produce and promote a small venue live music event. Writing intensive course. Prerequisite: MUI 307. 3 credits (Fall)

MUI 411 – Music Industry Senior Project

In this course, students develop a major project under the guidance of the instructor which incorporates various elements covered in the Music Industry Program that have been covered during their course work at Villa Maria College. From creation to production to marketing, the senior project allows the student to develop a unique body (or business plan) of work that is packaged in exhibit, book, or interactive form. Students will be required to prepare, present, and defend the senior project to members of the faculty. Students will develop a thesis and project outline to put the plan of action in motion with students submitting a project accompanied by a written narrative and portfolio of work. Production values, technical sophistication, business practices, critical analysis, written communication, and presentation skills will be emphasized and used as grading criteria. Prerequisite: MUI307. Co-requisite: MUI406. 3 credits (Fall/Spring)

MUI 420 – Sound Design for Visual Media

This course provides students with exposure to the core skills, workflow, and concepts involved in creating and implementing audio for visual media using Pro Tools systems. It covers basic sound design techniques. Session time is divided between demonstration and hands-on practice, with ample time to experiment with sample material. 3 credits (Cycled)

MUI 450 – Advanced Mixing Techniques

A hands-on approach and an in-depth understanding of advanced mixing techniques that can be used across multiple genres of music. Students will examine the nature of the mixing process in extensive detail. Advanced signal flow, analytical listening skills, and signal processing techniques are learned. Specific software that is used in contemporary music production will be covered. 3 credits (Fall)

MUJ 201 – Jazz Theory I

An introduction to the basic principles of jazz theory. Topics include basic jazz rhythmic concepts and notation, basic scales and chords, chord symbol notation, voice leading and chord voicing principles, and modal, blues, and II-V-I progressions. Prerequisite: Grade of C or above in MUS102. 2 credits (Fall)

MUJ 201L – Jazz Theory I Lab

Singing of scalar, chordal, rhythmic, and melodic material, and dictation or rhythmic, melodic and harmonic material concurrently studied in MUJ201. Two laboratory hours weekly. Prerequisite: Grade of C or above in MUS102L. 1 credit (Fall)

course descriptions

MUJ 202 – Jazz Theory II

A continuation of the study of the principles of jazz theory. Topics include advanced scale and chord types, principles of chord substitution and reharmonization, tonicization and modulation, and other usages of chromatic harmony in jazz. Prerequisite: Grade of C or above in MUJ201. 2 credits (Spring)

MUJ 202L – Jazz Theory II Lab

Singing of scalar, chordal, rhythmic, and melodic material, and dictation or rhythmic, melodic and harmonic material concurrently studied in MUJ202. Two laboratory hours weekly. Prerequisite: Grade of C or above in MUJ 202L. 1 credit (Spring)

MUJ 211 – Jazz History I

A historical and stylistic survey of the jazz tradition from its African and European roots to the 1940s. Writing intensive course. Prerequisite: Grade of C or above in MUS100 or on the Music Theory Placement Test, ENG101 or permission of instructor. 3 credits (Fall)

MUJ 212 – Jazz History II

A historical and stylistic survey of the jazz tradition from the 1940s to the present. Writing intensive course. Prerequisite: Grade of C or above in MUS100 or on the Music Theory Placement Test, ENG101 or permission of instructor. 3 credits (Spring)

MUS 100 – Music Fundamentals

An introduction to music fundamentals including notation, rhythm, meter, scales, key signatures, and triads. The class will focus on tonal music, with examples drawn from classical and popular styles. Sight-singing and ear training will also be introduced. 3 credits (Fall/Spring)

MUS 101 – Music Theory I

Introduction to four-part writing; harmonic progressions using tonic, predominant and dominant chords, and techniques of prolongation. Prerequisite: Successful completion of Music Theory Placement Test or a grade of C or above in MUS100. 2 credits (Fall/Spring)

MUS 101L – Music Theory I Lab

Sight-singing of melodies in bass, treble, and alto clefs. Emphasis on basic rhythmic and tonal patterns, and melodic, rhythmic and harmonic dictation. Two laboratory hours weekly. Prerequisite: Successful completion of Aural Skills Placement Test or a grade of C or above in MUS100. 1 credit (Fall/Spring)

MUS 102 – Music Theory II

Continuation of the study of diatonic harmony begun in MUS101: additional chord functions, the cadential 6/4, 7th chords, and diatonic modulation. Prerequisite: Grade of C or above in MUS101. 2 credits (Fall/Spring)

MUS 102L – Music Theory II Lab

A continuation of MUS 101L Music Theory I Lab. Further development of sight-singing and dictation skills emphasizing basic rhythmic and tonal patterns. Two laboratory hours weekly. Prerequisite: Grade of C or above in MUS 101L. 1 credit (Fall/Spring)

MUS 108 – Music Appreciation

A panorama of music from around the world, including Western music as well as music from Africa, Asia, and the Americas from ancient times to the present day. Explores and defines the underlying social and cultural context with resultant parallels between other art forms. 3 credits (Fall/Spring)

course descriptions

MUS 110 – History of American Popular Music

An interdisciplinary approach to the study of American popular music, focusing on the musical, technological, social, cultural, historic, and economic factors in its evolution. Writing intensive course. 3 credits (Spring)

MUS 113/114; 213/214; 313/314; 413/414 – Recital Seminar I-VIII

A seminar on musical artistic preparation, professional performance etiquette, and stage demeanor. Students learn propriety in performance through modeling by music faculty and are required to perform on multiple occasions to receive a professional critiquing, as well as constructive criticism from peers. The importance of the context of musical performance with respect to genre, audience, purpose, and venue is explored. Course must be successfully completed before advancing to the next level. Non-Credit (Fall/Spring)

MUS 201 – Music Theory III

Elements of advanced harmony, applied chords, mixture, extended and altered dominants. Neapolitan and augmented sixth chords, modulation to distant keys, and keyboard applications. Prerequisite: Grade of C or above in MUS102. 2 credits (Fall)

MUS 201L – Music Theory III Lab

Sight-singing with emphasis on chromaticism; melodic, contrapuntal and harmonic dictation. Two laboratory hours weekly. Prerequisite: Grade of C or above in MUS 102L. 1 credit (Fall)

MUS 202 – Music Theory IV

An introduction to the important development in late-nineteenth- and early-twentieth-century harmony, rhythm, and form. Topics include non-functional harmony, non-tertian, chords, and pitch class set theory. Prerequisite: Grade of C or above in MUS 201. 2 credits (Spring)

MUS 202L – Music Theory IV Lab

A continuation of MUS 201L Music Theory III Lab. Sight-singing in four clefs (bass, treble, alto and tenor); melodic, contrapuntal and harmonic dictation with emphasis on chromaticism. Two laboratory hours weekly. Prerequisite: Grade of C or above in MUS 201L. 1 credit (Spring)

MUS 205 – World Music

A survey of current trends in folk and popular music around the world. The varied cultural roles music plays in the world with respect to ritual, entertainment, and mode of communication are explored. Writing intensive course. 3 credits (Fall)

MUS 211 – Music History I

A historical survey of the European music heritage from antiquity to 1750. Prerequisite: Successful completion of Music Theory Placement Test with a percentile score of C or above or a grade of C or above in MUS100, ENG101. Writing intensive course. 3 credits (Fall)

MUS 212 – Music History II

A historical survey of the European and American music heritage from 1750 to the present. Prerequisite: Successful completion of Music Theory Placement Test with percentile score of C or successful completion of MUS100 with a grade of C or above, ENG101. Writing intensive course. 3 credits (Spring)

MUS 215 – Songwriting

A seminar on basic songwriting techniques and concepts. The craft of developing a well-written, memorable, and appealing song is explored and practiced with regard to lyrical, melodic, rhythmic, harmonic, and structural considerations. Examples of musically sound notation practices through lead sheets, and filing for copyright registration are also covered. Prerequisite: MUS100 or permission of instructor. 3 credits (Cycled)

course descriptions

MUS 301 – Counterpoint I

A stylistic approach to the study of species counterpoint. The principles of voice-leading and the relationships between consonance and dissonance are applied to the writing exercises in cantus firmi and the first five species. Prerequisite: Grade of C or above in MUS101 or permission of instructor. 2 credits (Cycled)

MUS 302 – Counterpoint II

A stylistic approach to the study of eighteenth-century counterpoint based on an acquaintance with contrapuntal music of the Baroque period and the writing of exercises and music involving techniques characteristic of the period. Prerequisite: Grade of C or above in MUS101 or permission of instructor. 2 credits (Cycled)

MUS 315 – Concert Music in Europe and the Americas

Examines select musical styles from the Baroque to the present day. A portion of the course is devoted to concert music of the 21st Century including current musical trends in Buffalo, NY. 3 credits (Cycled)

MUS 371S/372S; 471S/472S – Composition Seminar I-IV

A seminar for the study and practice of techniques and concepts of music composition. Strong emphasis is placed on analyzing past and contemporary music to increasingly broaden student literacy with the standard repertoire of Western Music. Composition Seminar is also a forum for presentations by visiting composers, performers, and other professional musicians. Students may enroll in seminar up to eight times. Prerequisite: MUS 102, MUS 104. 2 credits (Cycled)

MUS 411 Senior Project

Under the guidance of a faculty mentor, students have the option of developing a written thesis or composing and original musical work of advanced proportions and content. Comprehensive application of program knowledge and skills is expected. A composition recital is required. Capstone course. Prerequisite/Co-requisite: Senior-level status and permission of the instructor. 3 credits (Cycled)

MUS 412 – Senior Recital

Under the guidance of a faculty mentor in collaboration with a student's applied music instructor, students develop, prepare for, and present a senior performance recital. A professional-level of performance is expected. A program capstone course. Prerequisite: Senior-level status and permission of the instructor. 3 credits (Cycled)

MUS 416 – Music Analysis

An overview of music analysis. Introduction to the various established analytic tools used to analyze total music as those used for atonal music. Prerequisite: MUS102 or permission of instructor. 3 credits (Cycled)

MUS 417 – Conducting

An introduction to the fundamental skills of conducting for Music program majors. The technical aspects of conducting are explored. Numerous examples are presented by the instructor and practiced by students. Prerequisite: MUS 102. 2 credits (Cycled)

XMUJ 231 – Jazz Keyboard Skills I

Applied jazz keyboard course designed to develop the skills for the use of the keyboard as a practical tool for ear training, improvising, arranging, and composing. Material covered includes basic scales, chords and keyboard voicings, and short vamp, modal II-V-I, and basic blues progressions. Required as a second instrument for students not majoring in jazz piano. Prerequisite: Grade of C or above in MUS132. 1 credit (Fall/Spring)

XMUJ 232 – Jazz Keyboard Skills II

Applied jazz keyboard course designed to develop the skills for the use of the keyboard as a practical tool for ear training, understanding theoretical concepts, improvising, arranging, and composing. Material covered includes advanced scales, chords and keyboard voicings, applied chord substitution, harmonic sequences and symmetrical

course descriptions

progressions, keyboard harmonization from lead sheets, and applied reharmonization. Required as a second instrument for students not majoring in jazz piano. Prerequisite: Grade of C or above in MUJ231. 1 credit (Fall/Spring)

XMUJ 233/234 – Applied Jazz Music Minor I-II

Applied Jazz Music Minor is the secondary instrument/voice area for those students who are registered for more than one minor. 1/1 credit (Fall/Spring)

XMUJ 321/322 – Applied Jazz Major I-II

Instruction in jazz vocal/instrumental lessons. One-hour lesson weekly. Prerequisite: Grade C or above in XMUS 222 or permission of instructor. Grade C or above in XMUJ 321 is necessary before acceptance at the XMUJ 322 level. 2 credits (Fall/Spring)

XMUJ 331/332 – Jazz Keyboard Skills III-IV

Applied jazz keyboard course designed to develop skills for the use of the keyboard as a practical tool for ear training, improvising, arranging, and composing. Continuation of material introduced in XMUJ 232. Prerequisite: Grade C or above in XMUJ232. Grade C or above in XMUJ 331 is necessary before acceptance at the XMUJ 332 level. 1 credit (Fall/Spring)

XMUJ 421/422 – Applied Jazz Major III-IV

A further development of skills attained in major voice/instrumental area. Prerequisite: Grade C or above in XMUJ 322. Grade C or above in XMUJ 421 is necessary before acceptance at the XMUJ 422 level. 2 credits (Fall/Spring)

XMUS 021/022 – Preparatory Applied Music Major I-II

Private instruction in voice and instruments with the specific goal of preparing to successfully audition for college-level study. One hour weekly. No credit (Fall/Spring)

XMUS 033/034 – Preparatory Applied Music Minor I-II

Private instruction in voice and instruments with the specific goal of preparing to successfully audition for college-level study. One hour weekly. No credit (Fall/Spring)

XMUS 121/122 – Applied Music Major I-II

Instruction in piano, organ, voice, classical guitar and all orchestral and concert band instruments. One-hour lesson weekly. Prerequisite: Successful completion of the placement audition, as determined by the audition committee, or permission of the Department Chair. Grade of C or above is necessary in XMUS 121 before acceptance at the XMUS 122 level. 2/2 credits (Fall/Spring)

XMUS 131 – Basic Keyboard Skills I

Rudiments and basic skills of the keyboard. Major and minor scales, harmonization of melodies and sight reading. Piano required as a second instrument for students not majoring in piano. 1 credit (Fall/Spring)

XMUS 132 – Basic Keyboard Skills II

Rudiments and basic skills of the keyboard including major and minor scales, harmonization of melodies and sight reading. Piano required as a second instrument for students not majoring in piano. Prerequisite: Grade of C or above is necessary in XMUS 131 before acceptance at the XMUS132 level. 1 credit (Fall/Spring)

XMUS 221/222 – Applied Music Major III-IV

A further development of skills attained in major voice/instrumental area. Prerequisite: Grade of C or above in XMUS221 is necessary before acceptance at the XMUS222 level. 2/2 credits (Fall/Spring)

course descriptions

XMUS 231/232 – Keyboard Skills III-IV

A further development of proficiency attained in XMUS131-132. Prerequisite: Grade of C or above in XMUS132; grade of C or above in XMUS231 is necessary before acceptance at the XMUS232 level. 1/1 credit (Fall/Spring)

XMUS 321/322 – Applied Music Major V-VI

A further development of skills attained in major/voice instrumental area. Prerequisite: Grade of C or above in XMUS 321 is necessary before acceptance at the XMUS322 level. 2/2 credits (Fall/Spring)

XMUS 331/332 – Keyboard Skills V-VI

A further development of skills attained in XMUS 231/232. Prerequisite: Grade C or above in XMUS 232. 1/1 credit (Fall/Spring)

XMUS 421/422 – Applied Music Major VII-VIII

A further development of skills attained in major voice/instrumental area. Prerequisite: Grade of C or above in MUS 421 is necessary before acceptance at the MUS 422 level. 2/2 credits (Fall/Spring)

XMUS 431/432 – Keyboard Skills VII-VIII

A further development of skills attained in XMUS 331/332. Prerequisite: Grade C or above in XMUS 332. Grade C or above in XMUS 431 is necessary before acceptance at the XMUS 432 level. 1/1 credit (Fall/Spring)

XMUS 1001-1036; 2001-2036; 3001-3036; 4001-4036 – Applied Music Minor I-VIII

Applied Music Minor is the secondary instrument for piano majors in music and is the primary/secondary instrument for students in Music (Business) and Music Industry. All students may choose to study more than one minor. 1/1 credit (Fall/Spring)

OTA 101– Introduction to Occupational Therapy Assistant

An introduction to the profession of occupational therapy and the role of the occupational therapy assistant. Topics include the history, philosophy, terminology, theoretical frames of reference, ethics and organizational structures of the profession, medical terminology and documentation skills. Two lecture hours per week. 2 credits (Fall)

OTA 102 – Occupational Therapy Assistant Practice Skills I

This lecture and laboratory course will provide students with foundational knowledge and skills required during treatment to improve the independence of clients to engage in chosen occupations. The Occupational Therapy Practice Framework will be emphasized throughout the semester to help conceptualize treatment interventions. Students will begin to develop practical techniques and observation skills critical to treatment implementation. Two lecture hours and one lab hour per week. 2 credits (Fall)

OTA 103 – Occupational Therapy Assistant Practice Skills II

This lecture and laboratory course builds upon occupational therapy theory and evidence-based practice concepts introduced in OTA Practice Skills I. Topics include assessment and intervention, group dynamics, and an introduction to service management functions of the profession. Students will plan and implement practice individual and group interventions during labs to prepare for applying these skills to populations in community-based fieldwork settings. Two lecture hours and one lab hour per week. 2 credits (Spring)

OTA 104 – Level I Fieldwork and Seminar

This supervised clinical fieldwork experience allows students to apply previous and concurrent learning to practical situations. Utilizing occupational profile, activity analysis, group process and therapeutic use of self, the student will engage individuals, groups and/or populations in selected occupations based on identified interests of the participants. The focus of this experience is psychological and social factors that influence engagement in occupation. Two lecture hours and one lab hour per week. 2 credits (Spring)

course descriptions

OTA 201 – Occupational Therapy in Mental Health Settings

Occupational therapy principles and techniques for the treatment of individuals with psychosocial dysfunction are presented in lectures and laboratory sessions. Topics include group dynamics, theory, frames of references, and community services available for individuals with mental illness. Students will learn the occupational therapy assistant's role in assessment, treatment planning, treatment interventions and documentation. Interpersonal skills, group leadership and interviewing skills are practiced through role-playing and community-based experiences. Two lecture hours and two lab hours per week. 3 credits (Fall)

OTA 202 – Occupational Therapy in Rehabilitation Settings

Lectures and clinical presentations are used to teach medical, neurological, and orthopedic conditions resulting in physical dysfunction. The application of occupational therapy principles and techniques will be reinforced during laboratory sessions. Case studies, guest lecturers, role-playing, and clinical field trips to rehabilitation settings will be utilized to teach occupational therapy assessments and treatment interventions for physical disabilities. Two lecture hours and two lab hours per week. 3 credits (Fall)

OTA 203 – Occupational Therapy in Developmental Settings

This course addresses conditions that interrupt the normal growth and development sequence and the settings where clients receive services to remediate dysfunction. Lectures cover disease etiology and functional deficits, and the related occupational therapy theory, frames of reference, and treatment techniques. Laboratory learning involves hands-on practice to help develop the skills necessary to provide occupational therapy services in early intervention, preschool, school and community-based programs serving populations from infancy through adulthood. Two lecture hours and two lab hours per week. 3 credits (Fall)

OTA 204 – Capstone

This course facilitates transition in role from student to practitioner as participants explore current issues that impact occupational therapy practice. Students will be expected to expand their knowledge and understanding of topics from prior occupational therapy coursework, discuss potential areas of research and develop a plan for continued education as preparation to enter the workforce. This course is completed in an online format as the student is engaged in Level II Fieldwork rotations, and culminates in a weeklong seminar on campus. Seminar topics include preparation for the NBCOT exam, state authorization to practice, program assessment and professional reflection. Two credit hours online, one credit hour seminar. 3 credits (Spring)

OTA 205 – Fieldwork II A

Level II Fieldwork is a full-time internship under clinical supervision of an Occupational Therapist or Certified Occupational Therapy Assistant. Fieldwork II includes an in-depth experience in delivering occupational therapy services to clients, with a focus on application of purposeful and meaningful occupation; utilizing knowledge, skills and acquisition learned through Fieldwork Level I. Emphasis will be put on developing skills in observation, practicing treatment approaches, using appropriate activities and effective interpersonal, written and oral communication with other professionals. It is recommended that the student be exposed to a variety of clients across the lifespan and to a variety of settings. The program will ensure that the fieldwork experience is designed to promote clinical reasoning appropriate to the occupational therapy assistant role, to transmit the values and beliefs that enable ethical practice, and to develop professionalism and competence in career responsibilities. The goal of Level II Fieldwork is to develop competent, entry-level, generalist occupational therapy assistants. (ACOTE, 2011, p. 35). Fifty hours of Fieldwork for one credit hour. There is a total of 5 credits upon completion of Level II Fieldwork OTA 205. 5 credits (Spring)

OTA 206 – Fieldwork II B

Level II Fieldwork is a full-time internship under clinical supervision of an Occupational Therapist or Certified Occupational Therapy Assistant. Fieldwork II includes an in-depth experience in delivering occupational therapy services to clients, with a focus on application of purposeful and meaningful occupation; utilizing knowledge, skills and acquisition learned through Fieldwork Level I. Emphasis will be put on developing skills in observation,

course descriptions

practicing treatment approaches, using appropriate activities and effective interpersonal, written and oral communication with other professionals. It is recommended that the student be exposed to a variety of clients across the lifespan and to a variety of settings. The program will ensure that the fieldwork experience is designed to promote clinical reasoning appropriate to the occupational therapy assistant role, to transmit the values and beliefs that enable ethical practice, and to develop professionalism and competence in career responsibilities. The goal of Level II Fieldwork is to develop competent, entry-level, generalist occupational therapy assistants. (ACOTE, 2011, p. 35). Fifty hours of Fieldwork for one credit hour. There is a total of 5 credits upon completion of Level II Fieldwork OTA 206. Prerequisite: OTA 205. 5 credits (Spring)

PHI 200 – Introduction to Philosophy

Study of philosophical ideas from a variety of perspectives: God, ultimate substance, mind, moral standard, freedom and happiness. 3 credits (Fall/Spring)

PHI 201 – Ethics

A study of the nature of basic moral values and principles with application to contemporary ethical decisions in business, medicine, family and society. 3 credits (Fall/Spring)

PHI 205 – Philosophy of Person

A philosophical study of various aspects of the human person including the mind, the emotions, the creative impulse, the self-donation of love, and the way that the contemporary society shapes and affects these aspects. Writing intensive course. 3 credits

PHI 303 – Death and Dying

Philosophical, medical, theological and psychological analysis of our society and its attitudes toward death and dying. 3 credits (Fall)

PHI 310 – Philosophy of the Arts

This course examines the question “What is art?” and how Western philosophers representing different historical moments and different theoretical schools have attempted to answer it. 3 credits

PHI 350 – Medical Ethics

Modern medicine and health care have created new human, ethical, and religious dilemmas. This course will explore a number of medical ethical issues and dilemmas such as end-of-life decisions, defining the concept of death, ordinary and extraordinary means of treatment, abortion, stem cell research, genetic screening, human cloning, informed consent, confidentiality, truth-telling, withholding and withdrawing treatment, and the distribution of scarce medical resources, in the light of major normative ethical theories and principles. 3 credits

PHO 101 – Introduction to Photography

Introduction to the world of black and white photography. Primarily a studio course covering the camera, film developing, print enlargement, basic digital photography and developing photographic design for non-majors and students with a limited background. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall/Spring)

PHO 102 – Intermediate Photography

A comprehensive study of photography including creative expression, archival processing and presentation techniques, advanced metering, alternative processes and digital applications. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 101 or equivalent skills based upon portfolio review and written exam, with permission of instructor. 3 credits (Fall)

course descriptions

PHO 103 – Color Photography

A study of the fundamental techniques in color photography, this course explores the use of color, filtration, lighting/color temperature, color theory, color balancing and various digital applications including shooting and manipulation. Emphasizes the semiotics of composition and the use of color within an image. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 101. Co-requisite: PHO 201 or grade of C or above. 3 credits (Spring)

PHO 104 – View Camera Techniques

An exploration of large format photography using the 4x5 and 8x10 view camera including camera movement, basic lighting, portraiture, architectural work and sheet film processing/ controls. View camera and lighting equipment provided. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in ART 101, PHO 103 or permission of the instructor. 3 credits (Fall)

PHO 105 – History of Photography

A study of the history of photography both as an invention and as an art form and its effects on culture. Beginning with the publication of the photographic process in 1839 and finishing with contemporary examples, the course will explore use of photography and its relationship to artistic and social issues. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

PHO 201 – Photo Imaging and Design

An introduction to digital manipulation of photography combined with graphics using the latest software and/or industry software standards as applied to fine art and commercial works. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. 3 credits (Spring)

PHO 202 – Studio Lighting

An introduction to studio practices, including use of studio equipment lighting and commercial studio techniques. Single lens reflex (SLR) digital cameras, large format cameras, and lighting equipment provided. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 102, PHO 103, PHO 201, and ART 103 or permission of the instructor. 3 credits (Spring)

PHO 207 – Professional Practices and Advanced Processes

Explores opportunities to image based artists. Commercial and artistic career paths are addressed through examination of topics including grant writing, exhibition proposals, studio organization, quotes and contracts, professional organizations and memberships, fee structure, and ethical conduct. Students learn the values and work environments of career options available to photographers. Resumés, business card, promotional piece, and conventional and digital portfolio preparation are emphasized. For program major or minor requirements, a grade of C or above is required for successful completion. 3 credits (Fall)

PHO 209 – Sophomore Internship

A supervised work experience in local agencies, firms, art galleries, or specialized studios to permit practical application of professional knowledge and skills. Individualized work assignments and small group instruction. On-campus seminars analyze principles, problems, current practices and new trends in all phases of design. Prerequisite: Grade of C or above in PHO 207; GPA of 2.0 or above in area of concentration: completion of 12 hours of program designated coursework, and permission of Internship Coordinator of Photography. The designation of an internship site as well as securing that site is the responsibility of the student. The help of the Internship Coordinator can be utilized to locate and choose a site, but it is up to the initiative of the student to secure that site. Students interested in commercial studio internships must have completed or must concurrently enroll in PHO 202. 3 credits (Spring)

course descriptions

PHO 301 – Advanced Digital Imaging

Advanced Digital Imaging will explore still and time-based imagery. A continuation of PHO 201 Photo Imaging and Design, Advanced Digital Imaging explores the creation and presentation of digital art. Working within historical and contemporary art contexts, a variety of image, motion, and sound editing and presentation applications will be covered within the course. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 201, PHO 202, and GRA 240 or permission of the instructor. 3 credits (Fall)

PHO 303 – Advanced Studio Photography

Stressing commercial application of photography, this course will help students develop their conceptual abilities within the studio environment. Topics such as advertising, editorial, product, portraiture, fashion photography, contemporary production processes and lighting techniques will be covered. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 202 or permission of the instructor. 3 credits (Fall)

PHO 304 – Documentary Photography and Photojournalism

This course is an introduction to the principles, theories, and practice of documentary and photojournalism by using the camera as a tool of investigation and visual communication. Students will create documentary and photojournalistic projects involving story development, captioning and copy writing, editing and sequencing. Finished projects will be set up to be published in print and to the web. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 301 and GRA 240 or permission of the instructor. Co-requisite: ENG 249. 3 credits (Spring)

PHO 307 – Contemporary Photography 1945 to Present

Since the Second World War, the rapid advancement of the technology of both photographic creation and presentation has changed the role photography plays in society. Before 1890 and the invention of the half-tone screen, to look at a photographic image meant to look at a photographic print from a negative. Between WWI and WWII, the photography largely influenced culture printed in ink through magazines and newspapers. In our current age, it is possible to create a digital image and disseminate it to millions of viewers within moments. This course will focus on the individuals who work with contemporary photography, the influences that affect their work, and the effect their photographs have on culture. Through readings, lectures, discussion, slide presentations, and assignments, the class will explore contemporary theoretical and critical concepts. For program major or minor requirements, a grade of C or above is required for successful completion. Prerequisite: Grade of C or above in PHO 105. 3 credits (Fall)

PHO 401 – Senior Seminar

Stressing research, discussion of art theory based readings, and experimentation with photographic processes, the senior seminar will culminate in a thematic group exhibition. Through guest lecturers and gallery visits, students will gain a professional understanding about how the art world functions and how to work within it. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 303 and PHO 304. 3 credits (Fall)

PHO 402 – Senior Thesis

The senior thesis is a continuation of senior seminar and is the capstone of the Photography B.F.A. It provides an opportunity to fully develop the issues explored throughout the student's career and bring them to fruition through an artist's statement, catalog, website, artists' talks, and a solo exhibition. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 401. 6 credits (Spring)

course descriptions

PHO 409 – Senior Internship

This course provides Photography B.F.A. students an opportunity to integrate classroom learning with off-campus work experience in the photography field. This supervised position will expose the student to aspects of the photography profession. Students must complete a minimum of 130 hours within this position. Prerequisites: Grade of C or above in PHO 207; GPA of 2.0 or above in area of concentration; completion of 24 hours of program designated coursework and permission of Internship Coordinator. 3 credits (Cycled)

PHO 445 – Special Topics

In this course, students will receive the technical knowledge and professional skills needed to photograph a variety of architectural subjects, as well as examine architectural photography's history. Creative problem solving in pre- and post-production will be stressed. Students will shoot architectural interiors and explore compositions, exposing with existing and controlled light, and color balancing lighting from a variety of sources. The course will culminate in a well-rounded portfolio of architectural imagery. The Special Topics course can be taken again for credit. For program major or minor requirements, a grade of C or above is required for successful completion. A studio course. Prerequisite: Grade of C or above in PHO 201 and PHO 202 or permission of the instructor. 3 credits (Fall)

PHY 101 – General Physics I

An introduction to classical and 20th century physics including the fundamentals of Newtonian mechanics and the physics of fluids, heat and thermodynamics, and wave motion and sound. Problem-solving and physics applications are stressed. Prerequisite: Grade of C or above in MAT 111. 3 credits (Fall)

PHY 101L – General Physics I Laboratory

Provides practical experiences with the physical principles discussed in General Physics I including mass, volume and density, uniformly accelerated motion, and specific heat. Allows students to compare experimentally measured values to accepted theoretical or measured values. Prerequisite or Co-requisite: PHY 101 Lecture. 1 credit (Fall)

PHY 102 – General Physics II

A continuation of PHY 101 General Physics I including the concepts of electricity and magnetism, the properties of light and the field of geometric and wave optics, as well as an introduction to special relativity, quantum physics, atomic, and nuclear physics. Prerequisite: Grade of C or above in PHY 101. 3 credits (Spring)

PHY 102L – General Physics II Laboratory

Provides practical experiences with some of the major principles discussed in General Physics I including fields and equipotentials, Ohm's Law, the voltmeter and ammeter, resistivity, reflection and refraction, and nuclear physics. Allows students to compare experimentally measured values to accepted theoretical or measured values. Prerequisite or Co-requisite: PHY 102. 1 credit (Spring)

PSC 201 – American Government

A study of American government including its structure and budget, the political process, and the influence of interest groups and mass media. The impact of government on diverse groups in society is also considered. 3 credits

PSC 202 – Political Conflict and Terrorism

Analysis of terrorism, the Northern Ireland "troubles" and the Israeli-Palestinian conflict. A comparison and contrast of the political and social conditions of both conflicts in the last 30 years. The role of terrorism in each case and the reaction to terrorist activity since September 11, 2001 are explored. 3 credits

course descriptions

PSY 101 – General Psychology

This course is an introduction to the scientific study of behavior and mental processes. The various subfields of psychology and the different approaches and methods used to study behavior are discussed. Topics covered include the brain and behavior, sensation and perception, learning and memory, motivation, human development, personality and social psychology, emotion, stress and coping, and psychopathology. 3 credits (Fall/Spring)

PSY 203 – Developmental Psychology

An overview of the process of human development from conception through old age: basic concepts, contemporary theories, physical, emotional and cognitive growth, the socialization processes of children and adolescents, and personal, social, vocational and family adjustments of the adult. 3 credits (Spring)

PSY 204 – History of Psychology

This course examines the historical development of the field of psychology beginning with the early Greek philosophers and the emergence of scientific thought. The rise of experimental psychology, the establishment of psychology as an independent discipline, the early fields of study, and current trends in the field of psychology are discussed. 3 credits

PSY 205 – Cognitive Psychology

Cognitive psychology is the study of information processing including perception, memory, language, thought, and problem-solving. This course introduces students to human cognition, including an historical review of developments that led to the emergence of cognitive psychology. Theories and research regarding perception and attention, memory process, language, thought, and problem-solving are discussed. 3 credits

PSY 206 – Social Psychology

This course examines the influence of our social world on our thoughts and behavior. The effects of other people on the behavior of individuals and groups are explored. Topics covered include the perception of ourselves and others, social cognition, attitude formation and change, interpersonal attraction, conformity, stereotypes, prejudice and discrimination, aggression, and prosocial behavior. 3 credits

PSY 208 – Biopsychology

This course is an introduction to the biological bases of behavior and mental processes. Students will learn about the anatomy and physiology of the nervous system in order to understand the relationship between neural functioning and behavior. Physiological processes underlying sensation, perception, motivation, consciousness, learning and memory, emotion, stress, and psychopathology are discussed. 3 credits

PSY 210 – Abnormal Psychology

This course explores a variety of behaviors labeled abnormal. The causes and effects of organic and functional disorders are investigated using biological, behavioral, and cognitive perspectives. Discussion includes consideration of the significance abnormal behavior has for those experiencing it, for the families of those people, and society in general. Methods of dealing with abnormal behavior are also explored. Students are encouraged to develop a subjective understanding of abnormal behavior. 3 credits (Spring)

PSY 215 – Research Design and Analysis in Psychology I

This course is the first in a two-semester sequence of courses designed to introduce students to conducting research in psychology and give them hands-on experience with the research process. Students will gain experience in forming hypotheses, developing surveys, data collection and analysis, presenting the results according to APA standards, and critically evaluating the work of others. Ways to address problems with reliability and validity of research are examined and the ethical issues involved in conducting research are discussed. This course includes a weekly 3 hour laboratory session. Writing intensive course. 4 credits (Fall)

course descriptions

PSY 216 – Research Design and Analysis in Psychology II

This course is the second in a two-semester sequence of courses designed to introduce students to conducting research in psychology and give them hands-on experience with the research process. Students will gain experience in experimental design, hypothesis testing, data collection and analysis, presenting the results according to APA standards, and critically evaluating the work of others. Ways to address problems with the reliability and validity of experimentation are examined and the ethical issues involved in experimentation are discussed. This course includes a weekly 3 hour laboratory session. Writing intensive course. 4 credits (Spring)

PSY 301 – Psychology of Adulthood and Aging

This course examines the physical and psychological changes that occur during adulthood and are associated with the aging process. The methods used to study adult development and the major theories of aging are discussed. Emphasis will be placed on the influence of individual differences and the role of society on the experiences of adulthood and aging. 3 credits

PSY 302 – Human Sexuality

This course provides an overview of contemporary knowledge and attitudes towards human sexuality. Biological, developmental, psychosocial, and cross-cultural viewpoints of sexuality are discussed. Sexual differentiation, gender identity and gender roles, intimacy and communication in sexual relationships, sexually transmitted diseases, and sexuality across the lifespan are examined. Emphasis is placed on current social and cultural influences on sexuality. Students are encouraged to develop an appreciation for the complexity of sexuality, including gender and cultural differences. 3 credits

PSY 310 – Counseling Psychology

Counseling Psychology is an introduction to the field of counseling, counseling techniques, and the role of a professional counselor. This course explores the philosophical, historical, and psychological frameworks of counseling. Students will be introduced to assessment and diagnosis, developing therapeutic relationships, the legal and ethical issues involved in therapy, insight- and action-oriented approaches to counseling, and the use of counseling in a variety of settings such as group counseling, marriage and family counseling, and counseling with diverse populations. 3 credits

PSY 311 – Expressive Arts Therapy

Expressive Arts Therapy involves the use of creativity in counseling, psychotherapy, rehabilitation, and health care. In this course students are introduced to the history, theory, and practice of expressive arts therapies. Specific expressive techniques such as art and music therapy, the use of dance and drama in therapy, creative writing, and play therapy are discussed. Students will apply some of these expressive techniques such as drawing and writing to their own personal growth and change. 3 credits

PSY 340 – Psychopharmacology

This course provides an understanding of the effects of drugs on the brain and behavior. This course reviews the physiological and psychological effects of many different types of drugs, theories of drug use and addiction, and the use of drugs to treat a variety of psychological disorders. Prevention strategies and various treatment options for those addicted to psychoactive drugs are also examined. 3 credits

PSY 341 – Sensation and Perception

This course provides an introduction to sensory systems and their role in the perception of the world around us. Topics include the visual and auditory systems as well as the perception of touch, taste, smell and our sense of balance. Through a series of demonstrations, students will experience the unique functioning of the different sensory systems. 3 credits

course descriptions

PSY 350 – Psychology of Music

Psychology of Music examines the relationship between music and mental processes. How people perceive and create music and the relationship with cognitive and neural functioning as well as differences between musicians and non-musicians are discussed. Topics include the development of music abilities, changes in brain function due to musical training, music and emotion, and cultural differences in music perception. 3 credits

PSY 351 – Psychology of Visual Arts

Psychology of Visual Arts examines the relationship between art and psychological processes. The perception and creation of visual art works and the relationship with cognitive and neural functioning as well as differences between artists and non-artists are discussed. Topics include the perception of depth, size, color, and motion in art, visual aesthetics in art and nature, and the evolutionary history of art. 3 credits

PSY 360 – Group Dynamics

This course will explore various aspects of group dynamics such as appreciative intelligence, power, perception, motivation, leadership, and decision-making. Critical facets of group functioning are studied and experienced to apply key concepts that are relevant to groups: boundaries, contract, development, cohesiveness, conflict management, and working alliances. These concepts are examined in a variety of group settings to help students understand critical events which occur in any type of large or small group. 3 credits

PSY 361 – Performance Psychology

This course surveys the psychology of human performance by exploring the psychological, emotional, and strategic dimensions of human performance. Emphasis is on providing students with a comprehensive background that they can apply to their own performance areas. 3 credits

PSY 409 – Community Internship

Community Internship offers students an opportunity to gain experience outside of the classroom by working in the field while receiving course credit. Students will make use of their psychological knowledge while developing practical skills. Students will complete at least 60 contact hours at an approved organization, plus on-campus supervision. 3 credits

PSY 411 – Senior Thesis

Restricted to Psychology students in their final semester, this course provides students individual instruction and peer critiques as they prepare and complete their senior theses. The course offers students guidance and support in planning and writing the capstone thesis. Students will receive frequent and individualized responses from instructors and peers during the composing and revising process. Depending on their interests, students will produce either a highly informed academic thesis, a publication-ready manuscript of psychological research, or develop a project that combines the two. Writing intensive course. 3 credits

PTA 104 – Introduction to Physical Therapist Assistant

An introduction to the field of Physical Therapy and the role of the Physical Therapist Assistant. Topics will include the history of physical therapy; the role of the Physical Therapist Assistant in the healthcare system; legal, ethical, and moral standards for the Physical Therapist Assistant; medical terminology and documentation skills. Two lecture hours per week. A minimum grade of C+ is required. Co-requisite: PTA 105. 2 credits

PTA 105 – Patient Care Skills

An introduction to basic patient assessment and treatment skills. Topics will include aseptic techniques and sterile precautions, vital signs, bed mobility, transfers, gait training, goniometry, and manual muscle testing. Includes 2 lecture hours and 4 lab hours per week. A minimum grade of C+ is required. Co-requisite: PTA 104. 3 credits

course descriptions

PTA 106 – Principles of Exercise

This course focuses on the role of therapeutic exercise in the practice of physical therapy. Topics include principles, rationale, indications and contraindications for various types of therapeutic exercise and peripheral joint mobilization. Students will develop cognitive and psychomotor skills in performing and instructing therapeutic exercise designed to improve range of motion, strength, flexibility, and endurance. This is a half semester course which includes 3 hours lecture and 4 hours lab per week. Prerequisite: Grade of C+ or higher in PTA 104 and PTA 105. A minimum grade of C+ is required. 2 credits

PTA 108 – Physical Agents

This course teaches the principles and rationale associated with the use of physical agents in treating the four most common impairments seen by physical therapists; pain, inflammation, changes in muscle tone and loss of joint motion. Students will acquire both cognitive and psychomotor skills in the use of physical agents, traction, and massage. This is a half semester course which includes 3 lecture hours and 4 lab hours per week. Prerequisite: Grade of C+ or higher in PTA 104, PTA 105 and PTA 106. A minimum grade of C+ is required. 3 credits

PTA 109 – Physical Therapist Assistant Internship I and Seminar

Observation and participation at a physical therapy clinical affiliation site allows students to acquire skill in the application of physical therapy procedures to patients under the direct supervision of a licensed Physical Therapist or Physical Therapist Assistant. Prerequisite: Grade of C+ or higher in PTA 104 and PTA 105. Co-requisite: PTA 106, PTA 108, PTA 112. Four hours per week at a clinical site plus an additional full-time week at the end of the semester; 2 hour seminar every other week. This course is graded Pass (P)/Fail (F). 2 credits

PTA 112 – Kinesiology

An overview of the bones and muscles producing movement in the joints of the trunk and upper and lower extremities. Factors affecting movement and muscular analysis of selected exercises and activities are emphasized. Includes 2 lecture and 2 laboratory hours per week. Prerequisites: Grade of C+ or higher in PTA 104 and 105 or with permission of instructor; Grade of C or higher in BIO 103 and Lab. Co-requisite: BIO 104 and Lab. A minimum grade of C+ is required. 3 credits

PTA 205 – Clinical Orthopedics

Application of the principles of orthopedic rehabilitation. Topics will include common orthopedic injuries and dysfunction, assessment and treatment techniques. Students will acquire cognitive and psychomotor skills in the treatment of patients with orthopedic dysfunction and amputation. Prerequisite: Grade of C+ or higher in PTA 106, PTA 108, PTA 112; and a grade of Pass (P) in PTA 109. This is a half semester course which includes three lecture hours and four laboratory hours per week. A minimum grade of C+ is required. 3 credits

PTA 206 – Clinical Cardio-Pulmonary and Integumentary Skills

Application of the principles of cardiac, pulmonary and integumentary rehabilitation. Topics will include common cardiovascular, pulmonary, and integumentary dysfunction, assessment and treatment techniques. Students will acquire cognitive and psychomotor skills in the treatment of patients with cardiovascular, pulmonary, and integumentary dysfunction. This is a half semester course which includes three lecture and four laboratory hours per week. Prerequisite: Grade of C+ or higher in PTA 106, PTA 108, PTA 112, PTA 205 and a grade of Pass (P) in PTA 109. A minimum grade of C+ is required. 2 credits.

PTA 207 – Clinical Neurology

Integrates principles of neurology, rehabilitation, pediatrics, and geriatrics. Designed to help students acquire cognitive and psychomotor skills in neurologic, pediatric and geriatric rehabilitation. This is a half semester course which includes 6 lecture hours and 8 lab hours per week. Prerequisite: Grade of C+ or higher in PTA 205, PTA 206, PTA 212; grade of Pass (P) in PTA 209. A minimum grade of C+ is required. 4 credits

course descriptions

PTA 209 – Physical Therapist Assistant Internship II and Seminar

Observation and participation at a physical therapy clinical affiliation site allows students to acquire skill in the application of physical therapy procedures to patients under the direct supervision of a licensed Physical Therapist or Physical Therapist Assistant. Eight hours per week at clinical site and one weekly two-hour on-campus seminar. Prerequisite: PTA 106, PTA 108, PTA 109. Co-requisite: PT 205, PTA 206, PTA 212. Writing intensive course. This course is graded Pass (P)/Fail (F). 3 credits

PTA 212 – Pathology

An introduction to pathology. Topics will include the nature of human disease processes, risk factors, etiology, diagnostic tests, medical and surgical treatments, and implications for physical therapy treatment. Prerequisite: Grade of C+ or higher in PTA 106, PTA 108, PTA 112, grade of Pass (P) in PTA 109. Two lecture hours per week. 2 credits

PTA 215 – Physical Therapist Assistant Capstone

Provides an integrative experience for students during the final semester in the PTA curriculum. Topics include the principles of evidence based practice, the licensing process, licensing examination preparation, and job search strategies. Students participate in critical analysis of clinical experiences by presenting and discussing patient case studies. Prerequisite: C+ or higher in PTA 205, PTA 206, PTA 212. Grade of P (Pass) in PTA 209. Co-requisites: PTA 207, PTA 219, PTA 229. Includes 3 lecture hours per week. 3 credits

PTA 219 – Physical Therapist Assistant Internship III

Observation and participation at a physical therapy internship site allows students to acquire skill in the application of physical therapy procedures to patients under the direct supervision of a licensed Physical Therapist or Physical Therapist Assistant. Prerequisite: PTA 207, PTA 209; Co-requisite: PTA 215. 5 weeks, 35-40 hours per week. This course is graded Pass (P)/Fail (F). 4 credits

PTA 229 – Physical Therapist Assistant Internship IV

Observation and participation at a physical therapy internship site allows students to acquire skill in application of physical therapy procedures to patients under the direct supervision of a licensed Physical Therapist or Physical Therapist Assistant. Prerequisite: PTA 207, PTA 219. Co-requisite: PTA 215. 35-40 hours per week. This course is graded Pass (P)/Fail (F). 4 credits

RST 101 – Introduction to Religious Thought and Practice

An introductory course exploring the foundational and fundamental concepts associated with a cross-cultural examination of religious thought. The student is introduced to the topics of the sacred, symbol, ritual, rites of passage, faith, mystery, good, evil, rebirth, salvation, and the relationship of one to self, community and the Absolute. These concepts are given a practical application by exploring the historical development, beliefs and practices of a sampling of the world's religious traditions including: Judaism, Christianity, Islam, Hinduism, Buddhism, and other ancient/native/tribal and new religious movements. 3 credits

RST 103 – Introduction to the Old Testament

An introductory survey of the historical and cultural development and content of the Old Testament/Hebrew Bible. Emphasis will be placed on the literary styles, theological questions and tools for analysis and interpretation. 3 credits

RST 104 – Introduction to the New Testament

An introductory survey of the historical and cultural development and content of the New Testament. Emphasis will be placed on the literary styles, theological questions and tools for analysis and interpretation. 3 credits

course descriptions

RST 205 – Women and Religion

An introduction to the study of the role and contributions of women in religion. The student will explore: early goddess cultures, their origins and eventual replacement by patriarchal traditions; the myths and language used to uphold these new traditions; women who helped shape their religious traditions; contemporary feminist religious movements; and reasons why women value religion. 3 credits

RST 208 – Spirituality and Work

An exploration of meaning into spirituality from a number of religious perspectives. Practical suggestions on how to apply spiritual principles at work and everyday life are provided. 3 credits

RST 310 – Catholic/Franciscan Studies

General examination of Roman Catholic beliefs and practices. How these beliefs and practices are lived out using the life and teachings of Saint Francis of Assisi; subsequent Franciscan spirituality/tradition will also be explored. Emphasis will be placed on a modern and global application focusing on such social issues as human rights and development, environment, and peace-making. 3 credits

SOC 101 – Principles of Sociology

Analysis and description of the structure and dynamics of the social aspects of human life, basic sociological concepts, individuals and group life, social processes and institutional framework emphasizing American society. 3 credits

SOC 102 – Contemporary Social Problems

An exploration of selected social problems, including their interrelated cultural, economic, political, and environmental causes and effects. The course seeks to develop an understanding of these problems both in the contemporary US and internationally. Through guided discussions and writing, students will propose and evaluate possible solutions to these problems. 3 credits

SOC 201 – Cultural Diversity

Concepts related to culture, patterns of group relations, prejudice and discrimination, and stratification are elaborated. Stratification systems of selected countries external to the United States are examined. The major cultural groups represented in American society are explored. Contemporary issues related to American cultural diversity are addressed. Writing intensive course. 3 credits

SOC 203 – Sociology of the Family

Provides students with a description and analysis of marital and family life. The course is designed to help students understand the changing nature and experience of marriage and family life including intimacy, love, marriage, parenting, divorce and remarriage Prerequisite: SOC 101. Writing intensive course. 3 credits

SPA 101 – College Spanish I

Study of essential vocabulary, idioms, and language structure, preparing students to understand, speak, read and write basic Spanish. Practice in conversation and culture capsules will be included. Laboratory required. 3 credits

SPA 102 – College Spanish II

Continued emphasis on vocabulary, idioms, and language structure for understanding, speaking, reading and writing Spanish with stress on advanced speaking skills. Culture capsules will be included. Laboratory required. Prerequisite: SPA 101. 3 credits

electives

Core Curriculum and Program Electives

The Core Curriculum and most academic programs provide opportunities for students to select electives from designated categories. Students must choose electives that fall under the required categories and can only take the electives if they have met the prerequisites for the course as stated in the course description.

General Electives

Most programs allow students to take general electives. General electives include any courses offered at Villa Maria College. The category of general electives may be satisfied by courses approved for transfer from other colleges which are not in a student's program of study.

Liberal Arts Electives

Some programs require students to take liberal arts electives. Liberal arts electives include a broad set of offerings in the humanities, social sciences, mathematics, and sciences, and some art or music courses. A complete list of liberal arts electives can be found below.

Some programs designate specific categories within liberal arts electives. Religious Studies electives include any course beginning with RST, as well as IDS 205: Crisis of Belief. A Natural Science elective can be fulfilled by taking any course with a preface of AST, BIO, CHE, or PHY. Social Sciences electives include any courses with prefaces of ANT, ECO, PSC, PSY, SOC. Business electives can be fulfilled by taking any course with the BUS prefix.

A complete list of courses that fulfill other categories, including Fine Arts, Art, Music, Music Industry, and Foundations of Psychology, can be found below.

Liberal Arts Courses

The following courses meet Liberal Arts course requirements. Students must meet all prerequisites and co-requisites.

ANM 103 History of Animation

ANT 101 Cultural Anthropology

ART 110 Exploration in the Fine Arts

ART 203 History of Art I

ART 204 History of Art II

ART 405 Contemporary Art

ASL 101 Introduction to American Sign Language I

ASL 102 Introduction to American Sign Language I

AST 105 Introduction to Astronomy

BIO 103 Human Anatomy and Physiology I

BIO 104 Human Anatomy and Physiology II

BIO 151 General Biology

BIO 202 Microbiology

CHE 101 General Chemistry I

CHE 102 General Chemistry II

CHE 201 Organic Chemistry I

CHE 202 Organic Chemistry II

COR 101 First Year Core Curriculum Seminar

COR 401 Core Curriculum Senior Seminar

ECO 101 Principles of Macroeconomics

ECO 102 Principles of Microeconomics

ENG 101 English Composition I

ENG 102 Introduction to Literature

ENG 103 English Composition II

ENG 210 American Literature I

ENG 212 American Literature II

ENG 214 Public Speaking

ENG 221 Introduction to Creative Writing

ENG 222 British Literature

ENG 230 Gothic and Horror Fiction

ENG 249 Introduction to Journalism

ENG 251 The Craft of Poetry

ENG 260 Acting I

ENG 261 Advanced Composition and Research

ENG 270 Introduction to Greek and Roman Mythology

ENG 271 Creative Writing Fiction Workshop

ENG 316 Contemporary World Literature

ENG 330 African American Literature

ENG 340 Exploration in Cinema

electives

Liberal Arts Courses

ENG 351 Creative Nonfiction
ENG 355 Playwriting
ENG 336 Women's Literature
ENG 390-99 Selected Topics in Literature
ENG 441 Creative Writing and Literature Intensive Study
ENG 451 Senior Thesis Seminar

FDM 303 History of Apparel Fashion

FRE 101 Beginning College French I
FRE 102 Beginning College French II
FRE 201 Intermediate College French I
FRE 202 Intermediate College French II

GRA 301 History of Graphic Design

HIS 101 World Civilizations I
HIS 102 World Civilizations II
HIS 201 History of the United States I
HIS 202 History of the United States II

IDS 205 Crisis of Belief
IDS 229 Liberal Arts Capstone

IND 205 History of Interior Architecture

MAT 110 Introduction to College Mathematics
MAT 111 College Algebra
MAT 112 Probability and Statistics
MAT 115 Mathematics, Nature, Art
MAT 120 Advanced Algebra and Trigonometry
MAT 201 Calculus I
MAT 202 Calculus II

MUJ 201 Jazz Theory I
MUJ 202 Jazz Theory II
MUJ 211 Jazz History I
MUJ 202 Jazz History II

MUS 101 Music Theory I
MUS 102 Music Theory II
MUS 108 Music Appreciation
MUS 110 History of American Popular Music
MUS 201 Music Theory III
MUS 202 Music Theory IV
MUS 205 World Music
MUS 211 Music History I
MUS 212 Music History II
MUS 301 Counterpoint I
MUS 302 Counterpoint II
MUS 315 Concert Music in Europe and the Americas

PHI 200 Introduction to Philosophy
PHI 201 Ethics
PHI 205 Philosophy of Person
PHI 303 Death and Dying
PHI 310 Philosophy of the Arts
PHI 350 Medical Ethics

PHO 105 History of Photography
PHO 307 Contemporary Photography 1945 to the Present

PHY 101 General Physics I
PHY 102 General Physics II

PSC 201 American Government
PSC 202 Political Conflict and Terrorism

PSY 101 General Psychology
PSY 203 Developmental Psychology
PSY 204 History of Psychology
PSY 205 Cognitive Psychology
PSY 206 Social Psychology
PSY 208 Biopsychology
PSY 210 Abnormal Psychology
PSY 215 Research Design and Analysis in Psychology I
PSY 216 Research Design and Analysis in Psychology II
PSY 301 Psychology of Adulthood and Aging
PSY 302 Human Sexuality
PSY 310 Counseling Psychology
PSY 311 Expressive Arts Therapy
PSY 340 Psychopharmacology
PSY 341 Sensation and Perception
PSY 350 Psychology of Music
PSY 351 Psychology of Visual Arts
PSY 360 Group Dynamics
PSY 361 Performance Psychology
PSY 411 Senior Thesis

RST 101 Introduction to Religious Thought and Practice
RST 103 Introduction to the Old Testament
RST 104 Introduction to the New Testament
RST 205 Women and Religion
RST 208 Spirituality and Work
RST 310 Catholic/Franciscan Studies

SOC 101 Principles of Sociology
SOC 102 Contemporary Social Problems
SOC 201 Cultural Diversity
SOC 203 Sociology of the Family

SPA 101 College Spanish I
SPA 102 College Spanish II

electives

Art Electives

Art electives must be studio courses. Prerequisites may be required. In addition to the list below, Art electives may be determined through advisement.

ANM 104 Animation Pre-Production I
ANM 105 Introduction to 2-D Animation

ART 105 Drawing II
ART 106 Painting I
ART 206 Three-Dimensional Design
ART 208 Introduction to Printmaking
ART 210 Painting II

FDM 105 Sewing Techniques
FDM 204 Introduction to Fashion Illustration
FDM 340 Fashion Illustration

GRA 103 Fundamentals of Graphic Design
GRA 240 Web Design
GRA 340 Advanced Web Design

IND 101 Introduction to Interior Design I
IND 102 Introduction to Interior Design II
IND 110 Interior Design Studio I
IND 235 Fused and Leaded Glass
IND 308 Historic Preservation/Restoration

PHO 101 Introduction to Photography
PHO 102 Intermediate Photography
PHO 103 Color Photography
PHO 104 View Camera Techniques

Fine Arts Electives

The following courses meet Fine Arts course requirements. Students must meet all prerequisites and co-requisites.

ANM 103 History of Animation

ART 110 Exploration in the Fine Arts
ART 203 History of Art I
ART 204 History of Art II
ART 405 Contemporary Art

ENG 340 Exploration in Cinema

FDM 303 History of Apparel Fashion

GRA 301 History of Graphic Design

IND 205 History of Interior Architecture

MUJ 201 Jazz Theory I
MUJ 202 Jazz Theory II
MUJ 211 Jazz History I
MUJ 212 Jazz History II

MUS 101 Music Theory I
MUS 102 Music Theory II
MUS 108 Music Appreciation
MUS 110 History of American Popular Music
MUS 201 Music Theory III
MUS 202 Music Theory IV
MUS 205 World Music
MUS 211 Music History I
MUS 212 Music History II
MUS 301 Counterpoint I
MUS 302 Counterpoint II
MUS 315 Concert Music in Europe and the Americas

PHO 105 History of Photography
PHO 307 Contemporary Photography 1945 to the Present

Language Electives

The following courses meet all language elective requirements. Students must meet all prerequisites and co-requisites.

ASL 101 Introduction to American Sign Language I
ASL 102 Introduction to American Sign Language II

FRE 101 Beginning College French I
FRE 102 Beginning College French II
FRE 201 Intermediate College French I
FRE 202 Intermediate College French II

SPA 101 College Spanish I
SPA 102 College Spanish II

electives

Music Electives

The following courses meet Music course requirements. Students must meet all prerequisites and co-requisites.

Music Ensembles

MUE 101; 102; 103; 104; 105; 106; 107; 108
Choral Ensemble I-VIII
MUE 117; 118; 119; 120; 121; 122; 123; 124
Chamber Choir I-VIII
MUE 133; 134; 135; 136; 137; 138; 139; 140
Gospel Choir I-VIII
MUE 141 ; 142; 143; 144; 145; 146; 147; 148
Gospel Choir Ensemble I-VIII
MUE 157; 158; 159; 160; 161; 162; 163; 164
Chamber Ensemble Guitar I-VIII
MUE 173; 174; 175; 176; 177; 178; 179; 180
Chamber Ensemble Percussion I-VIII
MUE 189; 190; 191; 192; 193; 194; 195; 196
Chamber Ensemble Strings I-VIII
MUE 205; 206; 207; 208; 209; 210; 211; 212
Jazz Ensemble I-VIII
MUE 213; 214; 215; 216; 217; 218; 219; 220
Jazz Improvisation Lab I-VIII
MUE 229; 230; 231; 232; 233; 234; 235; 236
Hip Hop Ensemble I-VIII
MUE 245; 246; 247; 248; 249; 250; 251; 252
Mixed Ensemble I-VIII
MUE 261; 262; 263; 264; 265; 266; 267; 268
Piano Ensemble I-VIII
MUE 277; 278; 279; 280; 281; 282; 283; 284
Rock Ensemble I-VIII

Music Industry Courses and Electives

MUI 107 Music Industry I
MUI 150 Intro to Music Technology
MUI 250 Intro to Recording
MUI 251 Intermediate Recording
MUI 307 Music Industry II
MUI 350 Techniques in Advanced Recording I
MUI 351 Techniques in Advanced Recording II
MUI 360 Live Recording Techniques
MUI 411 Music Industry Senior Project
MUI 406 Music Event Production and Promotion
MUI 420 Sound Design for Visual Media
MUI 450 Advanced Mixing Techniques

Music Jazz Courses

MUJ 201 Jazz Theory I
MUJ 202 Jazz Theory II
MUJ 201L Jazz Theory I Lab
MUJ 202L Jazz Theory II Lab
MUJ 211 Jazz History I
MUJ 212 Jazz History II

Music Courses and Electives

MUS 100 Music Fundamentals
MUS 101 Music Theory I
MUS 101L Music Theory I Lab
MUS 102 Music Theory II
MUS 102L Music Theory II Lab
MUS 108 Music Appreciation
MUS 110 History of American Popular Music
MUS 371-372; 471-472 Composition Seminar I – IV
MUS 201 Music Theory III
MUS 201L Music Theory III Lab
MUS 202 Music Theory IV
MUS 202L Music Theory IV Lab
MUS 205 World Music
MUS 211 Music History I
MUS 212 Music History II
MUS 215 Songwriting
MUS 301 Counterpoint I
MUS 302 Counterpoint II
MUS 315 Concert Music in Europe and the Americas
MUS 411 Senior Project
MUS 412 Senior Recital
MUS 416 Music Analysis
MUS 417 Conducting

Music Lessons

XMUJ 231-232; 331-332 Jazz Keyboard Skills
XMUJ 233-234 Applied Jazz Music Minor
XMUJ 321-322; 421-422 Applied Jazz Music Major
XMUS 021-022* Preparatory Applied Music Major
XMUS 121-122; 221-222; 321-322; 421-422 Applied
Music Major
XMUS 131-132 Basic Keyboard Skills
XMUS 231-232; 331-332; 431-432 Keyboard Skills
XMUS 033-034* Preparatory Applied Music Minor
XMUS1001-1036; 2001-2036; 3001-3036; 4001-4036
Applied Music Minor

*These courses are not applicable towards the degree.

Core Curriculum Requirements and Electives

A full description of the Core Curriculum can be found under Academic Information. To fulfill the requirements of the Core Curriculum, all students must satisfy the following requirements.

In associate-degree programs, students must successfully complete ENG 101, ENG 103, COR 101, a Math elective, a Religious Studies elective, and two Liberal Arts electives. Math electives include any course with a MAT prefix, and Religious Studies electives include any course with an RST prefix, as well as IDS 205: Crisis of Belief. The complete list of Liberal Arts electives can be found on the preceding pages. Some programs require specific courses to fulfill these requirements; for example, the Physical Therapist Assistant program requires students to take PSY 203: Developmental Psychology, which fulfills one of the Liberal Arts elective requirements.

In bachelor-degree programs, students must successfully complete ENG 101, ENG 103, COR 101, and COR 401. In addition, students must fulfill the Core Perspectives requirements by choosing electives from the categories detailed below. In some programs, one or more Core Perspectives requirement is fulfilled by required courses; for example, the Photography B.F.A. program requires students to take ART 204: History of Art II, which fulfills the Aesthetic Engagement category.

Each of the Core Perspectives categories includes a range of courses from which students can choose to fulfill the requirement. However, students must adhere to course prerequisites and co-requisites and should consult with their advisor to select a course appropriate for their interests and academic backgrounds. Students cannot use one course to fulfill more than one Core Perspectives requirement.

Quantitative Literacy	3 credits
<ul style="list-style-type: none">Any Mathematics (MAT) course	
Scientific Understanding and Methods	4 credits
<ul style="list-style-type: none">Any Astronomy (AST), Biology (BIO), Chemistry (CHE), or Physics (PHY) course and its required laboratory.	
Religious Thought	3 credits
<ul style="list-style-type: none">Any Religious Studies (RST) course or IDS 205: Crisis of Belief	
Philosophical Thought	3 credits
<ul style="list-style-type: none">Any Philosophy (PHI) course or IDS 205: Crisis of Belief	
Social and Behavioral Perspectives	3 credits
<ul style="list-style-type: none">Any Anthropology (ANT), Economics (ECO), Political Science (PSC), Psychology (PSY), or Sociology (SOC) course	
Global and Historical Contexts	3 credits
<ul style="list-style-type: none">Any History (HIS), World Literature, American Sign Language, French, or Spanish course	
Aesthetic Engagement	3 credits
<ul style="list-style-type: none">Any Fine Arts elective or PHI 310: Philosophy of the Arts (see the preceding pages for the list of fine arts electives)	
Literary Expression	3 credits
<ul style="list-style-type: none">Any English (ENG) literature course (does not include ENG 101, ENG 103, ENG 214, ENG 249, ENG 260, and ENG 261)	

Villa Maria College Board of Trustees 2015-2016

Catherine Grantier Cooley
(CHAIRPERSON)
Partner Hodgson Russ LLP

Rev. Mark J. Wolski
(VICE CHAIRPERSON)
Retired Pastor

Sister Mary Francesca Buczkowski, CSSF
(SECRETARY)
Finance Liaison, Immaculate Heart of Mary Central Convent

David M. Gelia
(TREASURER)
Executive Vice President
United Insurance Agency

Rev. Msgr. Angelo M. Caligiuri
Retired Pastor

John F. Daly
Director of Engineering/Vice President Trautman Associates

Erik P. DeGlopper
Vice President
DV Brown and Associates Inc.

Sister Sharon Marie Dombrowski
Event Coordinator for the Felician Sisters
Our Lady of Hope Providence
Administrator of Bishop Head Residence

Andrew Golebiowski
Editor and Videographer for Daybreak TV

David F. Granville
Employment and Training Coordinator Buffalo Municipal
Housing Authority

Sister Suzanne Marie Kush, CSSF
Director Franciscan Center for Social Concern,
St. Bonaventure University
Adjunct Faculty, Felician College

James L. Lawicki II
Interventional Spine Consultant
Medtronic, Inc.

Honorable Ann T. Mikoll
Retired Justice
NYS Supreme Court Appellate Division

Sister Mary Geralyn Mroczkowski, CSSF
Provincial Councilor of the Felician Sisters Our Lady
of Hope Province

James G. Pappas
Professor, Department of African American Studies
SUNY at Buffalo

Lawrence F. Pignataro Sr.
Owner/CEO
Pignataro Financial Group

Joan M. Priebe
Retired Business Owner

Timothy M. Rider
Firm Principal and Architect
Trautman Associates

Terry Schweizer
Senior Ministry Advisor
Felician Services, Inc.

College President

Sister Marcella Marie Garus, CSSF
President
Villa Maria College

Trustee Emeriti

James T. Clauss
James Cosentino
Lawrence J. Gallick
Edward C. Gelia
Sr. Joseph A. Halizak
Reverend Thomas Kobuszewski
Sister Mary Francelita Machnica, CSSF
Casimir F. Pietraszek, M.D.- deceased

Legal Council

Catherine Grantier Cooley
Partner Hodgson Russ LLP

College Administration

Sister Marcella Marie Garus, CSSF
President

B.S., D'Youville College
M.B.A., University of Detroit

Matthew Giordano

Vice President for Academic Affairs
B.A., Binghamton University
M.A., Ohio State University
Ph.D., Ohio State University

Michael J. Eadie

Vice President for Business Affairs
B.A., Canisius College
M.B.A., SUNY at Buffalo

Thomas P. Honan

Vice President for Development
B.A., Binghamton University
M.B.A., Binghamton University

Brian Emerson

Vice President for Enrollment
Management and Student Services
B.A., Houghton College
M.A., Christ the King Seminary

Sister Mary Louis Rustowicz

Mission Leader
B.S., Ed., Medaille College
M.S., Canisius College

Academic Affairs

Matthew Giordano

Vice President for Academic Affairs
B.A., Binghamton University
M.A., Ohio State University
Ph.D., Ohio State University

Ryan Hartnett

Assistant Vice President for Academic Affairs
B.A., SUNY at Buffalo
Ph. D., SUNY at Buffalo

Lucy Bungo

Director of Library Services
B.A., Niagara University
M.S.I.S., University at Albany

Diane M. Handzlik

Assistant to the Registrar
A.A.S., Villa Maria College
B.S., SUNY at Buffalo

Janice L. Herchmer

Director of Assessment
B.A., Laurentian University
M.A. Ed., University of Phoenix
Ed. D., University of Phoenix

Sister Mary Mark Janik, CSSF

Archivist
B.S., Daemen College
M.S., Canisius College

Elizabeth Kerr

Student Success Center Coach – Writing
B.A., Geneseo State College
M.S., City College, City University of New York

Molly Maloney

Reference and Information Literacy Librarian
B.A., SUNY at Buffalo
M.A., SUNY at Buffalo

Sister Mary Vivian Maczonis

Archivist
A.A.S., Villa Maria College
B.S. Ed., D'Youville College
M.S. Ed., Buffalo State College

Michael McDowell

Student Success Center Coach – Math
B.A., SUNY at Buffalo
M.Ed., SUNY at Buffalo

Minerva Montijo

RN Director of Health and Disability Services
A.A.S., Nursing, Columbia Presbyterian Hospital

Academic Affairs (CTND.)

Judith A. Piskun

Director of Experiential Learning
B.S., Daemen College
M.S., Canisius College

Melany Shields

Registrar
A.O.S., Bryant & Stratton
B.S., D'Youville College
M.S., Canisius College

Sister Mary Albertine Stachowski, CSSF

Director of Institutional Research
A.A.S., Villa Maria College
B.S., D'Youville College
M.S. Ed., Buffalo State College
M.S.A., University of Notre Dame

Agnieszka Zak-Moskal

Director of Student Success
B.A., Hunter College, City University of New York
M.A., Teachers College, Columbia University
Ed.D., D'Youville College

Palma Zanghi, L.C.S.W.

Director of Counseling
A.A., Villa Maria College
B.S., Buffalo State College
M.S.W., Ohio State University

Melissa Zgliczynski

Director of Achieve Program
B.S., SUNY at Buffalo
Ed. M., SUNY at Buffalo

Enrollment Management & Student Services

Brian Emerson

Vice President for Enrollment Management and Student Services
B.A., Houghton College
M.A., Christ the King Seminary

Mark Bunting

Assistant Director of Admissions and Transfer Coordinator
B.A., Slippery Rock
M.A., Buffalo State College

Jillian Coniglio

Admissions Counselor
B.A., St. Bonaventure
M.S., St. Bonaventure

Kevin Donovan

Director of Enrollment Management
B.A., Edinboro University of Pennsylvania

Grethe Guarin, LMSW

Admissions Counselor
B.S., Buffalo State College
M.S., SUNY at Buffalo

Blythe Kaczmarczyk

Director of Career Services
A.S., Jamestown Community College
B.A., SUNY at Fredonia
M.B.A., Canisius College

Sister Mary Diane Miller, CSSF

Financial Aid Counselor
A.A.S., Villa Maria College
B.S. Ed., Medaille College
M.S. Ed., Buffalo State College
S.A.S., SUNY at Plattsburgh

Aimee Murch

Director of Financial Aid
B.S., Medaille College
M.B.A., ITT Technical Institute

Thomas Phillips

Financial Aid Counselor/Coordinator of Veterans Services
B.S., Villa Maria College

Jessica Stoddard

Coordinator of Creative Services and Marketing
B.A., Houghton College
M.F.A., University of Edinburgh

Business Affairs

Michael J. Eadie

Vice President for Business Affairs
B.A., Canisius College
M.B.A., SUNY at Buffalo

Jo-Ann Formoso

Director of Human Resources Employee Assistance
Program Coordinator
B.S., Buffalo State College

Francis Montgomery

Network and Systems Administrator
A.A., Villa Maria College
B.A., D'Youville College
M.S., Canisius College

Christine E. Palczewski

Director of Computer Services
A.A.S., Villa Maria College
B.S., D'Youville College
M.S. Ed., Canisius College
M.B.A., Niagara University

David Wisner

Plant Supervisor

Development

Thomas P. Honan

Vice President for Development
B.A., Binghamton University
M.B.A., Binghamton University

Mary Robinson

Director of Grants and External Affairs
B.S., Buffalo State College

Kathleen E. Siebold

Director of Special Events
B.S., SUNY at Buffalo

Mission Integration

Sister Mary Louis Rustowicz

Mission Leader
B.S., Ed., Medaille College
M.S., Canisius College

Joan Mullin

Director of Campus Ministry
B.A., Canisius College
B.S., Westfield State College
M.A., Christ the King Seminary

Full-Time Faculty

Natalia Y. Albul

Associate Professor / Interior Design
B.S., Odessa State Maritime University
M.A., University of Kentucky
NCIDQ Certification #26682

Sister Mary Barbara Amrozowicz, CSSF

Associate Professor / Music Department
A.A.S., Villa Maria College
B.S., D'Youville College
B.A., SUNY at Buffalo
M.A., SUNY at Buffalo

Todd M. Baker

Professor / Natural Science and Math
B.S., SUNY at Buffalo
M.S., SUNY at Buffalo

Elizabeth K. Battaglia

Associate Professor / English
B.S., Buffalo State College
M.A., Buffalo State College
M.S., Buffalo, State College

Michael Bosworth

Professor / Photography
B.A. / B.F.A., SUNY at Buffalo
M.F.A., University of New Mexico

Paul J. Brinkworth

Instructor / Interior Design
B.P.S., SUNY at Buffalo
M.S. Ed., Buffalo State College

Joycelyn Burdett

Assistant Professor / Fashion Design and Merchandising
B.A., San Francisco University
M.A., San Francisco University
Ph.D., Ohio State University

Full-Time Faculty (CTND.)

Anthony Casuccio

Assistant Professor / Music
B.S., SUNY Fredonia
M.S., Buffalo State College

Jean Doerr

Assistant Professor / Psychology
B.S., SUNY at Cortland
M.A., SUNY at Buffalo
Ph.D., SUNY at Buffalo

Brian Duffy

Professor / Fine Arts
B.F.A., SUNY at Buffalo
M.F.A., SUNY at Buffalo

Rodrigo Gomez

Assistant Professor / Animation
B.F.A., Universidad Nacional de Columbia
M.F.A., Rochester Institute of Technology

Robert Grizanti

Assistant Professor / Graphic Design
Department Chair – Art
B.S., Buffalo State College
M.A., Savannah College of Art and Design

Sylvia Grmela

Assistant Professor / Music Department Chair – Music
B.A., McGill University
Ph.D., SUNY at Buffalo

Sarah Hanson

Assistant Professor / Animation
B.F.A., Buffalo State College
M.F.A., Rochester Institute of Technology

James J. Kelley

P.T. Associate Professor / Physical Therapist Assistant
B.S., Boston University
M.M.D.S., University of San Francisco

Joyce B. Kessel

Associate Professor / English Department Chair –
Liberal Arts and Professional Studies
A.A., Erie Community College
B.A., St. Bonaventure University
M.A., SUNY Fredonia

Kim M. Kotz, P.T., D.P.T.

Professor / Physical Therapist Assistant Academic
Coordinator of Clinical Education/ Physical Therapist
Assistant
B.S., SUNY at Buffalo
D.P.T., Daemen College

Donald Monnin

Professor / Philosophy / Religious Studies
B.A., SUNY at Albany
M.A.P.M. / M.A.T., Christ the King Seminary
D. Min., Graduate Theological Foundation

Judith A. Piskun

Associate Professor / Education Director of
Experiential Learning
B.S., Daemen College
M.S., Canisius College

Sandra Reicis

Associate Professor / Interior Design
Sp. Hons. B.A., York University, Canada
M. Arch., SUNY at Buffalo

Shantell Reid

Instructor / Fashion Design and Merchandising
A.S., Erie Community College
B.A., Buffalo State College
M.S., SUNY at Buffalo

Ann Rivera

Assistant Professor / English
B.A., Hampshire College
M.A., SUNY at Buffalo
Ph.D., SUNY at Buffalo

Laura Snyder

Professor / Photography
B.F.A., Kansas City Art Institute
M.F.A., SUNY at Buffalo

Paula Velarde

Instructor / Occupational Therapy Assistant
B.A., SUNY at Buffalo
M.S., New York University

Jesse Walp

Instructor / Art / Art Shop Supervisor
B.S., Mississippi State University
M.F.A., Rochester Institute of Technology

Full-Time Faculty (CTND.)

Mollie Ward-Crescente

Assistant Professor / Business Administration
B.S., SUNY Fredonia
M.B.A., Binghamton University

Adam Weekley

Assistant Professor / Fine Arts
B.F.A., West Virginia University
B.A., West Virginia University
M.F.A., SUNY at Buffalo

Tyler Welker

Assistant Professor / Animation
B.S., Hunting University
M.F.A., Academy of Art University

Professor Emerita/ Emeritus

Irene Adamski

Professor Emerita / Interior Design
A.A., Villa Maria College
B.A., Canisius College

Sandra George

Professor Emerita / Education
B.A., SUNY Fredonia
M.S. Ed., Buffalo State College

James Kurzdorfer

Professor Emeritus / Music Business / Jazz
B.F.A., SUNY at Buffalo
M.A., SUNY at Buffalo

Barbara B. Little

Professor Emerita / Social Science / Education
B.S., New Jersey State College at Trenton
M.A., Teachers College, Columbia University

JoAnn Shaw Smith

Professor Emerita
B.S. Ed., Buffalo State College
M.S. Ed., Buffalo State College
Ph.D., SUNY at Buffalo

Carol Wells

Professor Emerita / Interior Design
B.S., SUNY at Buffalo
M.A., SUNY at Buffalo

compliances and accreditations

This catalog information represents the current academic year. The provisions of this catalog are not to be regarded as a contract between any student and Villa Maria College. Course content and regulations are under constant review and revision. Villa Maria College reserves the right to change any provisions, regulations or requirements set forth herein, and the right to withdraw or amend the content of any courses listed as may be required or desirable by circumstances.

Villa Maria College reserves the right at any time to make appropriate changes deemed advisable in the policies and procedures contained in this publication. This catalog is not intended as a listing of course offerings but rather as a reference document containing approved curricula, programs and courses which may be offered.

Villa Maria College reserves the right to limit registration for courses, to discontinue courses for which there is insufficient enrollment and to change times and/or instructor assignments. This catalog complies with the New York State Education Law, Section 607, Part 53, effective as of April 21, 1978. This law is in compliance with Section 493A of Title 45 of the Federal Consumer Information for Students about Villa Maria College costs, refund policies, financial aid, facilities, programs, student retention and graduate placement.

Villa Maria College does not discriminate on the basis of age, race, religion, creed, color, national or ethnic origin, gender, sex, sexual orientation, domestic violence victim status, marital status, veteran status, military status, and any other protected status. This policy applies to admissions, all terms and conditions of employment, or in any other aspect regarding the conduct of College programs and activities. Villa Maria College is an Equal Opportunity Employer.

This college is authorized under Federal Law to enroll non-immigrant alien students. The information regarding the Family Education Rights and Privacy Act of 1974 is on page 42 of this catalog. Information concerning Villa Maria College's policies and regulations relating to student conduct can be found in the Villa Maria College Student Handbook. This statement can be found on-line at www.Villa.edu/non-discrimination-statement/

Villa Maria College is fully accredited by the Board of Regents of the University of the State of New York and the Middle States Commission on Higher Education.

Copies of Villa Maria College's accreditation and licensing documents are located in the reserve area of the library and may be reviewed by students upon request.

College Navigator

Information regarding Title IV compliance with 34 CFR 602.16(a)(1)(x) is provided within the College Navigator at the following URL: <http://nces.ed.gov/collegenavigator/?s=NY&zc=14225&zd=0&of=3&ct=2&ic=1&id=197142>

Continuing Education

Twelve percent of the 2013 graduating class report pursuit of additional education, eight percent at the Bachelor level and 4% at the Master level.

Employment

Villa Maria College is an equal opportunity employer. More information about Employment at Villa Maria College can be found here: <http://www.villa.edu/about-us/employment-opportunities/>

Financial Aid Information

Information about Financial Aid can be found here: <http://www.villa.edu/admission/financial-aid/>

compliances and accreditations

First-to-Second Year Retention Rates

Retention rates measure the percentage of first-time students who are seeking bachelor's degrees who return to the institution to continue their studies the following fall.

Bachelor Level Programs (past three years)	Associate Level Programs (past three years)
61.63%	49.56%

Average INSTITUTIONAL Retention Rate over the last three years is 56.57%.

Overall Graduation Rate

The overall graduation rate is also known as the "Student Right to Know" or IPEDS graduation rate. It tracks the progress of students who began their studies as full-time, first-time degree students to see if they complete a degree within 150% of "normal time" for completing the program in which they are enrolled.

Note that not all students at the institution are tracked for these rates. Students who have already attended another postsecondary institution (transfers), or who began their studies on a part-time basis, are not tracked for this rate.

Information regarding Title IV compliance with 34 CFR 602.16(a)(1)(x) is provided within the College Navigator at the following URL: <http://nces.ed.gov/collegenavigator/?s=NY&zc=14225&zd=0&of=3&ct=2&ic=1&id=197142>

Bachelor Level Programs

(cohorts: 2007, 2008, 2009 within 150% time)

32.28%

Associate Level Programs

(cohorts: 2010, 2011, 2012 within 150% time)

29.19%

Average INSTITUTIONAL Graduation Rate for all programs is 30.68%.

Placement/Employment Rate

A one-year, post-graduation online survey of the class of 2014 yielded a 17% response rate.

Of the respondents, 88% are employed; 50% full time. Seventy-four percent of those employed are employed in a field directly or somewhat related to their major.

Physical Therapist Assistant Program Information

Student Outcome Information

	2012	2013	2014
Licensing Exam Passing Rate	82%	100%	100%
Employment Rate	100%	82%	90%

(Six months after graduation)

Graduation Rate

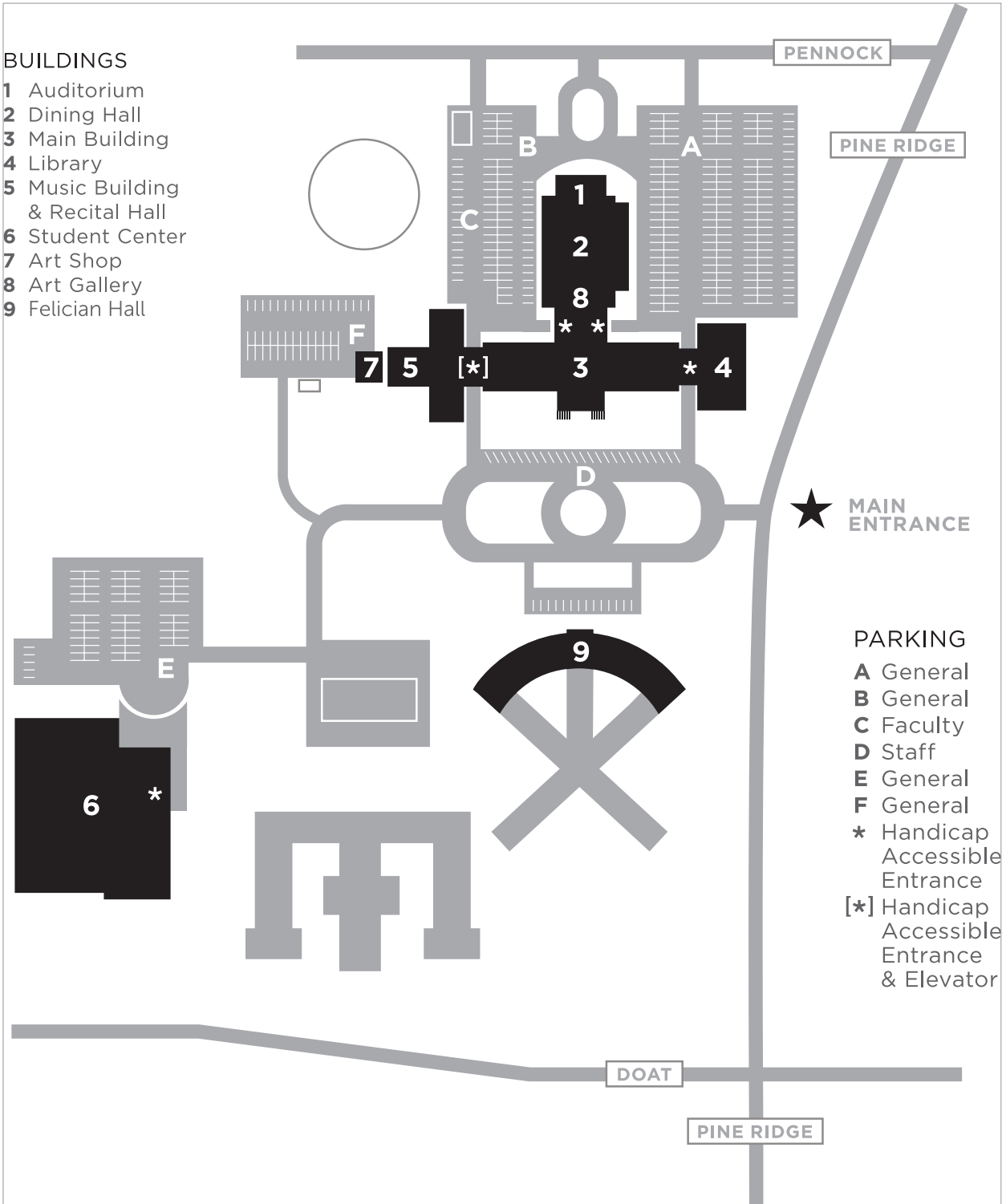
Class Year	National Rate	Villa Rate
2010	73%	74%
2011	75%	73%
2012	79%	52%
2013	Not Available	66%
2014	Not Available	84%
2015	Not Available	77%

To request more information or to ask questions about Villa Maria College's accreditation or HEOA Compliance, please contact:

Sr. Mary Albertine Stachowski,
 Director of Institutional Research
 smalbertine@villa.edu | 716.961.1859

More information about Compliance can be found on-line at www.Villa.edu/Compliance

campus map



the seal



The seal of Villa Maria College is a graphic representation of the foundation upon which the College rests, the life-giving sources which feed it and the ideals which flow from its spirit. The Latin inscription encircling these symbols reads: "Seal of Villa Maria College of Buffalo, New York" and includes the date of the chartering of the College - 1961. The ideals found on the College Seal, are truth, charity, and unity. From the ideals flow the core values Respect for Human Dignity, Compassion, Transformation, Solidarity with the Poor and Justice and Peace. As part of its commitment to serving others, which is mirrored in the Felician spirit, and in keeping with the message of St. Francis as part of its faith-based community, Villa Maria College promotes living out its mission and values at both the organizational and individual levels. The College provides opportunities for service learning to all students, which serves to enrich the college experience; works through its Mission Integration Committee to promote its ideals and core values and provides assistance to the Western New York community through its Sister Mary Josette Food Pantry located on campus.



240 Pine Ridge Road, Buffalo, NY 14225 | VILLA.EDU | 716.896.0700